



**CITY OF NEW BRAUNFELS, TEXAS
PARKS AND RECREATION ADVISORY BOARD
MEETING
CITY HALL - COUNCIL CHAMBERS
550 LANDA ST**



TUESDAY, MAY 21, 2024 at 7:00 PM

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
 - A) Discuss and consider approval of the March 19, 2024 [24-717](#)
Minutes of the Parks and Recreation Advisory Board.
4. **RECOGNITIONS/ANNOUNCEMENTS**
 - A) May Recognitions and Announcements [24-718](#)
5. **CITIZENS' COMMUNICATIONS**

This time is for citizens to address the Park and Recreation Advisory Board on issues and items of concerns not on this agenda. There will be no Board action at this time.
6. **PRESENTATIONS**
 - A) Parks and Recreation Ordinance Updates [24-715](#)
 - B) Summer Recreation and Staffing Update [24-716](#)
 - C) May Park Project Updates [24-714](#)
7. **DISCUSSION AND ACTION**
8. **AGENDA ITEMS FOR NEXT MEETING**
9. **ADJOURNMENT**

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



Parks and Recreation Advisory Board Agenda Item Report

550 Landa Street
New Braunfels, TX

5/21/2024

Agenda Item No. A)

PRESENTER:

Chad Donegan, Director

SUBJECT:

Discuss and consider approval of the March 19, 2024 Minutes of the Parks and Recreation Advisory Board.

DISCUSSION:

N/A

RECOMMENDATION:

N/A

**CITY OF NEW BRAUNFELS PARKS & RECREATION ADVISORY BOARD
REGULAR MEETING MINUTES
CITY HALL
550 Landa St**

Tuesday, March 19, 2024, at 6:00PM

CALL TO ORDER

Jason Vreeland called the meeting to order at 6:02 pm.

ROLL CALL

Board members present: Tom Blagg, Katie Rae Preston, Jason Vreeland, Amber Brown, Joyce Compton, Courtney Lyons-Garcia

Board members absent: Joe Turner,

Staff members present: Chad Donegan, Director; Jeff Bransford, Park Development Manager; Shannon Jackson, Parks Analyst; Stephanie Chelar, Recreation Center Manager

APPROVAL OF MINUTES

Consider approving the minutes of regular meeting of December 12, 2023.

Jason Vreeland made a motion to approve the minutes; Katie Rae Preston seconded the motion which passed unanimously.

RECOGNITIONS

- Geronimo Aguirre has been selected as the new Assistant Director
- Stephanie Chelar, current Das Rec Manager, has been promoted to Recreation Services Manager.
- Stephanie Chelar and Geronimo Aguirre graduated from NRPA's 2-year Director School. Chad Donegan
- completed his first year of the school.
- \$50,000 donation received from Sonora Bank for new concrete in Landa Park.
- At the TRAPS State Institute in February, the department received the Park Development Innovations Award for the Biofiltration System in the new Landa Park Aquatic Complex Parking Lot.
- 2024 Texas Travel Awards:
 - Destination of the Year
 - Best Community Event -Thru The Chute Cardboard Boat Race
 - Under the Radar Event - Thru The Chute Cardboard Boat Race

CITIZENS' COMMUNICATIONS

- None

PRESENTATIONS

- A. Presentation and discussion regarding potential 3rd party operation of the Landa Park paddleboat and mini golf operations**
 - Jared Werner, Assistant City Manager, presented on a potential agreement with Paddle TX to manage operations of the Mini Golf and Paddle Boat facilities in Landa Park.
- B. Presentation on the implementation of parking fees at River Acres Park and parking improvements at Cypress Bend Park.**
 - Amy Niles presented on adding paid parking to Fair Lane for River Acres Park which was approved by City Council on March 18th. Striping is scheduled to begin this week. Council also approved updates to parking at Cypress Bend Park. A media release was issued today on the new parking updates.
- C. Update on Ordinance Revision to Add Weekend and Holiday Hours to City Tube Chute Park.**

- Amy Niles presented on an ordinance update that was approved by Council on March 18th to implement a curfew to the Tube Chute Facility on Saturdays, Sundays, and Holidays to close the gates at 7pm to discourage unwanted activity on the grounds after the facility closes for the evening.

D. Presentation on Northwest Park Parkland Acquisition

- Chad Donegan, Parks Director, gave a presentation on the acquisition of 131 acres in the Northwest part of the City limits. The \$8 Million purchase price was funded by the EDC.

E. March Park Project Updates

1. Mission Hill Park (Phase 2)

- Description: Deliver additional site improvements based on Master Plan and 30% Design, including observation tower, meeting space, elevated walkway, trails, additional parking, and other amenities.
- Phase: Final Design (Design Build delivery method)
- Status: TF Harper awarded contract in January. Final design to be conducted Spring/Summer 2024.
- Target Completion: Fall 2025

2. Zipp Family Sports Park (Phase 1)

- Description: Construct Phase 1 improvements, including four baseball fields, four softball fields, four convertible soccer fields, parking, and maintenance building.
- Phase: Construction
- Status: In progress
- Target Completion: Spring 2025

3. Field of Graves Memorial

- Description: Construct memorial garden with memorial, landscaping, seating, and interpretive signage to memorialize early German settlers.
- Phase: Design
- Status: Archeological assessment underway; field work conducted February 15-16. Report forthcoming. Design process will continue in Spring 2024 based on the outcomes of the archeological assessment.
- Target Completion: TBD, pending final design and project funding.

