



**CITY OF NEW BRAUNFELS, TEXAS
CIVIL SERVICE COMMISSION MEETING**



**CITY HALL - COUNCIL CHAMBERS
550 LANDA STREET**

FRIDAY, NOVEMBER 15, 2024 at 9:00 AM

AGENDA

- 1. **CALL TO ORDER**
- 2. **ROLL CALL**
- 3. **PRESENTATIONS**

None

4. **APPROVAL OF MINUTES**

- A) Approval of minutes from August 26, 2024 meeting. [24-1467](#)
Chairperson, Paul Ericksen

5. **COMMUNICATIONS**

This time is for citizens to address the Civil Service Commission on issues and items of concerns not on this agenda. There will be no action at this time.

6. **DISCUSSION AND ACTION**

- A) Discuss and consider approval and certification of the [24-1468](#) eligibility list for Police Officer from the entrance examination conducted on October 12, 2024.
- B) Discuss and consider approval and certification of the [24-1469](#) eligibility list for Police Captain from the promotional online written examination conducted on October 21, 2024.
- C) Discuss and consider approval and certification of the [24-1470](#) eligibility list for Police Sergeant from the promotional online written examination conducted on October 21, 2024.
- D) Discuss and consider appeals by four (4) Police [24-1471](#) Sergeants of the following questions 1, 8, 18, 21, 28, 45, 53, 54, 58, and 59 from the Police Lieutenant online written examination conducted on October 21, 2024.
- E) Discuss and consider appeals by twelve (12) Police [24-1472](#) Officers of the following questions 4, 5, 6, 11, 12, 13, 16,

20, 23, 26, 31, 34, 35, 37, 38, 44, 46, 47, 49, 53, 54, 58, 59, 63, 65, 68, 69, 73, 76, and 77 from the Police Corporal online written examination conducted on October 21, 2024.

- F) Discuss and consider approval and certification of the [24-1473](#) eligibility list for Police Lieutenant from the promotional online written examination conducted on October 21, 2024; depending on the outcome of 6D.
- G) Discuss and consider approval and certification of the [24-1475](#) eligibility list for Police Corporal from the promotional online written examination conducted on October 21, 2024; depending on the outcome of 6E.

7. EXECUTIVE SESSION

The Commission shall retire into an Executive Session on any agenda item as provided under Chapter 551.071 (Consultation with attorney) of the Texas Government Code and/or Section 143.053(d) of the Texas Local Government Code, as applicable.

8. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



Civil Service Commission Agenda Item Report

550 Landa Street
New Braunfels, TX

11/15/2024

Agenda Item No. A)

PRESENTER:

Chairperson, Paul Ericksen

SUBJECT:

Approval of minutes from August 26, 2024 meeting.

**FINAL - MINUTES
OF THE NEW BRAUNFELS CIVIL SERVICE COMMISSION
REGULAR MEETING OF MONDAY, AUGUST 26, 2024**

AGENDA

1. CALL TO ORDER

The meeting commenced at 2:00 pm.

2. ROLL CALL

The following Commissioners were present:

Chairperson Paul Ericksen

Commissioner Andrew Hamilton

3. PRESENTATIONS

None

4. APPROVAL OF MINUTES

A) Approval of minutes from July 8, 2024 meeting.

Commissioner Hamilton made a motion to approve the item.

Chairperson Ericksen seconded the motion, which passed.

5. COMMUNICATIONS

This time is for citizens to address the Civil Service Commission on issues and items of concerns not on this agenda. There will be no action at this time.

6. DISCUSSION AND ACTION

A) Discuss and consider approval of amendments to the City of New Braunfels Firefighters and Police Officers Civil Service Commission Rules and Regulations; Section 143.023 Minimum Eligibility Requirement for Beginning Police Officer, Chapter 143.

Human Resources Generalist, Lori Stidham presented and briefly discussed the item.

Chairperson Ericksen made a motion to approve the item.

