



**CITY OF NEW BRAUNFELS, TEXAS
AIRPORT ADVISORY BOARD MEETING**



**CITY HALL - COUNCIL CHAMBERS
550 LANDA ST**

WEDNESDAY, MARCH 18, 2026 at 5:30 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. AIRPORT ADVISORY BOARD MISSION

"Makes general studies of airport construction, improvements, and operation. Acts in advisory capacity towards the general improvement of the airport and the advancement of the City as an air transportation center."

4. APPROVAL OF MINUTES

A) January 28, 2026, Minutes [26-300](#)

5. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Board on issues and items of concerns not on this agenda. There will be no Board action at this time.

6. REPORTS

A) Airport Director's Report [26-315](#)

7. DISCUSSION AND ACTION

A) Discussion on preliminary findings from the terminal [26-301](#) feasibility study.

8. NEW BUSINESS

No action may be taken.

9. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



Airport Advisory Board Agenda Item Report

550 Landa Street
New Braunfels, TX

3/18/2026

Agenda Item No. A)

PRESENTER:

Dr. Robert Lee, Airport Director

SUBJECT:

January 28, 2026, Minutes



**NEW BRAUNFELS NATIONAL AIRPORT
Airport Advisory Board Meeting
28 January 2026**

MINUTES

The New Braunfels Airport Advisory Board met in regular session at 5:30 pm on the 28th day of January 2026.

Board Members Present: Wes Stamps, Jason Kern, Curtis Lepp, Paul Wright, John Smith, Kurt Andersen.

Staff Present: Robert Lee, Airport Director; Brendan Haas, Airport Operations Manager; Lisa DeMoss, Airport Administrative Assistant

Visitors Present: David Slaughter (AOPA ASN); Edward Smith, Carli Smith, Chris Parreira, David Caddell

1. CALL TO ORDER.

The 28 January 2026 Airport Advisory Board Meeting was called to order at 5:30 pm by Wes Stamps.

2. ROLL CALL

A quorum was confirmed with five of seven board members present. Jason Kern and John Smith were absent.

3. AIRPORT ADVISORY BOARD MISSION

Mission of the New Braunfels Airport Advisory Board was read.

4. APPROVAL OF MINUTES

19 November 2025 minutes were reviewed and approved by a unanimous vote of the Board.

5. CITIZENS' COMMUNICATIONS

There were no comments from citizens.

6. REPORTS

Airport Director, Dr. Robert Lee presented the Airport Director's Report:

Construction Projects

- i. Perimeter security fence project 98% complete; completion expected by 31 January 2026.*
- ii. Still waiting on FCT NOFO from FAA for remaining funds for final design and construction of new ATCT.*

On-going Development/Business

- i. KBOX5: five bay hangar project lease executed; design completed; in permitting.*

Miscellaneous

- i. AMDP in progress; final draft review 28 January.*
- ii. Terminal feasibility study: discussing layout and options.*

Operations

- Total fuel sales FYTD (Oct – Dec) were 235,588 gallons as compared 194,586 gallons in FYTD 2025, a 21% increase over the same time period. Jet sales were up 18% and Avgas sales were up 51%.*
- FYTD 2026 fuel operations were 2,191 versus 1,349 last year.*
- Total FYTD 2026 Airport operations were 43,467 compared to 21,123 last fiscal year for the same time period.*
- Hangar and facility utilization continues to be 100% occupied.*

Financials

**FINANCIAL REPORT - OPERATIONS
FISCAL YEAR 2026-Q1 - ACCOUNT BALANCE**

	<u>BUDGET</u>	<u>YTD ACTUAL</u>
REVENUES	\$ 4,658,214	\$ 1,086,200
EXPENDITURES	\$ 5,588,859	\$ 1,077,633
	NET YTD	\$ 8,567

7. DISCUSSION AND ACTION

- A. Discussion on requirements to be considered in planning a terminal restaurant.

Board member Kurt Andersen opened the discussion by introducing David Caddell, owner of the Reel Seafood House and Dos Rios Southwest Grill. Mr. Caddell was

informed of the interest of including a restaurant with the new proposed terminal and asked what criteria or requirements should be considered. He indicated that for a restaurant to be viable, sufficient space should be available to seat 100-150 patrons; alcohol sales would be a plus. He stated that a high-end venue may not garner the attention as well as a general cuisine catering to multiple palettes. He also stated that type of cuisine needs to be strategically thought about due to the number of different restaurants in New Braunfels.