4. Alligator Creek (West Segment)

- Description: Construct 1.1 miles of hard surface trail, connecting to Goodwin Lane and Oak Creek Estates neighborhoods. This segment is part of the larger Alligator Creek corridor and is coordinated with the Great Springs Project.
- Phase: Final Design; archeology coordination
- Status: 100% plans are complete.
- Target Completion: Summer 2024

5. Alligator Creek (East Segment)

- Description: Develop ~4-mile hard surface trail system east of I-35 along Alligator Creek within City, TxDOT, and private property. The corridor is envisioned to connect Timmerman Park, Resolute Hospital, and the Creekside area.
- Phase: Preliminary Design
- Status: Ongoing coordination with TxDOT and adjacent landowners.
- Target Completion: TBD, pending final design and project funding.

6. Dry Comal (Segment 1)

- Description: Develop Segment 1, connecting Landa Park to Walnut Avenue. This segment is part of the larger Dry Comal Trail corridor and is coordinated with the Great Springs Project.
- Phase: Final Design / Acquisition
- Status: Land acquisition ongoing
- Target Completion: Fall 2025

7. Dry Comal (Segments 2 & 3)

- Description: Develop Segment 2, connecting Walnut Avenue to Loop 337; and, develop Segment 3, connecting Loop 337 to Altgelt Lane. This segment is part of the larger Dry Comal Trail corridor and is coordinated with the Great Springs Project.
- Phase: Preliminary Design
- Status: Right of entry coordination underway. Preliminary design expected to be complete Summer/Fall 2024.
- Target Completion: TBD, pending final design and project funding.

8. Landa Lake Dam and Spillway Improvements

- Description: Improve dam and spillway to address hydraulic inadequacies identified by the Texas Commission on Environmental Quality (TCEQ).
- Phase: Final design
- Status: 100% plan development underway. EDC considers construction funding in Spring.
- Target Completion: Spring 2025

9. Last Tubers Exit Improvements

- Description: Perform safety and accessibility improvements including a new underwater platform and accessibility accommodations.
- Phase: Final design
- Status: 100% plan development underway. EDC considers construction funding in Spring.
- Target Completion: Spring 2025

10. Park and Recreation System Master Plan

- Description: Conduct update to the 2017 Parks and Recreation Strategic Master Plan. The plan will identify community needs as well as prioritize capital and operational improvements.
- Phase: Solicitation
- Status: Consultant interviews late March. Contract award expected in April.
- Target Completion: Fall 2025

DISCUSSION AND ACTION

A. Discussion and possible action to update Cemetery Committee Bylaw Article I, Section B.

Membership

- Staff recommends updating the bylaw to no longer require at least three members of the committee to have relatives interred in one of the City’s cemeteries. Courtney Lyons-Garica made a motion to approve, Joyce Compton second. The motion passed unanimously.

B. Approval of the appointment of Cynthia Foster for the city resident position for the Cemetery Committee with term ending 11-30- 2026 and Jillian Bliss for the unexpired term ending November 30, 2024.

- Staff recommends the approval of Cynthia Foster and Jillian Bliss for appointment to the Cemetery Committee. Joyce Compton made a motion to approve and, Katie Rae Preston second. The motion passed unanimously.

AGENDA ITEMS FOR NEXT MEETING

- N/A

ADJOURNMENT

The meeting was adjourned at 7:10 pm.

Approved on May 21, 2024, by:

Joe Turner, Chair

Chad Donegan, Director

| Member | Current Term | Regular & Special Meetings Held 12/23-12/24 | Attended | Missed |
|-----------------------|---------------------|---|----------|--------|
| Joe Turner | 10/16/18 – 11/30/24 | 2 | 1 | 1 |
| Tom Blagg | 10/16/18 – 11/30/25 | 2 | 1 | 1 |
| Katie Rae Preston | 10/20/20 – 11/30/26 | 2 | 2 | 0 |
| Jason Vreeland | 10/20/20 – 11/30/26 | 2 | 2 | 0 |
| Amber Brown | 12/1/21 – 11/30/24 | 2 | 2 | 0 |
| Joyce Compton | 12/1/23-11/30/26 | 2 | 2 | 0 |
| Courtney Lyons-Garcia | 12/1/23-11/30/26 | 2 | 2 | 0 |

5/21/2024

Agenda Item No. A)

PRESENTER:

Chad Donegan, Director

SUBJECT:

May Recognitions and Announcements

DISCUSSION:

New Braunfels Parks and Recreation Department has been named a finalist for the National Gold Medal award for the 4th time. The grand plaque recipient will be announced at the NRPA Conference in October.

The Park Foundation hosted the 3rd Annual *Golf FORE Parks Tournament* on April 5th. A total of \$13,550.00 was raised to benefit the New Braunfels Parks System.

The New Braunfels Jaycees held a tree planting event for the organization's 90th anniversary on April 6th. A total of 90 trees were planted: 80 at Fischer Park and 10 Prince Solms Park.

Amy Smith has been selected as the new Das Rec Manager. She previously held the position of Athletic and Fitness Supervisor Das Rec.

