

**BY-LAWS OF THE
LANDA PARK GOLF COURSE ADVISORY BOARD**

ARTICLE I

Name

The name of this organization shall be the Landa Park Golf Course Advisory Board ("Board").

ARTICLE II

Purpose

The purpose of this organization shall be to act in an advisory capacity to the New Braunfels City Council and the City Manager in matters pertaining to the municipal golf course and to cooperate with other agencies and civic groups in the advancement of sound golf course operations, activities, planning and programming.

ARTICLE III

Members

Section 1. Appointments

The Landa Park Golf Course Advisory Board shall be composed of nine (9) members who shall be residents of the City of New Braunfels. The members shall be appointed by the City Council and their terms shall be three-year (3) staggered terms. Unexpired terms shall be filled by the City Council.

Section 2. Resignations

Any member resigning shall submit a letter of resignation to the Chairman, and the resignation shall be approved by the membership at the next regularly scheduled meeting.

Section 3. Absenteeism

A board member shall be assumed to have resigned his or her position, thereby forfeiting his or her unexpired term of office if, during the calendar year, he or she is absent three (3) consecutive times or a total of four (4) times including special meetings, provided at least five (5) days notice has been given.

ARTICLE IV

Officers

Section 1. Nominating Committee

A Nominating Committee shall be appointed by the Chairman. The Nominating Committee shall be composed of four (4) members. One member shall be appointed to represent the Landa Park Men's Golf Association, the Landa Park Ladies Golf Association, Landa Legends Golf Association, and one representative from the City.

Section 2. Election of Officers

A Chairman, Vice-Chairman and Secretary shall be elected by the membership of this organization at the ~~June~~ **January** meeting, to serve a one-year term. An officer shall not serve in the same position for more than two consecutive terms. No member may hold more than one office at a time. Any vacancy in an office shall be filled by election of the Board at its next regular or special meeting.

Section 3. Duties of the Chairman

The Chairman shall preside at all meetings of the Board, shall appoint special and standing committee chairmen, and shall have the authority to appoint special committees as deemed necessary by the membership. The Chairman shall have a voice on all matters, but shall only vote to break a tie. The chairman shall be an ex-officio member of all committees, without vote.

Section 4. Duties of Vice-Chairman

The Vice-Chairman shall assist the chairman as needed and shall serve as the presiding officer in the absence of the chairman. The vice-chairman shall have the right to vote on all issues that come before the membership.

Section 5. Duties of Secretary

The Secretary shall keep record of the proceedings of all regular and special meetings, shall be responsible for all correspondence as directed by the Board and maintain a file of the minutes, the bylaws and various activities and programs relevant to its work. The secretary shall have the right to vote on all issues that come before the membership. In the absence of the secretary, the chairman shall appoint a secretary pro-tem.

ARTICLE V
Meetings

Section 1. ~~The regular meetings of the Board shall be held on the _____ of each month at a time specified by the membership~~ The Board will meet four (4) times per year, with regular meetings of the board being held on the second Tuesday of the month following the quarterly month, unless it is determined by the chairman that a specific meeting date and time must be changed due to the weather, lack of a quorum or some other sufficient reason. The Board has the authority to change the meeting day and date by a majority vote of those present and voting, when a quorum is present.

Section 2. The Board is empowered to hold and conduct public meetings, which must be open to the public in accordance with the Texas Open Meetings Act.

Section 3. The Board or the Chairman shall have the authority to call special meetings with at least five (5) days notice to all members. Only the business specified in the call of the meeting may be discussed.

Section 4. A majority of the members shall constitute a quorum.

ARTICLE VI
Executive Committee

Section 1. The officers of the Board shall constitute the Executive Committee.

Section 2. The Executive Committee shall meet at the call of the chairman and have general supervision of the affairs of the Board between its business meetings, make recommendations to the membership and perform such other duties as deemed appropriate by the Board. A majority of the officers constitutes a quorum.

ARTICLE VII
Role of Staff Liaison

The Manager of the Landa Park Municipal Golf Course shall serve as staff liaison to the Board. The staff liaison shall provide a monthly financial report to the Board showing all income and expenditures, including capital improvement accounts, to the Board.

ARTICLE VIII

Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the (board, commission, committee) in all cases in which they are applicable and in which they are not inconsistent with these bylaws, any special rules, the City Charter or State law.

ARTICLE IX

Amendment of Bylaws

These bylaws may be amended at any regular or special meeting of the Board by a two-thirds (2/3) vote of those present and voting with a quorum in attendance, provided at least fifteen (15) days written notice has been given to all members. No amendment adopted by the Board shall become effective until after approval by the City Council.