

MINUTES
COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
May 3, 2022

Members of the City of New Braunfels' Community Development Advisory Committee met on May 3, 2022, in the Tejas Rooms at New Braunfels City Hall. A quorum of the Community Development Advisory Committee was present.

Present: Robert Blythin; Shae Burnett (by proxy); Tommy Carden; Cate Cardenas (by proxy); Tiffany Harris; Patrick Lynch; Pam Quidley; Kristy Sigman; and Nora Smith

Absent: No CDAC Members were absent. By proxy members provided required feedback prior to May 3, 2022, meeting.

Staff Present: Jennifer Gates, Grants Coordinator; Paula Harper, CDBG Consultant

Citizens Present: Darla Henderson; Angelina Loeza; Jim Holster; Rianne Sykes-Henske; Tricia Schneider; Norma Blackwell; and 2 additional citizens (names were not provided)

1. **WELCOME:** Tommy Carden, CDAC Chair, called the meeting to order at 6:03 PM.

2. **MINUTES:** Consider approval of April 6, 2022, and April 19, 2022, minutes.

MOTION: Tiffany Harris moved to approve the April 6, 2022, minutes. Nora Smith seconded motion.

VOTE: Minutes from April 6, 2022, meeting were unanimously approved.

MOTION: Patrick Lynch moved to approve the April 19, 2022, minutes. Pam Quidley seconded motion.

VOTE: Minutes from April 19, 2022, meeting were unanimously approved.

3. **CDBG:**

A. Paula Harper presented a review of the PY21 grantees providing information on expenditures, beneficiary numbers, and any issues encountered.

B. The CDAC members discussed the CDBG applications and came to a consensus on the amount of funding that will be recommended for each applicant to the City Council on June 27, 2022. Recommendations were formed using PY21 CDBG grant amount (\$430,279) as an estimation because PY22 CDBG grant amount had not been announced by HUD at time of meeting.

HUD-eligible administration allocation (\$86,055.80) for 20% of total grant amount was not subject to ranking by committee. CDAC's recommendations are as follows:

PUBLIC SERVICES: \$64,541.85 (15% Cap)		
Big Brothers Big Sisters of South Texas, Inc.	\$5,500.00	Mentoring Programs for Children
CASA of Central Texas, Inc.	\$10,000.00	Advocacy for Abused and/or Neglected Children
Connections Individual and Family Services, Inc.	\$8,500.00	Support to Connections Children's Shelter
Family Life Center	\$6,000.00	Emergency Rent and Utility Assistance
NB Housing Partners	\$8,000.00	Supportive Services for Homeless Shelter
River City Advocacy, Inc.	\$6,500.00	Community Counseling Program
San Antonio Food Bank	\$9,000.00	Emergency Food Assistance
The Salvation Army New Braunfels Corps	\$5,000.00	Transitional/Emergency Housing Program
Topoly's Story	\$6,041.85	Purchase and Training of Service Dogs
HOUSING and PUBLIC FACILITIES (Grant Funding Balance): \$279,681.35		
Comal County Habitat for Humanity	\$0.00	Down Payment and Closing Cost Assistance
Comal County Habitat for Humanity	\$20,000.00	Weatherization and Aging in Place Minor Home Repairs
Comal County Senior Citizens Foundation	\$100,000.00	Roof Repairs
New Braunfels Housing Authority	\$87,214.05	Purchase and Installation: Emergency Power Generator

MOTION: At conclusion of discussion, [CDAC member] moved to approve all funding recommendations as developed by CDAC. Motion was seconded by [CDAC member].

VOTE: The motion was unanimously approved.

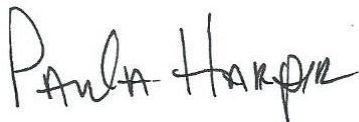
4. OTHER BUSINESS

A. There was no other business that was discussed.

5. NEXT MEETING: The next meeting will be on May 3, 2022, beginning at 6:00 PM.

6. ADJOURNMENT: Being no further business, the meeting adjourned 7:12 PM.

Respectfully submitted,



Paula Harper

CDAC ATTENDANCE CHART

Member	Dec. 2 nd	Jan. 6 th	Feb. 3 rd	Mar. 3 rd	April 6 th	April 19 th	May 3 rd	June 1 st	Aug. 3 rd	Additional Meeting	Absent
Robert Blythin	X	A	X	X	X	X	X				1
Shae Burnett	X	A	A	X	X	A	X				3
Tommy Carden	X	X	X	X	X	X	X				0
Cate Cardenas	X	A	X	A	A	X	X				3
Tiffany Harris	X	X	A	X	X	A	X				2
Patrick Lynch, Jr.	N/A	N/A	X	X	X	X	X				0
Pam Quidley	N/A	N/A	N/A	X	X	X	X				0
Kristy Sigman	N/A	N/A	N/A	X	X	A	X				1
Nora Smith	X	X	X	X	X	X	X				0

From the By-Laws:

ARTICLE IV – TERMS

- A. A committee member shall be assumed to have resigned his/her position, thereby forfeiting his/her unexpired term of office if, during the calendar year, he/she is absent three (3) consecutive times or a total of four (4) times in a calendar year, provided at least five (5) day notice of the meeting has been given.