Saengerfest was held on May 4th in downtown. The crowds were lower than previous years, but the Park Foundation was still able to raise \$16,300 to go towards downtown park improvements.

18 new concrete picnic tables were installed on May 15th in Landa Park between Landa Park Drive and Landa Lake. These tables are from the \$50,000 donation received from Sonora Bank.

The Comal Cemetery received a Texas Historical Marker, and a dedication was held on May 16th with the Comal County Historical Commission.

Events:Thru The Chute - April 27thArbor Day Celebration - April 27th**Upcoming Events:**First Day of Summer Camps - May 28thMission Hill Park Phase 2 Open House - May 30thDos Rios Splash and Dash 5K - June 15th**RECOMMENDATION:**

N/A

5/21/2024

Agenda Item No. A)

PRESENTER:

Chad Donegan, Director

SUBJECT:

Parks and Recreation Ordinance Updates

DISCUSSION:

On 5/13/24, three Park fee ordinances were updated to increase fees, add non-resident fees, or add a fee to the ordinance. These fees are effective June 1, 2024.

Ordinance 86.2

| Fee | Previous Rate | New Resident Rate | New NonResident Rate |
|---------------------------|----------------------|--------------------------|-----------------------------|
| Walk/Race Permit Fee | \$50 | \$100 | \$230 |
| Commercial Picnic Permit | \$50 | \$50 | \$115 |
| Morningside Nature Stage | n/a | \$45 | \$104 |
| JAWS Skate Park (6 hours) | n/a | \$150 | \$345 |

Ordinance 86.95

| Fee | Previous Rate | New Rate |
|--------------------------|----------------------|-----------------|
| Tube Chute Tube Deposi | \$20 | \$30 |
| Tube Chute Facility Rent | \$75 | \$200 |

Ordinance 86.98

| Fee | Previous Rate | New Resident Rate | New NonResident Rate |
|----------------------|----------------------|--------------------------|-----------------------------|
| Landa Haus Set Up Fe | \$75 | \$125 | \$287.50 |

RECOMMENDATION:

N/A

5/13/2024

Agenda Item No. S)

PRESENTER:

Sandy Paulos, Director of Finance

SUBJECT:

Approval of the first reading of an ordinance amending the New Braunfels Code of Ordinances, Section 86-2 by adopting new Miscellaneous Park Rental fees and moving all fees to Appendix D.

DEPARTMENT: Parks and Recreation

COUNCIL DISTRICTS IMPACTED: All

BACKGROUND INFORMATION:

A presentation regarding these proposed fee adjustments was given at the July Council Retreat and then again at the March 18, 2024, Council meeting. At these meetings, staff was given direction to move forward with implementation of the proposed fee adjustments including changes to Parks and Recreation related fees, more specifically for Miscellaneous Park Rentals. The adjustments will help bring those fees in line with market rates and help cover increased costs. The addition of three new Miscellaneous Park Rental Fees will help cover the costs of upkeep and operating costs for those parks and events.

If approved, the change for the Parks and Recreation related user fees will have an implementation date of June 1, 2024, and will be posted on the Parks Department website.

The proposed fee adjustments are as follows:

| MISCELLANEOUS PARK RENTALS | | | | |
|-----------------------------------|------------------|-------------------|----------------------|-----------------------|
| | Current Resident | Proposed Resident | Current Non-Resident | Proposed Non-Resident |
| Special Event Areas | | | | |
| Morningside Nature Stage | N/A | \$45.00 | N/A | \$104.00 |
| JAWS Skate Park (per 6 hr rental) | N/A | \$150.00 | N/A | \$345.00 |
| Special Use Fees | | | | |
| Walk/Race/Run Permit | \$50.00 | \$100.00 | \$50.00 | \$230.00 |
| Commercial Picnic Permit | N/A | \$50.00 | N/A | \$115.00 |

ISSUE:

STRATEGIC PLAN REFERENCE:

Strategic Priority: Organizational Excellence

Objective: Considering statutory and market-based factors, continue to diversify revenue streams to support long-term fiscal sustainability of the organization.

FISCAL IMPACT:

Any additional revenue generated by these fee adjustments will be incorporated into the FY 2025 Budget to

help offset increased costs and cover unfunded resource needs.

RECOMMENDATION:

Staff recommends approval of the ordinance.

ORDINANCE NO. 2024 - ____

AN ORDINANCE AMENDING THE CITY OF NEW BRAUNFELS, TEXAS, CODE OF ORDINANCES, CHAPTER 86 – PARKS AND RECREATION, SECTION 86-2 RESERVED PICNIC AREAS AND INDIVIDUAL PICNIC TABLE USAGE FEES IN CITY PARKS; AND MOVING THESE FEES TO APPENDIX D, FEE SCHEDULE; PROVIDING A SAVINGS CLAUSE; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City Council has adopted miscellaneous park rental fees that have not been increased since 2018; and

WHEREAS, the addition of new special event area and permit fees, along with an increase to some existing permit fees is necessary to sufficiently cover expenses related to the operations and maintenance of the various park areas and City Council finds the staff’s recommendation both reasonable and necessary.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEW BRAUNFELS, TEXAS:

SECTION 1: The findings and recitations set out in the preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2: That Section 86-2 Reserved Picnic Areas and Individual Picnic Table Usage Fees in City Parks, of the New Braunfels Code of Ordinances shall be amended to hereinafter read as follows:

Section 86-2 Reserved Picnic Areas and Individual Picnic Table Usage Fees in City Parks

- a) ~~The following scheduled fees shall be paid by patrons of any city-owned municipal park in the city. Reserved areas are those designated on the map of the city parks on file in the office of the parks and recreation department:~~
- a) The scheduled fees reflected in Appendix D shall be paid by patrons of any city-owned municipal park in the city. Reserved areas are those designated on the map of the city parks on file in the office of the parks and recreation department.

| Area No: | No. of Tables | Usage Fee Resident | Usage Fee Non-Resident |
|---|---------------|----------------------------------|-----------------------------------|
| Group Type A | 3 | \$35.00 | \$81.00 |
| Group Type B | 4 | \$45.00 | \$104.00 |
| Group Type C | 5 | \$55.00 | \$127.00 |
| Group Type D | 10 | \$110.00 | \$253.00 |
| Shelter Type A | 7 or 8 | \$110.00 | \$253.00 |
| Shelter Type B | 12 | \$225.00 | \$518.00 |
| LP Dance Slab (Must rent Pavilion 4) | | \$150.00 | \$345.00 |
| LP Gazebo, per 2 hours | | \$75.00 | \$173.00 |
| Cypress Bend Pavillion (11 Tables) | | \$110.00 | \$253.00 |
| FP Pavillion A-G | 4 | \$75.00 | \$173.00 |
| FP Grand Pavillion | 18 | \$250.00 | \$575.00 |
| FP Hilltop Pavilion | 18 | \$300.00 | \$690.00 |
| FP Amphitheater (Must rent Hilltop Pavillion) | | \$150.00 | \$345.00 |
| FP Plaza (Must rent Hilltop Pavillion) | | \$100.00 | \$230.00 |
| Faust Street Bridge | | \$75.00 (per 2 Hours) | \$173.00 (per 2 Hours) |
| Landa Lake Gazebo | | \$75.00 (per 2 Hours) | \$173.00 (per 2 Hours) |
| Cypress Bend Grass Area | | \$150.00 | \$345.00 |
| Solms Pavillion | | \$45.00 | \$104.00 |
| Haymarket Pavillion | | \$45.00 | \$104.00 |
| Kraft Pavillion | | \$45.00 | \$104.00 |
| Individual Picnic Tables | | \$0-\$20.00 | \$25.00 |
| Live/Amplified Music Permit | | \$25.00 | \$25.00 |
| Inflatable Game Permit | | \$25.00 | \$25.00 |

- (b) Picnic permit fees will be paid by all non-residents for the use of each picnic area/table used in Landa Park, Hinman Island, Fischer and Prince Solms Parks. Residents of the city may use one picnic area/table at no cost. Each additional picnic table/area will be charged the picnic permit fee.
- (c) The reservation fee, as set forth in this section, may be refunded under the following conditions:
 - (1) *Inclement weather (rain out)*. Inclement weather rain outs will be determined by the parks and recreation director or designee. Reservation holders may reschedule based on availability and within 90 days from the original reservation date. Customers must notify the parks administration office (830) 221-4350 within the first three working days of the rain out date in order to reschedule.

- (2) *Cancellations by customer.* Peak season is defined as March—September. During peak season, if cancellation is received less than two weeks prior to the reservation date, customer will be issued a 50 percent refund or account credit. Outside of peak season, customer will be issued a full refund when reservation is cancelled independent of cancellation date.
 - (3) *No refund.* If customer fails to show up or no cancellation notice is received prior to the date of the reservation, no refund will be issued.
 - (4) *Special circumstances.* Special circumstances related to cancellation requests not specifically covered within this policy will be determined at the discretion of the parks and recreation director or designee.
- (d) Persons reserving the city-owned Landa Park gazebo shall be responsible for the control of traffic by employing sufficient law enforcement officers to direct traffic at the entrance of the roadway known as the peninsula circular driveway. Such law enforcement officers may prohibit motor vehicles from crossing the bridge at the entrance of the circular drive only during the period this gazebo is reserved. The director of parks and recreation shall be authorized to install barricades at the entrance to the peninsula circular driveway when traffic controls are paramount and the safety of the participants is jeopardized. Cost of such precautions shall be borne by the persons reserving the gazebo.

(Code 1961, § 14A-2; Ord. No. 2003-51, § I(1.), 8-11-03; Ord. No. 2006-01, § I(1.), 1-9-06; Ord. No. 2012-12, § II, 3-26-12; Ord. No. 2015-02, § II, 1-12-15; Ord. No. 2018-16, § 1, 2-26-18; Ord. No. 2019-46, § 1, 7-22-19)

APPENDIX D FEE SCHEDULE

Sec. A. Schedule of Fees.

