



**CITY OF NEW BRAUNFELS, TEXAS  
 COMMUNITY DEVELOPMENT ADVISORY  
 COMMITTEE MEETING  
 CITY HALL  
 550 LANDA STREET**



**WEDNESDAY, APRIL 1, 2026 at 6:00 PM**

**AGENDA**

**1. CALL TO ORDER**

**2. WELCOME**

**3. APPROVAL OF MINUTES**

A) Approval of Minutes from the March 4, 2026, Community [26-394](#) Development Advisory Committee meeting.

[March 4, 2026 - CDAC Minutes](#)

**4. Citizens' Communication**

*This time is for citizens to address the Community Development Advisory Committee on issues and items of concerns not on this agenda. There will be no action at this time.*

**5. CDBG PROGRAM**

A) Discussion of Community Development Block Grant [26-395](#) Program Year 2025 Program and Project Updates

[Project Progress Spreadsheet - PY 2025](#)

B) Review and Discussion of Applications for Community [26-396](#) Development Block Grant Program Year 2026 funding.

**6. OTHER BUSINESS**

There are no Other Business items to be discussed by the Community Development Advisory Committee during its meeting on April 1, 2026.

**7. NEXT MEETING**

The next meeting of the Community Development Advisory Committee is scheduled to occur on May 6, 2026.

**8. ADJOURNMENT**

**CERTIFICATION**

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

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Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.

**4/1/2026**

Agenda Item No. A)

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**PRESENTER:**

Christopher Greenwell, Grants Coordinator, and/or Paula Harper, CDBG Consultant

**SUBJECT:**

Approval of Minutes from the March 4, 2026, Community Development Advisory Committee meeting.

**DEPARTMENT:** Finance

**COUNCIL DISTRICTS IMPACTED:** Citywide

**BACKGROUND INFORMATION:**

Committee review and approval of the minutes for the Community Development Advisory Committee (CDAC) meeting that occurred on March 4, 2026.

**ISSUE:**

Not applicable

**STRATEGIC PLAN REFERENCE:**

Economic Mobility  Enhanced Connectivity  Community Identity  
 Organizational Excellence  Community Well-Being  N/A

Considering statutory and market-based factors, continue to diversify revenue streams to support long-term fiscal sustainability of the organization.

**FISCAL IMPACT:**

Not applicable.

**RECOMMENDATION:**

Staff recommends approval of the minutes from the March 4, 2026, Community Development Advisory Committee meeting.

**MINUTES  
COMMUNITY DEVELOPMENT ADVISORY COMMITTEE  
March 4, 2026**

Members of the City of New Braunfels' Community Development Advisory Committee met on December 3, 2025, in the Tejas Rooms at New Braunfels City Hall. A quorum of the Community Development Advisory Committee was present.

Present: Jude Aririesike, Carla Brenton, Mark Conlan, Lianna McNeil, Bull Morehouse, Serena Morris and Vanessa Pizana

Absent: Robert Blythin

Staff Present: Christopher Greenwell, Grants Coordinator; and Paula Harper, CDBG Consultant

Agencies & Citizens Present: Jim Holster – New Braunfels Resident

**1. CALL TO ORDER:**

- A. Jude Aririesike, Community Development Advisory Committee (CDAC) Chair, called the meeting to order at 6:02 PM.

**2. WELCOME:**

- A. Jude Aririesike, CDAC Chair, welcomed everyone to the meeting.

**3. APPROVAL OF MINUTES**

- A. Consider approval of February 4, 2026, minutes.

MOTION: Lianna McNeil moved to approve the February 4, 2026, minutes as submitted. Mark Conlan seconded the motion.

VOTE: Minutes from February 4, 2026, meeting were unanimously approved.

**4. CITIZENS' COMMUNICATIONS:**

- A. There were no citizen comments at the March 4, 2026, Community Development Advisory Committee meeting.

**5. CDBG PROGRAM:**

- A. Paula Harper presented information on the CDBG Application Workshop and a progress report on the PY25 projects.
- B. Christopher Greenwell presented and the committee discussed a new ranking and allocation system for the CDAC applications that will be reviewed at the April 1, 2026, meeting.