8. NEW BUSINESS

No action may be taken.

9. Adjourn.

The next meeting will be held on 18 March 2026 at 5:30 pm in the City of New Braunfels Council Chambers. The meeting was adjourned at 6:24 pm.

Robert Lee, PhD, AAE
Airport Director

Date



Airport Advisory Board Agenda Item Report

550 Landa Street
New Braunfels, TX

3/18/2026

Agenda Item No. A)

PRESENTER:

Dr. Robert Lee, Airport Director

SUBJECT:

Airport Director's Report



AIRPORT DIRECTOR'S REPORT
18 MARCH 2025

Construction Projects

- i. Perimeter security fence project complete.
- ii. Application submitted for Airport Terminal Program grant.
- iii. Application submitted for FCT grant for final design and construction of new ATCT.

On-going Development/Business

- i. KBOX5: five bay hangar project lease executed; design completed; in permitting.

Miscellaneous

- i. AMDP nearing completion.
- ii. Terminal feasibility study: discussing layout options and cost estimates.

Operations

FYTD OPERATIONS

YEAR	TOTAL	AVG
2018	54,160	4,513
2019	67,861	5,655
2020	68,888	5,741
2021	62,982	5,249
2022	66,386	5,532
2023	71,151	5,929
2024	78,575	6,548
2025	80,306	6,692
2026	43,942	8,788

Forecast: 105,461

FYTD FUEL OPS

FY	TOTAL	AVG
2022	6,386	532
2023	6,347	529
2024	6,078	507
2025	5,847	464
2026	9,233	769

FUEL SALES - FISCAL YEAR 2026

JET A GALLONS				100LL GALLONS				TOTAL GALLONS						
	FY23-24	FY24-25	FY25-26	VAR		FY23-24	FY24-25	FY25-26	VAR		FY23-24	FY24-25	FY25-26	VAR
OCT	55,276	68,001	81,147	13,146	OCT	6,897	6,732	11,174	4,442	OCT	62,173	74,733	92,321	17,588
NOV	59,565	55,825	61,793	5,968	NOV	6,287	6,609	9,997	3,388	NOV	65,852	62,434	71,790	9,356
DEC	60,112	51,178	63,161	11,983	DEC	6,587	6,241	8,316	2,075	DEC	66,699	57,419	71,477	14,058
JAN	37,009	54,212	53,624	(588)	JAN	5,400	5,796	11,476	5,680	JAN	42,409	60,008	65,100	5,092
FEB	48,375	49,294	48,575	(719)	FEB	6,233	5,987	13,505	7,518	FEB	54,608	55,281	62,080	6,799
MAR	57,909	56,570			MAR	5,939	6,062			MAR	63,848	62,632	0	
APR	50,780	50,934			APR	5,434	7,962			APR	56,214	58,896	0	
MAY	48,717	55,168			MAY	5,883	8,639			MAY	54,600	63,807	0	
JUN	62,048	64,135			JUN	7,693	7,021			JUN	69,741	71,156	0	
JUL	56,863	59,230			JUL	6,583	7,089			JUL	63,446	66,319	0	
AUG	59,045	60,186			AUG	7,367	8,238			AUG	66,412	68,424	0	
SEP	56,302	68,945			SEP	4,941	7,417			SEP	61,243	76,362	0	
TOTAL	652,001	693,678	308,300		TOTAL	75,244	83,793	54,468		TOTAL	727,245	777,471	362,768	

Forecast: 870,643

HANGAR / FACILITY UTILIZATION

Type	Total	Occupied	Vacant	
Open Hailsheds	33	33	0	100%
Enclosed Hailsheds	22	22	0	100%
T-Hangars	40	40	0	100%
Commercial Hangars	8	8	0	100%
Airport Buildings	3	3	0	100%

Financials

**FINANCIAL REPORT - OPERATIONS
FISCAL YEAR 2026-YTD ACCOUNT BALANCE**

	<u>BUDGET</u>	<u>YTD ACTUAL</u>
REVENUES	\$ 4,658,214	\$ 1,853,427
EXPENDITURES	\$ 5,588,859	\$ 1,938,373
		CapEx not incl



Airport Advisory Board Agenda Item Report

550 Landa Street
New Braunfels, TX

3/18/2026

Agenda Item No. A)

PRESENTER:

Dr. Robert Lee, Airport Director

SUBJECT:

Discussion on preliminary findings from the terminal feasibility study.