

**FINAL - MINUTES
OF THE NEW BRAUNFELS HISTORIC LANDMARK COMMISSION
REGULAR MEETING OF TUESDAY, JANUARY 14, 2025**

1. CALL TO ORDER

Nathan Brown called the meeting to order at 8:32am and stated that an acting chair would be needed for this meeting as both the Chair and Vice-Chair were absent and asked if any Commissioners would like to volunteer.

Commissioner Sonier volunteered to be acting chair for the January 14, 2025 regular meeting.

Unanimous vote in favor of Chair Sonier to act as Chair for the January 14, 2025 regular meeting.

2. ROLL CALL

The following Commissioners were present:

Justin Ball, Jillian Bliss, Richard Hillyer, Lynn Norvell, Christi Sims, Susan Sonier, and Thomas Tumlinson.

The following Commissioners were absent:

Nathan Feingold and Teresa Johnson.

3. APPROVAL OF MINUTES

A) Approval of the December 10, 2024 regular meeting minutes.

Motion by Commissioner Hillyer, seconded by Commissioner Sims, to approve the December 10, 2024 regular meeting minutes. Motion carried unanimously.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Historic Landmark Commission on issues and items of concerns not on this agenda. There will be no Historic Landmark Commission action at this time.

No one spoke.

5. STAFF UPDATES

A) Presentation and training about legal basics and crafting motions.

Katie Totman presented the aforementioned item and asked if there

were any questions for staff.

Discussion followed on crafting clearer motions, citing found criteria of approval or denial using the historic preservation guidelines, setting precedents, potential amendments to the historic preservation guidelines, and the status of the Land Development Ordinance Draft for Historic Preservation.

6. **COMAL COUNTY HISTORICAL COMMISSION UPDATE**

No update was provided.

7. **ADJOURNMENT**

There being no further business Acting-Chair Sonier adjourned the meeting at 9:00am.

By: _____
COMMISSION CHAIR

Attest:

COMMISSION LIAISON