PICNIC AREA/TABLE FEES

The following scheduled fees shall be paid by patrons of any City-owned municipal park in the city. Reserved areas are those designated on the map of the city parks on file in the office of the Parks and Recreation Department.

| Area No. | No. of Tables | Usage Fee | |
|---|---------------|-----------------------------|-----------------------------|
| | | Resident | Non-Resident |
| Group Type A | 3 | \$35.00 | \$81.00 |
| Group Type B | 4 | \$45.00 | \$104.00 |
| Group Type C | 5 | \$55.00 | \$127.00 |
| Group Type D | 10 | \$110.00 | \$253.00 |
| Shelter Type A | 7 or 8 | \$110.00 | \$253.00 |
| Shelter Type B | 12 | \$225.00 | \$518.00 |
| LP Dance Slab (Must rent Pavilion 4) | | \$150.00 | \$345.00 |
| LP Gazebo, per 2 hours | | \$75.00 | \$173.00 |
| Cypress Bend Pavillion (11 Tables) | | \$110.00 | \$253.00 |
| FP Pavillion A - G | 4 | \$75.00 | \$173.00 |
| FP Grand Pavillion | 18 | \$250.00 | \$575.00 |
| FP Hilltop Pavillion | 18 | \$300.00 | \$690.00 |
| FP Amphitheater (Must rent Hilltop Pavillion) | | \$150.00 | \$345.00 |
| FP Plaza (Must rent Hilltop Pavillion) | | \$100.00 | \$230.00 |
| Faust Street Bridge | | \$75.00 (per 2 Hours) | \$173.00 (per 2 Hours) |
| Landa Lake Gazebo | | \$75.00 (per 2 Hours) | \$173.00 (per 2 Hours) |
| Cypress Bend Grass Area | | \$150.00 | \$345.00 |
| Solms Pavillion | | \$45.00 | \$104.00 |
| Haymarket Pavillion | | \$45.00 | \$104.00 |
| Kraft Pavillion | | \$45.00 | \$104.00 |
| Individual Picnic Tables | | \$0 - \$20.00 | \$25.00 |
| Live/Amplified Music Permit | | \$25.00 | \$25.00 |
| Inflatable Game Permit | | \$25.00 | \$25.00 |
| Walk/Race/Run Permit | | \$50.00 \$100.00 | \$50.00 \$230.00 |
| Commercial Picnic Permit | | \$50.00 | \$115.00 |
| Morningside Nature Stage | | \$45.00 | \$104.00 |
| JAWS Skate Park (per 6 Hour Rental) | | \$150.00 | \$345.00 |

SECTION 3: Savings Clause.

All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only. All provisions of the Code of Ordinances of the City of New Braunfels not herein amended or repealed shall remain in full force and effect.

SECTION 4: Effective Date.

This Ordinance shall become adopted and effective upon its second reading, signature required by City Charter, and filing by the City Secretary, except that the effective date of the new fees will be June 1, 2024.

PASSED AND APPROVED: First reading this _____ day of May, 2024.

PASSED AND APPROVED: Second reading this _____ day of May, 2024.

CITY OF NEW BRAUNFELS, TEXAS

By: _____
Neal Linnartz, Mayor

ATTEST:

Gayle Wilkinson, City Secretary

APPROVED AS TO FORM:

Valeria M. Acevedo, City Attorney

5/13/2024

Agenda Item No. U)

PRESENTER:

Sandy Paulos, Director of Finance

SUBJECT:

Approval of the first reading of an ordinance amending the New Braunfels Code of Ordinances, Section 86-95 by adopting a Tube Chute Facility Rental fee, adjusting the Tube Rental Deposit, and moving all fees to Appendix D.

DEPARTMENT: Parks and Recreation

COUNCIL DISTRICTS IMPACTED: All

BACKGROUND INFORMATION:

A presentation regarding these proposed fee adjustments was given at the July Council Retreat and then again at the March 18, 2024, Council meeting. At these meetings, staff was given direction to move forward with implementation of the proposed fee adjustments including changes to Parks and Recreation related fees, more specifically for Tube Chute Facility Rental, and for Tube Rental Deposits. There is a high demand for the rental of the Tube Chute Facility by public safety entities for swift-water rescue training. With the addition of night rentals, the cost for providing rental of the facility has increased due to staff demands. These rental fees have never been adjusted. The increase to the tube rental deposit is necessary to discourage the loss of tubes and to help cover the cost of replacing lost tubes.

If approved, the changes for the Tube Chute related fees will have an implementation date of June 1, 2024, and will be posted on the Parks Department website.

The proposed fee adjustments are as follows:

CITY TUBE CHUTE

| | Current Rate | Proposed Rate |
|-----------------------------------|---------------------|----------------------|
| Tube Chute Facility Rental | | |
| -Day rental | \$75 | \$200 |
| Tube Chute Facility Rental | | |
| -Night Rental | \$75 | \$200 |
| Tube Deposit | | |
| -Ord. allows \$15-\$20 | \$20 | \$30 |

ISSUE:

STRATEGIC PLAN REFERENCE:

Strategic Priority: Organizational Excellence

Objective: Considering statutory and market-based factors, continue to diversify revenue streams to support long-term fiscal sustainability of the organization.

FISCAL IMPACT:

Any additional revenue generated by these fee adjustments will be incorporated into the FY 2025 Budget to help offset increased costs and cover unfunded resource needs.

RECOMMENDATION:

Staff recommends approval of the ordinance.