Commissioner Hamilton seconded the motion, which passed.

B) Discuss and consider calling for a Police Officer entrance examination to fill a vacancy and/or create an eligibility list.

Human Resources Generalist, Lori Stidham presented and briefly discussed the item.

Commissioner Hamilton made a motion to approve the item.
Chairperson Ericksen seconded the motion, which passed.

7. **EXECUTIVE SESSION**

The Commission shall retire into an Executive Session on any agenda item as provided under Chapter 551.074 and 551.071 of the Texas Government Code and/or Section 143.053(d) of the Texas Local Government Code, as applicable.

8. **ADJOURNMENT**

Meeting adjourned at 2:05 pm.

Date Approved: _____

Commission Member

Commission Member

Attest:

Lori Stidham HR Generalist

11/15/2024

Agenda Item No. A)

PRESENTER

Human Resources Generalist, Lori Stidham

SUBJECT:

Discuss and consider approval and certification of the eligibility list for Police Officer from the entrance examination conducted on October 12, 2024.

DEPARTMENT: Human Resources

HISTORIC DISTRICT/LANDMARK NAME: N/A

APPLICABLE CITATIONS:

N/A

FINDINGS:

N/A

STAFF ANALYSIS:

N/A



CITY OF NEW BRAUNFELS POLICE DEPARTMENT

ENTRY LEVEL POLICE OFFICER EXAMINATION - ELIGIBILITY LIST

SATURDAY - OCTOBER 12, 2024 at 8:00 a.m. at New Braunfels Police Department

RANK	NAME	Raw Score	Military Points	TOTAL SCORE
1	FAESLER, MATTHEW KARL	92.31	5	97.31
2	PENA, OSCAR T	89.23	5	94.23
3	GUTIERREZ, GABRIEL A	92.31		92.31
4	HOLCOMBE, HAYDEN MAX	84.62		84.62
5	PEREZ, ERIC	83.08		83.08
6	DUARTE, CASEY LYN	72.31		72.31

Examination Posting Date August 26, 2024

Examination Date October 12, 2024

Examination Conducted by: Becca Miears, Human Resources/Civil Service Director

Lindsey Cox, Human Resources/Civil Service Assistant Director

Lori Stidham, Human Resources/Civil Service Specialist

PASSED, APPROVED AND CERTIFIED this 15th day of November, 2024 by:

PAUL ERICKSEN, CHAIRPERSON

HEIDI ALEMAN, VICE-CHAIRPERSON

ANDREW HAMILTON, COMMISSIONER

ATTEST:

BECCA MIEARS, CIVIL SERVICE DIRECTOR

Posted By: _____

Date/Time: _____

11/15/2024

Agenda Item No. B)

PRESENTER

Human Resources Generalist, Lori Stidham

SUBJECT:

Discuss and consider approval and certification of the eligibility list for Police Captain from the promotional online written examination conducted on October 21, 2024.

DEPARTMENT: Human Resources

HISTORIC DISTRICT/LANDMARK NAME: N/A

APPLICABLE CITATIONS:

N/A

FINDINGS:

N/A

STAFF ANALYSIS:

N/A



**CITY OF NEW BRAUNFELS POLICE DEPARTMENT
 POLICE CAPTAIN PROMOTIONAL EXAMINATION
 MONDAY, OCTOBER 21, 2024 at 9:00 A.M.
 LOCATION: POLICE DEPARTMENT TRAINING ROOM**

POLICE CAPTAIN ELIGIBILITY LIST

RANK	NAME	RAW SCORE	SENIORITY POINTS	TOTAL SCORE
1	James Bell	93	10	103
2	Joe Robles	79	10	89
3	Craig Christopherson	63	10	73

Examination Posting Date: July 8, 2024

Examination Conducted by: Becca Miears, Human Resources/Civil Service Director;
 Lindsey Cox, Human Resources/Civil Service Assistant Director;
 Lori Stidham, Human Resources/Civil Service Specialist;

