

CEMETERY COMMITTEE MINUTES

Thursday, March 28, 2024 @ 4:00 pm, Landa Haus

1. **CALL TO ORDER:**

4:00 p.m.

2. **ROLL CALL:**

X	Lynn Thompson	X	Cynthia Foster	X	Samantha Morrison (Staff)
X	Connie Krause	X	Jillian Bliss	X	Gene Bagwell (Cemetery Manager)
X	Raenel Schertz	X	Chad Donegan (Staff)	X	Hunter Haberly (Cemetery Sexton)
X	Dana Watson		Geronimo Aguirre (Staff)	X	Matthew Schwarz (Assist. City Secretary)
X	Jan Kingsbury	X	Shari Silvio (Staff)	X	Natalie Baker (Records Management Coord.)

3. **APPROVAL OF MINUTES**

- a. Approval of regular meeting minutes from February 22, 2024

4. **CITIZEN'S COMMUNICATIONS**

N/A

5. **PRESENTATIONS**

- a. Chad discussed the Cemetery financials with the group:

Field of Graves

- Total Donations Received to Date: \$92,330.68
- Expensed: \$10,000 (Archaeology)
- Available Funds: \$82,330.68

Cemetery Improvements Fund

- \$254,139.21

- b. Matthew Schwarz with the City Secretary's Office presented Chronicle, a new cemetery Software, for the committee to consider. The committee would be asked to cover the \$14K initial fee. The yearly maintenance fee of \$1800 would be covered by the City Secretary's office. This would allow people to look at the history of New Braunfels/use this software at home.

6. **DISCUSSION AND ACTION**

a. **Cemetery Software**

City Secretary Office asked the committee to discuss and vote to approve the Chronicle software. Dana set the motion and Connie seconded. The committee voted and unanimously approved.

b. **Field of Graves**

We will be updating the group at the next scheduled meeting in April 2024. Connie explained for our new members exactly what Field of Graves was and why it is so important to New Braunfels.

c. **2024 Soul Searching Event**

The group is continuing to discuss possible actors to portray the souls and deciding the best route to take through the cemetery, adding gaps in tours where needed. 5 souls have been selected. Lynn is working on getting a Hispanic soul to be the 6th.

ITEMS FOR NEXT AGENDA

- A. Appoint committee seats - Chair and Vice Chair
- B. Update on Archeology for Field of Graves
- C. Update on Park Board approval for the change on committee ordinance
- D. Park Board vote on Cemetery Software
- E. Soul Searching 2024

7. ADJOURNMENT

5:23 pm