ORDINANCE NO. 2024 - ____

AN ORDINANCE AMENDING THE CITY OF NEW BRAUNFELS, TEXAS, CODE OF ORDINANCES, CHAPTER 86 – PARKS AND RECREATION, SECTION 86-95 TUBE CHUTE ENTRANCE FEES; AND MOVING THESE FEES TO APPENDIX D, FEE SCHEDULE; PROVIDING A SAVINGS CLAUSE; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City Council has adopted Tube Chute Entrance fees to include a tube rental deposit that has not been increased since 2003; and

WHEREAS, an increase to the tube deposit is necessary to discourage the loss of tubes and to cover the cost of replacing lost tubes; and

WHEREAS, the City Council has never adjusted Tube Chute Facility Rental fees; and

WHEREAS, an increase to the Tube Chute Facility Rental fees is necessary to help offset expenses related to the rental of the Tube Chute Facility to public safety entities for swift-water rescue training, and

WHEREAS, City Council finds the staff’s recommendations both reasonable and necessary.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEW BRAUNFELS, TEXAS:

SECTION 1: The findings and recitations set out in the preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2: That Section 86-95 Tube Chute Entrance Fees, of the New Braunfels Code of Ordinances shall be amended to hereinafter read as follows:

Section 86-95 Tube Chute Entrance Fees

- (a) The following scheduled fees shall be paid by the patrons of the City Tube Chute in the city, beginning the first weekend in May and ending Labor Day Monday. The city manager is hereby authorized to set appropriate fees in writing, not to exceed the limits ~~Appendix D~~.below:

~~(1) Daily entrance tickets (including Saturday, Sunday and holidays):~~

~~All ages.....\$5.00—10.00~~

~~(2) Tube rentals per day, per tube \$5.00—20.00~~

~~Security rental deposit, per day.....10.00—20.00~~

- (b) Daily entrance tickets will entitle the bearer only the rights to entrance the City Tube Chute and use of recreation facilities within such park area.
- (c) Daily entrance tickets to the City Tube Chute will be valid only on the day the bearer purchased such ticket.
- (d) All entrance fees to the City Tube Chute shall be payable in advance, before service or ticket is rendered.
- (e) A patron may obtain a City Tube Chute By-Pass wristband, free of charge, that will allow the patron access to the City Tube Chute for the sole purpose of entering the Comal River below the chute to float down the river. The City Tube Chute By-Pass wristband does not allow a patron to cross Clemens Dam or grant prolonged access to the City Tube Chute property.
- (f) The city shall not be responsible for injury to any person caused by or the result of dangerous acts or disregard of safety by patrons at the City Tube Chute.
- (g) The city manager may negotiate a suitable agreement with adjoining recreation property owners to honor their customers in exchange for use of their facility by patrons of the City Tube Chute.

(Code 1961, § 14A-13; Ord. No. 99-4, § II, 1-11-99; Ord. No. 2003-51, § I(8.), 8-11-03; Ord. No. 2020-09, § 2, 2-10-20)

Editor's note— Ord. No. 2020-09, § 2, adopted February 10, 2020, changed the title of section 86-95 from "Prince Solms Park fenced area entrance fees" to "City Tube Chute entrance fees." The historical notation has been preserved for reference purposes.

APPENDIX D FEE SCHEDULE

Sec. A. Schedule of Fees.

TUBE CHUTE FEES

| | | |
|--|----------------------------|-------------------------|
| <u>TUBE CHUTE ENTRANCE FEES - The following fees shall be paid by the patrons of the City Tube Chute beginning the first weekend in May and ending Labor Day Monday. The City Manager is hereby authorized to set appropriate fees in writing, not to exceed the limits set below.</u> | | |
| <u>Daily Entrance Tickets (including Saturday, Sunday, and holidays)</u> | | <u>\$5.00 - \$10.00</u> |
| <u>Tube Rentals per Day, per Tube</u> | | <u>\$5.00 - \$20.00</u> |
| <u>Security Rental Deposit, per Day</u> | \$10.00-\$20.00 | <u>\$30.00</u> |
| <u>Tube Chute Facility Rental - Day Rental</u> | \$75.00 | <u>\$200.00</u> |
| <u>Tube Chute Facility Rental - Night Rental</u> | \$75.00 | <u>\$200.00</u> |

SECTION 3: Savings Clause.

All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only. All provisions of the Code of Ordinances of the City of New Braunfels not herein amended or repealed shall remain in full force and effect.

SECTION 4: Effective Date.

This Ordinance shall become adopted and effective upon its second reading, signature required by City Charter, and filing by the City Secretary, except that the effective date of the new fees will be June 1, 2024.

PASSED AND APPROVED: First reading this _____ day of May, 2024.

PASSED AND APPROVED: Second reading this ____ day of May, 2024.

CITY OF NEW BRAUNFELS, TEXAS

By: _____
Neal Linnartz, Mayor

ATTEST:

Gayle Wilkinson, City Secretary

APPROVED AS TO FORM:

Valeria M. Acevedo, City Attorney

5/13/2024

Agenda Item No. T)

PRESENTER:

Sandy Paulos, Director of Finance

SUBJECT:

Approval of the first reading of an ordinance amending the New Braunfels Code of Ordinances, Section 86-98 by adopting new Landa Haus Set Up fees, and moving all Landa Haus Rental fees to Appendix D.

