



NEW BRAUNFELS NATIONAL AIRPORT
Airport Advisory Board Meeting
11 May 2022

MINUTES

The New Braunfels Airport Advisory Board met in regular session at 5:30 pm on the 11th day of May 2022.

Board Members Present: Graham Hauptman, Mike Fogerty, Kurt Andersen, Al Dowling

Staff Present: Robert Lee, Airport Director; Brendan Haas, Airport Operations Supervisor; Joshua Dillard, Airport Administrative Assistant.

Visitors Present: David Slaughter

1. Call to Order.

The 11 May 2022 Airport Advisory Board Meeting was called to order at 5:32 pm by Board Chairman, Graham Hauptman.

2. Roll Call and Quorum Check.

A quorum was confirmed.

3. Mission of the New Braunfels Airport Advisory Board was read.

4. Review and Approval of the 16 March 2022 Board meeting minutes.

Minutes were reviewed and approved unanimously by the Board.

5. Citizens Comments:

There were no citizen comments.

6. Airport Director's Report

A. Airport Financial Report

Year-to-date fuel sales and revenue/expense report were presented.

B. Airport Operations Update

Construction Projects

- i. Detention Pond: TW Foxtrot closed 11 April; TW reopens 13 May; estimated completion late June 2022.*
- ii. North Ramp rehabilitation: E&D goes to Commission for approval June; Council approved resolution 9 May. Reconstruction set for 2023.*

- iii. *Parallel TW for RY 17-35 / aircraft parking apron: E&D 2025 with construction beginning 2026.*
- iv. *Corporate TL Hangar 3 predevelopment completed.*

New Development

- v. *Three pending corporate hangar leases.*
- vi. *Update: a/c service center exploring investor options.*
- vii. *New T-hangar project – no further development.*
- viii. *Application made for new ATCT construction, funding at 100%.*
- ix. *Exploring funding options for new terminal and 10% required match.*
- x. *Lease pending for helo tour operation based at BAZ.*
- xi. *ATC to obtain another controller.*
- xii. *Meeting with FAA/TXDOT on 24 March.*

BAZ On-going Operations

- xiii. *Admin resigned; position filled.*
- xiv. *Airport Logo design complete.*

Miscellaneous

- xv. *Hail-shed relocation and demolition – thoughts?*
- xvi. *AD schedule – upcoming conferences/conventions*
- xvii. *Delivery of John Deere tractor in June*

7. Review and discuss revisions to the airport minimum standards

Board reviewed and discussed revised minimum standards and unanimously recommended forwarding to City Legal for review. If ready, final review to be done in July before council approval.

8. Review and discuss draft of the airport rules and regulations.

Board reviewed and discussed the revised rules & regulations and unanimously recommended forwarding to City Legal for review. If ready, final review to be done in July before council approval. Discussion included clarifying use of alcohol on airport premises and a tenant's ability to perform vehicle maintenance inside a hangar.

9. New Business

For next agenda – discuss and appoint Board Vice-Chairman

10. Adjourn.

The next meeting will be held on 11 May 2022 at 5:30 pm New Braunfels National Airport conference room. The meeting was adjourned at 6:22 pm.

Dr. Robert Lee, AAE
Airport Director