

**FINAL - MINUTES  
OF THE NEW BRAUNFELS HISTORIC LANDMARK COMMISSION  
REGULAR MEETING OF TUESDAY, FEBRUARY 11, 2025**

**1. CALL TO ORDER**

Chair Johnson called the meeting to order at 8:30am.

**2. ROLL CALL**

The following Commissioners were present:

Justin Ball, Richard Hillyer, Lynn Norvell, Susan Sonier, Thomas Tumlinson, Nathan Feingold, and Teresa Johnson.

The following Commissioners were absent:

Christi Sims and Jillian Bliss.

**3. APPROVAL OF MINUTES**

A) Approval of the January 14, 2025, regular meeting minutes.

**Motion by Commissioner Ball, seconded by Commissioner Norvell, to approve the January 14, 2025 regular meeting minutes. Motion carried unanimously.**

**4. CITIZENS' COMMUNICATIONS**

*This time is for citizens to address the Historic Landmark Commission on issues and items of concerns not on this agenda. There will be no Historic Landmark Commission action at this time.*

**No on spoke.**

**5. INDIVIDUAL ITEMS FOR CONSIDERATION**

A) Case DM2024-3455: A Request for Review of Landmark Eligibility in Response to a Demolition Permit for the property at 158 S Academy.

**Katie Totman presented the aforementioned item.**

**Chair Johnson invited the applicant to speak on the item.**

**Jason Hornsby elaborated on the request.**

**Discussion followed on the intent of the request, the condition of the existing home, neighboring land uses, potential for salvaging features of the home proposed for demolition, project costs, and past additions**

to the home.

Chair Johnson asked if there were any further discussion or motion.

Motion by Commissioner Tumlinson, seconded by Commissioner Norvell to approve the demo request. Motion carried (6-1-0) with Chair Johnson in opposition.

B) HLC Case HST25-018: Discuss and consider a Certificate of Alteration to replace nine (9) non-historic windows and two pedestrian doors at 297 W San Antonio.

Katie Totman presented the aforementioned item and recommended approval.

Chair Johnson asked if there were any questions for staff.

Commissioner Tumlinson asked if the style of window would be retained.

Chair Johnson invited the applicant to speak on the item.

Mike Morris elaborated on the request and confirmed the style of window would be retained.

Chair Johnson asked if there were any further discussion or motion.

Motion by Commissioner Ball, seconded by Commissioner Sonier to approve the item. Motion carried unanimously.

**6. STAFF REPORT**

Katie Totman provided an update regarding the Land Development Ordinance project and discussed an upcoming training opportunity on roadside architecture and neon signage, as well as the Real Places conference to be held in Austin hosted by the Texas Historical Commission.

**7. COMAL COUNTY HISTORICAL COMMISSION REPORT**

Chair Johnson provided an update regarding grant applications to conduct a historical resources survey of Mill St and Comal St.

**8. ADJOURNMENT**

There being no further business Chair Johnson adjourned the meeting at 8:55am.

By: \_\_\_\_\_  
COMMISSION CHAIR

**Attest:**

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COMMISSION LIAISON