PASSED, APPROVED, AND CERTIFIED this 15th day of November 2024 by:

 PAUL ERICKSEN, CHAIRPERSON

 HEIDI ALEMAN, VICE-CHAIRPERSON

 ANDREW HAMILTON, COMMISSIONER

ATTEST:

 BECCA MIEARS, CIVIL SERVICE DIRECTOR

Posted by: _____
Date/Time: _____

11/15/2024

Agenda Item No. C)

PRESENTER

Human Resources Generalist, Lori Stidham

SUBJECT:

Discuss and consider approval and certification of the eligibility list for Police Sergeant from the promotional online written examination conducted on October 21, 2024.

DEPARTMENT: Human Resources

HISTORIC DISTRICT/LANDMARK NAME: N/A

APPLICABLE CITATIONS:

N/A

FINDINGS:

N/A

STAFF ANALYSIS:

N/A



**CITY OF NEW BRAUNFELS POLICE DEPARTMENT
 POLICE SERGEANT PROMOTIONAL EXAMINATION
 MONDAY, OCTOBER 21, 2024 at 9:00 A.M.
 LOCATION: POLICE DEPARTMENT TRAINING ROOM**

POLICE SERGEANT ELIGIBILITY LIST

RANK	NAME	RAW SCORE	SENIORITY POINTS	TOTAL SCORE
1	Christopher Diaz	90	10	100
2	Dominic Coronado	90	8	98
3	Hector Parra	83	10	93

Examination Posting Date: July 8, 2024

Examination Conducted by: Becca Mears, Human Resources/Civil Service Director;
 Lindsey Cox, Human Resources/Civil Service Assistant Director;
 Lori Stidham, Human Resources/Civil Service Specialist;

PASSED, APPROVED, AND CERTIFIED this 15th day of November 2024 by:

 PAUL ERICKSEN, CHAIRPERSON

 HEIDI ALEMAN, VICE-CHAIRPERSON

 ANDREW HAMILTON, COMMISSIONER

ATTEST:

 BECCA MIEARS, CIVIL SERVICE DIRECTOR

Posted by: _____
Date/Time: _____

11/15/2024

Agenda Item No. D)

PRESENTER

Human Resources Generalist, Lori Stidham

SUBJECT:

Discuss and consider appeals by four (4) Police Sergeants of the following questions 1, 8, 18, 21, 28, 45, 53, 54, 58, and 59 from the Police Lieutenant online written examination conducted on October 21, 2024.

DEPARTMENT: Human Resources

HISTORIC DISTRICT/LANDMARK NAME: N/A

APPLICABLE CITATIONS:

N/A

FINDINGS:

N/A

STAFF ANALYSIS:

N/A

11/15/2024

Agenda Item No. E)

PRESENTER

Human Resources Generalist, Lori Stidham

SUBJECT:

Discuss and consider appeals by twelve (12) Police Officers of the following questions 4, 5, 6, 11, 12, 13, 16, 20, 23, 26, 31, 34, 35, 37, 38, 44, 46, 47, 49, 53, 54, 58, 59, 63, 65, 68, 69, 73, 76, and 77 from the Police Corporal online written examination conducted on October 21, 2024.

DEPARTMENT: Human Resources

HISTORIC DISTRICT/LANDMARK NAME: N/A

APPLICABLE CITATIONS:

N/A

FINDINGS:

N/A

STAFF ANALYSIS:

N/A

11/15/2024

Agenda Item No. F)

PRESENTER

Human Resources Generalist, Lori Stidham

SUBJECT:

Discuss and consider approval and certification of the eligibility list for Police Lieutenant from the promotional online written examination conducted on October 21, 2024; depending on the outcome of 6D.

