



CITY OF NEW BRAUNFELS, TEXAS  
CEMETERY COMMITTEE MEETING



LANDA HAUS  
360 AQUATIC CIRCLE

THURSDAY, AUGUST 22, 2024 at 4:00 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

A) Discuss and consider approval of the July 25, 2024 [24-1074](#) minutes of the Cemetery Committee

4. CITIZEN'S COMMUNICATIONS

*This time is for citizens to address the Board on issues and items of concerns not on this agenda. There will be no Board action at this time.*

5. PRESENTATIONS

6. DISCUSSION AND ACTION

- A) Cemetery Software [24-1077](#)
- B) Cemetery Headstone Cleaning Program [24-1075](#)
- C) Field of Graves [24-1078](#)
- D) Cemetery Tour Info [24-1079](#)
- E) Soul Searching 2024 [24-1076](#)

7. ITEMS FOR NEXT AGENDA

*No action may be taken.*

8. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

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Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



## Cemetery Committee Agenda Item Report

550 Landa Street  
New Braunfels, TX

**8/22/2024**

Agenda Item No. A)

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**PRESENTER:**

Chad Donegan, Parks Director

**SUBJECT:**

Discuss and consider approval of the July 25, 2024 minutes of the Cemetery Committee

**DISCUSSION:**

N/A

**RECOMMENDATION:**

N/A

# CEMETERY COMMITTEE MINUTES

Thursday, June 27, 2024 @ 4:00 pm, Landa Haus

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1. **CALL TO ORDER:**

4:01 p.m.

2. **ROLL CALL:**

X	Lynn Thompson (Chair)	X	Cynthia Foster	X	Samantha Morrison (Park Staff)
X	Dana Watson (Vice Chair)	X	Jillian Bliss		Gene Bagwell (Cemetery Manager)
X	Raenel Schertz	X	Chad Donegan (Park Staff)	X	Hunter Haberly (Cemetery Sexton)
X	Connie Krause	X	Geronimo Aguirre (Park Staff)	X	Katie Totman (Historic Preservation Officer)
X	Jan Kingsbury	X	Shari Silvio (Park Staff)		

3. **APPROVAL OF MINUTES**

- a. Approval of regular meeting minutes from June 27th, 2024

4. **CITIZEN'S COMMUNICATIONS**

N/A

5. **PRESENTATIONS**

N/A

6. **DISCUSSION AND ACTION**

a. **Headstone Cleaning**

Katie Totman addressed the group about a partnership for a headstone cleaning program, possibly hosting a pilot event in October. Katie will reach back out to Izabella Nuckles to see what will be involved with the workshop and what time blocks would work best for her.

b. **2024 Soul Searching Event**

The group is continuing to discuss script writing and soul assigning. There was a motion to increase the golf cart fee from \$20 to \$25. This motion was seconded, and the vote passed unanimously. The committee will continue to look for sponsorships. The group will work with Park Administration to collect all inventory for the event.

**ITEMS FOR NEXT AGENDA**

- A. Cemetery Software
- B. Headstone Cleaning
- C. Field of Graves
- D. Cemetery Tour – Jan
- E. 2024 Soul Searching

**7. ADJOURNMENT**

**5:18 pm**



# Cemetery Committee Agenda Item Report

550 Landa Street  
New Braunfels, TX

**8/22/2024**

Agenda Item No. A)

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**PRESENTER:**

Chad Donegan, Director

**SUBJECT:**

Cemetery Software



## Cemetery Committee Agenda Item Report

550 Landa Street  
New Braunfels, TX

**8/22/2024**

Agenda Item No. B)

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**PRESENTER:**

Katie Totman, Historical Preservation Officer

**SUBJECT:**

Cemetery Headstone Cleaning Program



# Cemetery Committee Agenda Item Report

550 Landa Street  
New Braunfels, TX

**8/22/2024**

Agenda Item No. C)

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**PRESENTER:**

Chad Donegan, Director

**SUBJECT:**

Field of Graves





# Cemetery Committee Agenda Item Report

550 Landa Street  
New Braunfels, TX

**8/22/2024**

Agenda Item No. D)

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**PRESENTER:**

Chad Donegan, Director

**SUBJECT:**

Cemetery Tour Info



# Cemetery Committee Agenda Item Report

550 Landa Street  
New Braunfels, TX

**8/22/2024**

Agenda Item No. E)

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**PRESENTER:**

Chad Donegan, Parks Director

**SUBJECT:**

Soul Searching 2024