DEPARTMENT: Parks and Recreation

COUNCIL DISTRICTS IMPACTED: All

BACKGROUND INFORMATION:

A presentation regarding these proposed fee adjustments was given at the July Council Retreat and then again at the March 18, 2024, Council meeting. At these meetings, staff was given direction to move forward with implementation of the proposed fee adjustments including changes to Landa Haus Rental Fees, more specifically for the Landa Haus Set Up Fee. The Landa Haus Rental Fees have not been adjusted since 2018. The increase is necessary to cover expenses and staff time related to the set up and take down preparation required for rental of the facility.

If approved, the change for the Landa Haus Set Up Fee will have an implementation date of June 1, 2024, and will be posted on the Parks Department website.

The proposed fee adjustments are as follows:

| LANDA HAUS RENTALS | | | | |
|--------------------|------------------|-------------------|--------------------|---------------------|
| | Current Resident | Proposed Resident | Current Non-Reside | Proposed Non-Reside |
| Landa Haus | | | | |
| Set Up Fee | \$75.00 | \$125.00 | \$75.00 | \$287.50 |

ISSUE:

STRATEGIC PLAN REFERENCE:

Strategic Priority: Organizational Excellence

Objective: Considering statutory and market-based factors, continue to diversify revenue streams to support long-term fiscal sustainability of the organization.

FISCAL IMPACT:

Any additional revenue generated by these fee adjustments will be incorporated into the FY 2025 Budget to

help offset increased costs and cover unfunded resource needs.

RECOMMENDATION:

Staff recommends approval of the ordinance.

ORDINANCE NO. 2024 - ____

AN ORDINANCE AMENDING THE CITY OF NEW BRAUNFELS, TEXAS, CODE OF ORDINANCES, CHAPTER 86 – PARKS AND RECREATION, SECTION 86-98 LANDA HAUS RENTAL AND USE FEES; AND MOVING THESE FEES TO APPENDIX D, FEE SCHEDULE; PROVIDING A SAVINGS CLAUSE; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City Council has adopted Landa Haus rental fees that have not been increased since 2018; and

WHEREAS, an increase is necessary to sufficiently cover expenses related to the set up and take down preparation required for rental of the facility, and City Council finds the staff's recommendation both reasonable and necessary.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEW BRAUNFELS, TEXAS:

SECTION 1: The findings and recitations set out in the preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2: That Section 86-98 Landa Haus Rental and Use Fees, of the New Braunfels Code of Ordinances shall be amended to hereinafter read as follows:

Section 86-98 Landa Haus Rental and Use Fees

- a) The ~~following~~ schedule of fees reflected in Appendix D shall be paid by users of the Landa Haus facility when reserved.
- b) Landa Haus rental/use fees paid by users of the Landa Haus may be refunded under the following conditions:

Full refund less \$25.00 handling fee if cancellation is made two weeks prior to the reservation date. The renter is to notify the parks and recreation department in writing of cancellation of rental/use not less than 14 days prior to the date of use of the facility. Renter is not entitled to a refund if cancellation is made less than 14 days prior to date of use of the facility.

- c) All rental/use agreements for the use of the facility known as the Landa Haus shall be completed on the parks and recreation department's Landa Haus rental agreement form designed for such use. All such rental/use agreements shall be executed on behalf of the city by and through a designated member of the parks and recreation department. Such designated representative shall represent the city in all rental/use negotiations for the facility.

(d)

d) All payments and charges pursuant to the rental use agreements shall be due and payable to the city. The city, acting through the parks and recreation department, reserves the right to refuse to rent or allow the use of the Landa Haus facility or any part thereof to any individual, organization, or group when it is deemed by the city that such rental would not be in the best interest of the city.

(Ord. No. 00-04, § I, 2-14-00; Ord. No. 2006-01, § I(1.), 1-9-06; Ord. No. 2018-16, § 1, 2-26-18)

APPENDIX D FEE SCHEDULE

Sec. A. Schedule of Fees.

LANDA HAUS RENTAL AND USE FEES

| <u>LANDA HAUS</u> | | | | | | |
|--|----------------------|-------------------------|--------------------|-----------------|---------------------|-----------------|
| <u>Day</u> | <u>Hours</u> | <u>Deposit Required</u> | <u>Resident</u> | | <u>Non-Resident</u> | |
| <u>Monday - Thursday</u> | <u>All Day</u> | <u>\$250.00</u> | <u>\$400.00</u> | | <u>\$800.00</u> | |
| <u>Monday - Thursday</u> | <u>Per Two Hours</u> | <u>\$250.00</u> | <u>\$100.00</u> | | <u>\$200.00</u> | |
| <u>Friday, Saturday, Sunday and Holidays</u> | <u>All Day</u> | <u>\$250.00</u> | <u>\$500.00</u> | | <u>\$1,000.00</u> | |
| <u>Set Up Fee</u> | | | \$75.00 | <u>\$125.00</u> | \$75.00 | <u>\$287.50</u> |

SECTION 3: Savings Clause.

All Ordinances or parts thereof in conflict herewith are repealed to the extent of such conflict only. All provisions of the Code of Ordinances of the City of New Braunfels not herein amended or repealed shall remain in full force and effect.

SECTION 4: Effective Date.

This Ordinance shall become adopted and effective upon its second reading, signature required by City Charter, and filing by the City Secretary, except that the effective date of the new fees will be June 1, 2024.

PASSED AND APPROVED: First reading this _____ day of May, 2024.

