

***NEW BRAUNFELS
CIVIL SERVICE COMMISSION***

**BE IT ORDERED BY THE CITY OF NEW BRAUNFELS CIVIL SERVICE
COMMISSION:**

Notice and appropriate action regarding the approval of the **POLICE CAPTAIN** online written promotional examination. The 2-hour examination will be administered on the following date and time:

Date: Monday, October 21, 2024

Time: 9:00 a.m.

**Place: Police Department Training Room
3030 West San Antonio Street
New Braunfels, Texas 78130**

The Police Captain Examination will begin promptly at 9:00 a.m., Monday, October 21, 2024. The participants must be present and seated prior to 9:00 a.m. **Late arrivals will not be admitted and are no longer eligible for this examination on this date. Check-in will start at 8:00 a.m.**

Check In – An examinee shall be checked in and provide proof of identity with a physical form of identification from the provided list below. Examinees with questions concerning acceptable forms of identification must contact the Civil Service Director prior to the date of the examination.

- **Valid Texas Driver's License**
- **Valid U.S. Passport or U.S. Passport Card**
- **Valid U.S. Military Identification Card**

The Police Captain Examination is open to each Police Lieutenant who has continuously been in the Police Lieutenant position for at least two (2) years, and who has four (4) years of service with the New Braunfels Police Department, in accordance with the City of New Braunfels Firefighters and Police Officers Civil Service Commission Rules and Regulations, and Local Government Code Chapter 143.

PROMOTIONAL EXAM SIGN UPS WILL BE COMPLETED ELECTRONICALLY.

All eligible team members desiring to participate in the promotional examination must submit their NOTICE OF INTENT TO TEST no later than 5:00 p.m., Friday, July 19, 2024.

The individual raw test scores will be posted outside the main lobby of City Hall by 12:00 p.m. on Tuesday, October 22, 2024, in accordance with Section 143.033 of the Local Government Code.

PASSED AND APPROVED this 8th day of July 2024.

PAUL ERICKSEN
CHAIRPERSON

HEIDI ALEMAN
VICE-CHAIRMAN

ANDREW HAMILTON
COMMISSIONER

ATTEST:

Posted: _____
Date/Time: _____

BECCA MIEARS
CIVIL SERVICE DIRECTOR