



Planning & Community Development Department
Planning Division

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(830) 221-4050 www.nbtexas.org

m6

CC/Cash/Check No.: <u>1149</u>	Case No.: <u>PZ-18-042</u>
Amount Recd. \$ <u>1564.00</u>	
Receipt No.: <u>218795</u>	

RECEIVED

OCT 24 2018

BY: MO
Submittal date - office use only

Special Use Permit Application to Allow Short Term Rental

Any application that is missing information will be considered incomplete and will not be processed.

1. Applicant - If owner(s), so state; If agent or other type of relationship, a letter of authorization must be furnished from owner(s) at the time submitted.

Name: Zu Hause L.L.C. TRACY FORE

Mailing Address: 686 S Seguin Ave #310730 NB TX 78131

Telephone: 210-273-6907 Fax: _____ Mobile: 210-273-6907

Email: TRACYLFORE@GMAIL.COM

2. Property Address/Location: 1464 Hillview Ave NB TX. 78130

3. Legal Description:
 Name of Subdivision: William Hoerke Addition
 Lot(s): 9 & 10 Block(s): 1 Acreage: 0.187

4. Existing Use of Property: Residential Rental (Vacant)

5. Current Zoning: C-3

*Please note Short Term Rentals are **prohibited** in the following residential districts, & a Special Use Permit could **not** be requested:

- R-1 • ZH • TH • R-1A-43.5 • R-1A-8 • R-2A • B-1B
- R-2 • ZH-A • B-1 • R-1A-12 • R-1A-6.6 • B-1A • TH-A

6. Proposed Special Use Permit*: Type 1 OR Type 2 ✓

**see page 4 for information regarding Type 1 and Type 2 Special Use Permits*

7. Explain how the proposed Short Term Rental use will be well suited for the neighborhood (attach additional or supporting information if necessary): See Attached

SUBMITTAL CHECKLIST:

<p>STAFF:</p> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p>APPLICANT:</p> <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<p>A survey and/or metes and bounds description of the property with an exhibit illustrating property boundaries (if property is not platted).</p> <p>Letter of Authorization for appointed agent (if applicable).</p> <p>Map of property in relation to City limits/major roadways or surrounding area.</p> <p>Copy of deed showing current ownership.</p> <p>Floor plan with the following information:</p> <table border="0"> <tr> <td><input checked="" type="checkbox"/> Layout of the building</td> <td><input checked="" type="checkbox"/> Sleeping areas</td> </tr> <tr> <td><input checked="" type="checkbox"/> Dimensions of each room</td> <td><input checked="" type="checkbox"/> Doors and windows</td> </tr> <tr> <td colspan="2"><input checked="" type="checkbox"/> Room Labels (kitchen, bathroom, dining room, garage, etc.)</td> </tr> </table> <p>Development/site plan with the following information: (*Please note: Additional information may be requested.)</p> <table border="0"> <tr> <td><input checked="" type="checkbox"/> Drawn to scale</td> <td><input checked="" type="checkbox"/> Location of all buildings</td> </tr> <tr> <td><input checked="" type="checkbox"/> North arrow</td> <td><input checked="" type="checkbox"/> Number of parking spaces (parking calculation table required)</td> </tr> <tr> <td><input checked="" type="checkbox"/> Property lines</td> <td><input checked="" type="checkbox"/> Dimensions of parking space and maneuvering space</td> </tr> <tr> <td><input checked="" type="checkbox"/> Adjacent street names</td> <td><input checked="" type="checkbox"/> Driveways (means of ingress/egress)</td> </tr> </table> <p>Application Fee: \$ _____ $\\$1,500 + (.187 \text{ acres} \times \\$100) = \\$1519$ (max. \$4,000)</p> <p>Technology Fee: \$ <u>45.00</u> $3\% \text{ of application fee} \rightarrow \\$ \text{_____} (\text{application fee}) \times .03 = \\$ \text{_____}$</p> <p>Public Hearing Newspaper Notice: \$236 (\$115 each for Planning Commission and City Council + 3% technology fee)</p> <p>Public Hearing Mail Notifications and Signage. *Please note: The total fee will be calculated by Staff after application submittal based on the quantity of mailed notices and signs and must be paid when sign(s) are picked up by the applicant when sign(s) are picked up by the applicant.</p>	<input checked="" type="checkbox"/> Layout of the building	<input checked="" type="checkbox"/> Sleeping areas	<input checked="" type="checkbox"/> Dimensions of each room	<input checked="" type="checkbox"/> Doors and windows	<input checked="" type="checkbox"/> Room Labels (kitchen, bathroom, dining room, garage, etc.)		<input checked="" type="checkbox"/> Drawn to scale	<input checked="" type="checkbox"/> Location of all buildings	<input checked="" type="checkbox"/> North arrow	<input checked="" type="checkbox"/> Number of parking spaces (parking calculation table required)	<input checked="" type="checkbox"/> Property lines	<input checked="" type="checkbox"/> Dimensions of parking space and maneuvering space	<input checked="" type="checkbox"/> Adjacent street names	<input checked="" type="checkbox"/> Driveways (means of ingress/egress)
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Please note: The signature indicates that the owner or an authorized agent has reviewed the requirements of this application and attached checklist, and all items on this checklist have been addressed and complied with. The owner/authorized agent understands that an incomplete application will **not** be accepted, and this application will **not** be accepted after the 4 p.m. deadline on an application deadline date, as outlined on the calendar attached to this application. The signature authorizes City of New Braunfels staff to visit and inspect the property for which this application is being submitted.

The undersigned hereby requests rezoning of the above described property as indicated.

TRACY FORE 210-273-6907 TRACYLFORE@GMAIL.COM
 Owner's Name (Printed) Phone Number Email
25 LA MESA DR N B TX 78130
 Owner's Mailing Address
Tracy Fore 10-24-18
 Signature of Owner Date