MOTION: Mark Conlan moved to approve the new ranking and allocation system. Bull Morehouse seconded the motion.

VOTE: The new ranking and allocation system unanimously approved.

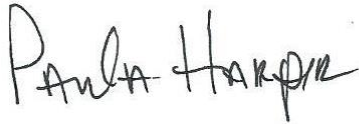
- C. Paula Harper discussed that a meal will be provided at the April meeting and suggested at 5:30 PM so the committee has time to eat before the CDAC meeting begins at 6:00 PM.
- D. Christopher Greenwell provided an overview of the timeline for the PY26 Annual Action Plan.

6. **OTHER BUSINESS**: No other business was discussed.

7. **NEXT MEETING**: The next meeting will be on April 1, 2026, beginning at 6:00 PM in the Tejas Room at New Braunfels City Hall with dinner at 5:30 PM.

8. **ADJOURNMENT**: Being no further business, the meeting adjourned 6:39 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Paula Harper". The signature is written in a cursive, slightly slanted style.

Paula Harper

**CDAC ATTENDANCE CHART**

<b>Member</b>	<b>Dec. 3<sup>rd</sup></b>	<b>Jan. 7<sup>th</sup></b>	<b>Feb. 4<sup>th</sup></b>	<b>Mar. 4<sup>th</sup></b>	<b>April 1<sup>st</sup></b>	<b>May 6<sup>th</sup></b>	<b>June 3<sup>rd</sup></b>	<b>Absent</b>
Jude Aririesike	X	X	X					
Robert Blythin	A	A	A					
Carla Brenton	X	X	X					
Mark Conlan	A	X	X					
Lianna McNeil	X	X	X					
Bull Morehouse	X	X	X					
Serena Morris	A	X	X					
Vanessa Pizana	X	X	X					
Patrick Carreon	N/A	N/A	N/A					

**From the By-Laws:**

ARTICLE IV – TERMS

- A. A committee member shall be assumed to have resigned his/her position, thereby forfeiting his/her unexpired term of office if, during the calendar year, he/she is absent three (3) consecutive times or a total of four (4) times in a calendar year, provided at least five (5) day notice of the meeting has been given.

**4/1/2026**

Agenda Item No. A)

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**PRESENTER:**

Christopher Greenwell, Grants Coordinator, and/or Paula Harper CDBG Consultant

**SUBJECT:**

Discussion of Community Development Block Grant Program Year 2025 Program and Project Updates

**DEPARTMENT:** Finance

**COUNCIL DISTRICTS IMPACTED:** Citywide

**BACKGROUND INFORMATION:**

Community Development Block Grant Staff to provide updates to the committee regarding the progress of awarded activities for CDBG Program Year 2025.

**ISSUE:**

Not applicable.

**STRATEGIC PLAN REFERENCE:**

Economic Mobility  Enhanced Connectivity  Community Identity  
 Organizational Excellence  Community Well-Being  N/A

Considering statutory and market-based factors, continue to diversify revenue streams to support long-term fiscal sustainability of the organization.

**FISCAL IMPACT:**

Not applicable.

**RECOMMENDATION:**

No action is required by the committee as this discussion is for informational purposes only.

