

**CITY OF NEW BRAUNFELS PARKS & RECREATION ADVISORY BOARD  
REGULAR MEETING MINUTES  
CITY HALL  
550 Landa St**

**Tuesday, October 14, 2023, at 6:00PM**

**CALL TO ORDER**

Joe Turner called the meeting to order at 6:03 pm.

**ROLL CALL**

Board members present: Joe Turner, Tom Blagg, Katie Rae Preston, Jason Vreeland, Amber Brown

Board members absent:

Staff members present: Geronimo Aguirre, Recreation Manager; Jeff Bransford, Park Development Manager; Stephanie Chelar, Das Rec Manager; Shannon Jackson, Parks Analyst

**APPROVAL OF MINUTES**

*Consider approving the minutes of regular meeting of Sept 12, 2022.*

Jason Vreeland made a motion to approve the minutes; Tom Blagg seconded the motion which passed unanimously.

**RECOGNITIONS**

Chad Donegan selected as the new Parks and Recreation Director. First round of interviews have been completed for the Assistant Director position. November 20<sup>th</sup> Special City Council Meeting: Fall Boards and Committees Appointments and Presentation of the National Gold Medal Finalist Award

**Upcoming Events:**

Downtown Tree Lighting - November 17<sup>th</sup> Parks Foundation will manage Santa photos as a fundraiser for Parks

Wassailfest - December 7<sup>th</sup>

Breakfast with the Grinch - December 9<sup>th</sup>

**CITIZENS' COMMUNICATIONS**

- None

**PRESENTATIONS**

**A. Summer Wrap Up**

- Shannon Jackson, Parks Analyst, gave a presentation on the revenue and participation number from summer across the divisions.

**B. November Park Projects Update**

**• Mission Hill Park**

Phase Two will be delivered using Design Build approach. Proposals from contractors are under review by the City. Contract award is expected in December or January. Target completion is early Fall 2025.

**• Zipp Family Sports Park**

Groundbreaking event held October 25. Construction begins in November. Target completion is Spring 2025.

**• Field of Graves Memorial**

Preliminary design is complete. Next step is an archeological investigation of the proposed memorial area in January-February 2024. The design process will continue in Spring 2024 based on the outcomes of the archeological investigation. \$5,000 Arts & Heritage Grant used to purchase lychgate for entrance. Applied for 2024 Arts & Heritage grant requesting \$20,000. Current fundraising amount \$84,000 of \$125,000 total.

**• Panther Canyon Rim Trail**

Construction of the new Rim Trail began in 2022 and was recently completed. Volunteers from the Comal Trails Alliance performed most of the labor. Ribbon cutting is scheduled for Saturday, December 2 at 10am.

**DISCUSSION AND ACTION**

- A. Approval of appointments of Connie Krause, Lynn Thompson, Janice Kingsbury, and Shelley Peraza for the four (4) city resident positions for the Cemetery Committee with terms ending 11-30- 2026 and Priscilla Flores for the unexpired term ending November 30, 2024.
- B. Jason Vreeland made the motion, Tom Blagg seconded the motion, which passed unanimously.

**AGENDA ITEMS FOR NEXT MEETING**

- Summer 2023 river update
- Last Tuber’s Update

**ADJOURNMENT**

The meeting was adjourned at 6:40 pm.

Approved on October 17, 2023, by:

\_\_\_\_\_  
Joe Turner, Chair

\_\_\_\_\_  
Jeff Bransford, Park Development Manager

Member	Current Term	Regular & Special Meetings Held 12/22-12/23	Attended	Missed
Joe Turner	10/16/18 – 11/30/24	7	6	1
Tom Blagg	10/16/18 – 11/30/25	7	7	0
Katie Rae Preston	10/20/20 – 10/13/23	7	7	0
Jason Vreeland	10/20/20 – 10/13/23	7	7	0
Amber Brown	12/1/21 – 11/30/24	7	7	0