

**DRAFT - MINUTES
OF THE NEW BRAUNFELS ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING OF WEDNESDAY, DECEMBER 11, 2024**

Special-Called

AGENDA

1. CALL TO ORDER

President Kathy Meurin called the meeting to order at 5:03PM.

2. ROLL CALL

Present: Tera Thompson, Jason Hurta, Kathy Meurin, Kristen Carden, Larry Hammonds, and Shane Hines

Absent: Don Austin

Also in attendance: Mayor Neal Linnartz

3. APPROVAL OF MINUTES

A) Approval of the November 21, 2024 regular meeting minutes

President Meurin introduced this item. Director Hines motioned to approve, Director Hurta seconded the motion, and the minutes were unanimously approved.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Board on issues and items of concerns not on this agenda. There will be no Board action at this time.

None.

5. TREASURER'S REPORT

A) Presentation and discussion on the December 2024 Treasurer's Report

This item was not discussed.

6. DISCUSSION AND POSSIBLE ACTION

A) Public hearing, discussion, and possible action approving a project expenditure, of up to \$200,000, for additional final design of Downtown Right-of-Way Enhancements - Landscaping, Pedestrian Lighting, and Underground Conversion, pursuant to Section 505.152 of the Texas

Local Government Code.

President Meurin introduced this item. Scott McClelland, Assistant Director of Transportation and Capital Improvements, presented on this matter. Mr. McClelland summarized the project's objective, location, cost, estimated schedule, funding summary, and answered questions from the Board.

President Meurin opened the public hearing at 5:12PM. No comments were made. President Meurin closed the public hearing at 5:12PM.

Director Hines motioned to approve the project expenditure, of up to \$200,000, for additional final design of Downtown Right-of-Way enhancements, Director Carden seconded the motion, and the item was unanimously approved.

B) Public hearing, discussion, and possible action approving a project expenditure, of up to \$90,000, for the final design of Citywide Pedestrian Improvements - Phase 2, pursuant to Section 505.152 of the Texas Local Government Code.

President Meurin introduced this item. Scott McClelland, Assistant Director of Transportation and Capital Improvements, presented on this matter. Mr. McClelland summarized the project's scope, location, and funding summary.

President Meurin opened the public hearing at 5:15PM. No comments were made. President Meurin closed the public hearing at 5:16PM.

Director Hurta motioned to approve the project expenditure, of up to \$90,000, for final design of Citywide Pedestrian Improvements - Phase 2, Director Thompson seconded the motion, and the item was unanimously approved.

C) Public hearing, discussion, and possible action approving a project expenditure, of up to \$1,500,000, for design and construction of the Kohlenberg Road Intersection Improvement project, pursuant to Section 501.103 of the Texas Local Government Code.

President Meurin introduced this item. Jordan Matney, Deputy City Manager, presented on this matter. Ms. Matney summarized the project's highlights, prior funding, a review of the existing conditions, a drawing of the proposed improvement, an outline of construction sequencing, project benefits, an outline of next steps, and answered questions from the Board.

President Meurin opened the public hearing at 5:22PM. No comments were made. President Meurin closed the public hearing at 5:22PM.

Director Carden motioned to approve the project expenditure, of up to \$1,500,000, for design and construction of the Kohlenberg Road Intersection Improvement project, Director Hurta seconded the motion, and the item was unanimously approved.

- D) Discussion and possible action to elect New Braunfels Economic Development Corporation officers (President, Vice President, Secretary, and Treasurer) for 2025

President Meurin introduced this item.

Director Thompson motioned to elect Shane Hines as President, Kristen Carden as Vice-President, Larry Hammonds as Secretary, and Don Austin as Treasurer for 2025. The motion was seconded by Director Hurta and was unanimously approved.

7. EXECUTIVE SESSION

In accordance with the Texas Government Code, Section 551.071, the Board reserves the right to retire into executive session concerning the items listed on this agenda to consult with its attorney. In addition, the Board may convene in executive session on any of the following items, with any final action being taken in open session:

- A) Deliberate issues regarding economic development negotiations in accordance with Section 551.087 of the Texas Government Code:
1. Project Nemo
 2. Project Ellie

President Meurin introduced this item. The Board entered into Executive Session at 5:29PM. The items were discussed in the following order: Project Ellie and Project Nemo. No action was taken.

- B) Deliberate pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct in accordance with Section 551.071, of the Texas Government Code, specifically:
1. TaskUs

This item was not discussed. The Board returned to open session at 5:42PM.

8. ADJOURNMENT

President Meurin adjourned the meeting at 5:42PM.

By: _____
SHANE HINES, PRESIDENT