CDBG PROJECT SUMMARY REPORT			Program Year Months	Months Past *	Remaining Months	% PY Remaining	% PY Expended	
PY-25 CDBG SUBRECIPIENTS			12	4	8	66.67%	33.33%	Reports Due by 15th of each month
<b>PUBLIC SERVICES</b>								
Agency	Activity	# Served Contract	# Served to Date	Grant	Expended	Balance	% Expended	Information/Comments
Big Brothers-Big Sisters	Salaries	25	23	\$4,580.00	\$4,423.01	\$156.99	96.57%	February report submitted - no reimbursement requested
CASA	Salaries	100	56	\$9,160.00	\$3,816.75	\$5,343.25	41.67%	Reports and Reimbursements are up-to-date
Crisis Center	Client Assistance	552	0	\$8,866.00	\$0.00	\$8,866.00	0.00%	No monthly or reimbursement reports submitted - emails sent requesting documents
Senior Citizens Foundation	Meals on Wheels Program	4	5	\$5,607.00	\$1,880.69	\$3,726.31	33.54%	Reports and Reimbursements are up-to-date
Connections	Shelter Supplies	192	159	\$4,726.00	\$4,726.00	\$0.00	100.00%	PROJECT COMPLETED
Family Life Center	Rent & Utility Assistance	16	28	\$6,412.00	\$2,373.52	\$4,038.48	37.02%	Reports and Reimbursements are up-to-date
Family Promise	Client Needs	10	116	\$9,529.25	\$9,529.25	\$0.00	100.00%	PROJECT COMPLETED
Nat'l Church Residences Foundation	Pantry Supplies	133	132	\$6,203.50	\$1,540.03	\$4,663.47	24.83%	Reports and Reimbursements are up-to-date
River City Advocacy	Salary for Counselors	24	19	\$8,015.00	\$2,573.00	\$5,442.00	32.10%	Reports and Reimbursements are up-to-date

SA Food Bank/ NB Food Bank	Purchase of Food & Household Supplies	85	108	\$5,038.00	\$5,038.00	\$0.00	0.00%	PROJECT COMPLETED
<b>PUBLIC FACILITIES</b>								
<b>Agency</b>	<b>Activity</b>	<b># Served Contract</b>	<b># Served to Date</b>	<b>Grant</b>	<b>Expended</b>	<b>Balance</b>		<b>Information</b>
Crisis Center	Transitional Housing Pods	30	0	\$63,470.00	\$0.00	\$63,470.00	0.00%	No monthly or reimbursement reports submitted - emails sent requesting documents
NB Housing Authority	Boiler Replacement	100	0	\$90,920.00	\$0.00	\$90,920.00	0.00%	Monthly Report Submitted - Reimbursement not requested
NB Housing Partners	Construction Costs	500	0	\$85,184.25	\$0.00	\$85,184.25	0.00%	Monthly Report Submitted - Reimbursement not requested
<b>HOUSING</b>								
<b>Agency</b>	<b>Activity</b>	<b>Contract</b>	<b>to Date</b>	<b>Grant</b>	<b>Expended</b>	<b>Balance</b>		<b>Information</b>
Cande's Way	Minor Home Repair Program	5	0	\$55,685.00	\$0.00	\$55,685.00	0.00%	Request for Release of Funds approved by HUD on February 12,2026

**4/1/2026**

Agenda Item No. B)

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**PRESENTER:**

Christopher Greenwell, Grants Coordinator, and/or Paula Harper, CDBG Consultant

**SUBJECT:**

Review and Discussion of Applications for Community Development Block Grant Program Year 2026 funding.

**DEPARTMENT:** Finance

**COUNCIL DISTRICTS IMPACTED:** Citywide

**BACKGROUND INFORMATION:**

Community Development Advisory Committee review and discussion of eligible competitive applications received for Community Development Block Grant Program Year 2026 on March 13, 2026, from the following non-profit organizations:

PUBLIC SERVICES

- Big Brothers Big Sisters
- CASA of Central Texas, Inc
- Comal County Senior Citizens Foundation
- Crisis Center of Comal County
- Family Life Center
- Family Promise of Greater New Braunfels
- National Church Residences
- Salvation Army
- San Antonio Food Bank

PUBLIC FACILITIES

- Crisis Center of Comal County
- Family Promise of Greater New Braunfels
- NB Housing Partners
- Salvation Army

HOUSING

- Rebuilding Together

**ISSUE:**

Not applicable

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**STRATEGIC PLAN REFERENCE:**

Economic Mobility  Enhanced Connectivity  Community Identity

Organizational Excellence  Community Well-Being  N/A

Considering statutory and market-based factors, continue to diversify revenue streams to support long-term fiscal sustainability of the organization.

**FISCAL IMPACT:**

Not applicable.

**RECOMMENDATION:**

No action is required by the committee as this is a discussion of applications received for Community Development Block Grant Program Year 2026 funding.