DEPARTMENT: Human Resources

HISTORIC DISTRICT/LANDMARK NAME: N/A

APPLICABLE CITATIONS:

N/A

FINDINGS:

N/A

STAFF ANALYSIS:

N/A



**CITY OF NEW BRAUNFELS POLICE DEPARTMENT
POLICE LIEUTENANT PROMOTIONAL EXAMINATION
MONDAY, OCTOBER 21, 2024 at 9:00 A.M.
LOCATION: POLICE DEPARTMENT TRAINING ROOM**

POLICE LIEUTENANT ELIGIBILITY LIST

RANK	NAME	RAW SCORE	SENIORITY POINTS	TOTAL SCORE
1	David Cantu	92	10	102
2	Deb Cunningham	88	10	98
3	Brian Onofre	88	10	98
4	Peter Carollo	87	10	97
5	Blake Alexius	84	10	94
6	Chris Scott	83	10	93
7	Joe Tovar	80	10	90

Examination Posting Date: July 8, 2024

Examination Conducted by: Becca Miears, Human Resources/Civil Service Director;
Lindsey Cox, Human Resources/Civil Service Assistant Director;
Lori Stidham, Human Resources/Civil Service Specialist;

PASSED, APPROVED, AND CERTIFIED this 15th day of November 2024 by:

PAUL ERICKSEN, CHAIRPERSON

HEIDI ALEMAN, VICE-CHAIRPERSON

ANDREW HAMILTON, COMMISSIONER

ATTEST:

BECCA MIEARS, CIVIL SERVICE DIRECTOR

Posted by: _____
Date/Time: _____

11/15/2024

Agenda Item No. G)

PRESENTER

Human Resources Generalist, Lori Stidham

SUBJECT:

Discuss and consider approval and certification of the eligibility list for Police Corporal from the promotional online written examination conducted on October 21, 2024; depending on the outcome of 6E.

DEPARTMENT: Human Resources

HISTORIC DISTRICT/LANDMARK NAME: N/A

APPLICABLE CITATIONS:

N/A

FINDINGS:

N/A

STAFF ANALYSIS:

N/A



CITY OF NEW BRAUNFELS POLICE DEPARTMENT
 POLICE CORPORAL PROMOTIONAL EXAMINATION
 MONDAY, OCTOBER 21, 2024 at 9:00 A.M.
 LOCATION: POLICE DEPARTMENT TRAINING ROOM

POLICE CORPORAL ELIGIBILITY LIST

RANK	NAME	RAW SCORE	SENIORITY POINTS	TOTAL SCORE
1	Sylvia Powell	83	7	90
2	Zachary Kory	82	8	90
3	Justin Rogers	85	3	88
4	Christopher Ryan	85	3	88
5	Thomas Powell	80	8	88
6	Michael Smith	78	10	88
7	Colten Ashby	85	2	87
8	Jerryd Airola	79	8	87
9	Jose Morales	84	2	86
10	Daniel Salas	81	4	85
11	Katherine Roy	81	3	84
12	Zachary Menser	76	8	84
13	Klayton Jarzombek	76	6	82
14	Christopher Neavez	76	6	82
15	Brent McGuire	75	3	78
16	Donald Kimbrell	70	8	78
17	Enrique Flores	72	4	76
18	Michael Kuhl	70	5	75
19	Matthew Burdick	67	8	75
20	Damien Charo	70	3	73
21	Steven Lackey	70	3	73
22	Simon Mora	69	4	73
23	Brian Delgado	69	3	72

Examination Posting Date: July 8, 2024
 Examination Conducted by: Becca Miears, Human Resources/Civil Service Director;
 Lindsey Cox, Human Resources/Civil Service Assistant Director;
 Lori Stidham, Human Resources/Civil Service Specialist;

PASSED, APPROVED, AND CERTIFIED this 15th day of November 2024 by:

 PAUL ERICKSEN, CHAIRPERSON

 HEIDI ALEMAN, VICE-CHAIRPERSON

 ANDREW HAMILTON, COMMISSIONER

ATTEST:

 BECCA MIEARS, CIVIL SERVICE DIRECTOR

Posted by: _____
 Date/Time: _____