PASSED AND APPROVED: Second reading this ___ day of May, 2024.

CITY OF NEW BRAUNFELS, TEXAS

By: _____
Neal Linnartz, Mayor

ATTEST:

Gayle Wilkinson, City Secretary

APPROVED AS TO FORM:

Valeria M. Acevedo, City Attorney

**Parks and Recreation Advisory Board Agenda Item
Report**

5/21/2024

Agenda Item No. B)

PRESENTER:

Geronimo Aguirre, Assistant Director

SUBJECT:

Summer Recreation and Staffing Update

DISCUSSION:

Geronimo Aguirre, Assistant Parks Director and Stephanie Chelar, Recreation Services Manager will present on the preparations being made for Summer 2024, the current program enrollments, and staffing levels.

RECOMMENDATION:

N/A

5/21/2024

Agenda Item No. C)

PRESENTER:

Jeff Bransford, Park Development Manager

SUBJECT:

May Park Project Updates

DISCUSSION:**1. Mission Hill Park (Phase 2)**

- Description: Deliver additional site improvements based on Master Plan and Preliminary Design, including observation tower, meeting space, elevated walkway, trails, additional parking, and other amenities.
- Phase: Final Design (Design Build delivery method)
- Status: Schematic Design underway. Draft materials to be presented at Open House on Thursday, May 30 from 5:00-6:30pm at City Hall.
- Target Completion: Fall 2025

2. Zipp Family Sports Park (Phase 1)

- Description: Construct Phase 1 improvements, including four baseball fields, four softball fields, four convertible soccer fields, parking, and maintenance building.
- Phase: Construction
- Status: In progress. Rough grading substantially complete. Utility installation underway.
- Target Completion: Spring 2025

3. Field of Graves Memorial

- Description: Construct memorial garden with memorial, landscaping, seating, and interpretive signage to memorialize early German settlers.

-
- Phase: Design
 - Status: Archeological assessment completed in mid-February. Awaiting final report and direction from Texas Historical Commission (THC). Design process will continue based on the outcomes of the archeological assessment.
 - Target Completion: TBD, pending final design and project funding.

4. Alligator Creek Trail (West Segment)

- Description: Construct 1.1 miles of hard surface trail, connecting to Goodwin Lane and Oak Creek Estates neighborhoods. This segment is part of the larger Alligator Creek corridor and is coordinated with the Great Springs Project.
- Phase: Final Design
- Status: 100% plans are complete. Preparing for solicitation.
- Target Completion: Summer 2024

5. Alligator Creek Trail (East Segment)

- Description: Develop a hard surface trail system east of I-35 along Alligator Creek within City, TxDOT, and private property. The corridor is envisioned to connect Timmerman Park, Resolute Hospital, and the Creekside area.
- Phase: Preliminary Design
- Status: Ongoing coordination with TxDOT and adjacent landowners.
- Target Completion: TBD, pending final design and project funding.

6. Dry Comal Creek Trail (Segment 1)

- Description: Develop Segment 1, connecting Landa Park to Walnut Avenue. This segment is part of the larger Dry Comal Trail corridor and is coordinated with the Great Springs Project.
- Phase: Final Design / Acquisition
- Status: Land acquisition ongoing

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- Target Completion: Fall 2025

7. Dry Comal Creek Trail (Segments 2 & 3)

- Description: Develop Segment 2, connecting Walnut Avenue to Loop 337; and, develop Segment 3, connecting Loop 337 to Altgelt Lane. This segment is part of the larger Dry Comal Trail corridor and is coordinated with the Great Springs Project.
- Phase: Preliminary Design
- Status: Preliminary design underway, expected to be complete Summer/Fall 2024. Staff and design team walked corridor May 7.
- Target Completion: TBD, pending final design and project funding.

8. Landa Lake Dam and Spillway Improvements

- Description: Improve dam and spillway to address hydraulic inadequacies identified by the Texas Commission on Environmental Quality (TCEQ).
- Phase: Final design and solicitation
- Status: 100% design finalized. New Braunfels Economic Development Corporation (EDC) approved funding of \$1.0M for construction on April 18. Solicitation expected to open this month. Construction planned to begin late 2024.
- Target Completion: Spring 2025

9. Last Tubers Exit Improvements

- Description: Perform safety and accessibility improvements including a new underwater platform and accessibility accommodations.
- Phase: Final design and solicitation
- Status: 100% design finalized. New Braunfels Economic Development Corporation (EDC) approved funding of \$1.2M for construction. Solicitation opened May 8. Construction planned to begin November 2024.
- Target Completion: Spring 2025

10. Park and Recreation System Master Plan

- Description: Conduct update to the 2017 Parks and Recreation Strategic Master Plan. The plan will identify community needs as well as prioritize capital and operational improvements.
- Phase: Contract negotiation
- Status: Preferred consultant identified. Council scheduled to consider contract award on May 28.
- Target Completion: Fall 2025

11. “Northwest Park” Master Plan

- Description: Develop site master plan (including concepts and schematic design) for new parkland acquisition at FM 1102 and Conrads Lane.
- Phase: Solicitation
- Status: Request for Qualifications closed April 25, with 15 responses received. Staff are reviewing and scoring submissions. Finalists will be invited to submit full proposals.
- Target Completion: Fall 2025

RECOMMENDATION:

N/A