

DRAFT

CTTC Advisory Board August 8, 2023 Meeting Minutes

CENTRAL TEXAS TECHNOLOGY CENTER (CTTC) ADVISORY BOARD			
The City of New Braunfels in partnership with the City of Seguin established the Central Texas Technology Center (CTTC) Board to assist in the administration of the CTTC and its programs. The CTTC Board is charged with the responsibility of oversight for the CTTC and with keeping both City Council's informed on the operations.			
<i>10 members / 3-year terms, lifetime max of 2 terms / quorum = majority of duly appointed (6 of 10)</i>			
<u>NEW BRAUNFELS</u>		<u>SEGUIN</u>	
	VACANT	X	Rick Bough – Seguin ISD (Education, 1 st term expires 12/31/24)
X	Rachel Behnke – New Braunfels ISD – Secretary (Education, 2 nd term expires 4/26/24)	X	Jason Dinscore – CMC, steel - Chair (Manufacturing, 1 st term expires 12/31/23)
X	Bret Bradberry - JANA, Inc. – Vice-Chair (Engineering/ Technical Writing, 1 st term expires 4/26/23)	X	Vanessa Ritenour – Navarro ISD (Education, 1 st term expires 12/31/24)
X	Alan Luke – CGT US Limited (Manufacturing, 2 nd term expires 4/26/24)	X	Mark Long – First Commercial Bank (Financial Services, 1 st term expires 12/31/24)
X	Tina Olcott, Comal ISD (Education, 1 st term expires 4/26/24)	X	Dr. Tasha Montez – GMRG (Healthcare, 1 st term expires 12/31/23)
OTHER MEETING ATTENDEES: Josh Schneuker, City of Seguin Ashlynn Reed, City Seguin Rusty Brockman, City of New Braunfels Jeff Jewell, City of New Braunfels Michele Boggs, New Braunfels Chamber Dr. Veronica Garcia – Northeast Lakeview College			

Meeting called to order 7:45am

Roll call; Quorum established

Minutes from April 25th, 2023 reviewed; motion made and seconded; minutes approved

No citizens communication presented

Continued Discussion on Regional Workforce Development efforts

- Bylaws have been approved by both City Councils
- Goal is to have EDCs and Chambers serve as the voice of the community to advise what is being seen in the workforce
- This idea will be considered moving forward as we finalize our structure and goals
- The name of the board would need to be approved by the cities; we could present a recommendation for consideration

- We will remain the CTTC Advisory Board for this year (in name) as we move forward with new scope and structure
- Naming of building will stay the same for now due to signage needing to be completed

Meeting schedules

- Desire for more organizational structure and clearer communication; Chair, Secretary and city representatives will meet to review meeting representatives to ensure all parties get invitation
- Consideration of second Tuesday of each month (must meet at least every other month)
 - Motion made and seconded
 - Next meeting will be September 12 and will continue each second Tuesday after that for the appointed Board representatives
 - We will schedule partner updates with requests for what we want to hear as needed
- Method of communication to share what we want on the agendas needs to be refined:
 - Secretary will work with Shannon at City of NB to get calendar and will email group for requests on agenda input one week ahead of agenda being posted
 - Email or call the chair for items you'd like to see on Agenda
- Secretary will send draft meeting minutes to Shannon at the City of NB and she will send them out by the end of the week for review; updates will be done at the next meeting

Reports/Updates

- ISD Partners: Comal ISD, New Braunfels ISD, Seguin ISD, Navarro ISD
 - Enrollment numbers, biggest programs, industry certifications offered, current initiatives and looking ahead
 - Request to see list of IBCs offered and how that connects to industry
 - Feel free to send Advisory
- Northeast Lakeview
 - Just posted CTTC Director position
 - Police Officer is retiring and a new one is starting 8-5 and another evening
 - Repainted, added accent walls to give a more college feel
 - Will take pictures of students here and start hanging them
 - Enrollment Express
 - 14 students attended and 14 enrolled
 - 14 sections being offered; will have low enrollment but needing to get started
 - Semester starts August 28
 - Replaced wiring, computers, projectors
 - There will be an IT tech rotating here for assistance
 - Boosting wi-fi
 - Marketing
 - Banners in cities, radio ads, Spotify, etc.
 - Building signage will be up August 31

- Will bring a breakdown of investment they have put in
 - Advocacy center will be bringing grab-and-go food, looking to add vending machines, including healthy food choices
- Chemistry lab still needs gas
- Will be absorbing all costs for books for ECHS
- Will be bringing Cybersecurity program here once computers are up to par
- Engineering program – 100 seats; when they finish, they are accepted to any Texas A&M
- TSTC/TxFAME
 - Filled 4 positions
 - VP, Admin, Success Coach and Recruiter
 - Signage and remodeling done, working with Fire Marshal to finalize a few things
 - Equipment is installed
 - Will start the year with 15-16 participants
 - Orientation begins August 21, school starts on August 28
- Legislative, EDCs
 - Josh shared that the 2 bills that were passed, including HB 4997 for open enrollment in Guadalupe and Comal counties, which opens opportunity for enrollment outside of TxFAME
 - Looking how to move forward with next steps, will be picking up steam and moving forward; there will be more to come
 - Michele shared that Mike with NB has been doing local visits with companies:
 - Detex started a soldering program with TSTC
 - Seeing a need for welding, lack of training for that
 - As companies increase productivity, looking more and more towards robotics – how to operate and work on them
 - Working with UTSA on an EDA grant for a Tech Hub with partners
 - Working with Workforce Solutions Alamo to launch Power of Partnerships
 - Looking at wraparound services, skills gap and other issues such as transportation and childcare (looking at “Early Matters SA” concept)

Meeting adjourned 9:26am