

**FINAL - MINUTES
OF THE NEW BRAUNFELS HISTORIC LANDMARK COMMISSION
REGULAR MEETING OF TUESDAY, JUNE 11, 2024**

AGENDA

1. CALL TO ORDER

Chair Johnson called the meeting to order at 8:31am.

ROLL CALL

The following Commissioners were present:

Justin Ball, Jillian Bliss, Richard Hillyer, Lynn Norvell, Christi Sims, Susan Sonier, Thomas Tumlinson, Nathan Feingold, and Teresa Johnson.

3. APPROVAL OF MINUTES

A) Approval of the May 14, 2024, regular meeting minutes.

Motion by Commissioner Ball, seconded by Commissioner Tumlinson to approve the regular meeting minutes of May 14, 2024 as presented. Motion carried unanimously.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Historic Landmark Commission on issues and items of concerns not on this agenda. There will be no Historic Landmark Commission action at this time.

No one spoke.

5. INDIVIDUAL ITEMS FOR CONSIDERATION

A) HLC Case HST24-173: Discuss and consider a Certificate of Alteration to perform several exterior alterations to the property at 150 S Seguin, located in the Downtown Historic District.

Katie presented the aforementioned item with the aid of a Powerpoint.

Chair Johnson asked if there were any questions for staff.

Commissioner Tumlinson asked if the other buildings on the property would be effected by this request.

Totman confirmed that the other buildings on the property were not included as part of the request.

Chair Johnson opened the public hearing and asked if anyone wished to speak on the item.

No one spoke.

Chair Johnson closed the public hearing.

Commissioner Hillyer made a motion to approve the item as presented.

Commissioner Tumlinson requested to hear from the applicant prior to a decision.

Chair Johnson invited the applicant to speak.

Brett Davidson discussed the current state of building, provided a brief history of the property, and elaborated on the design and intent of the request.

Discussion followed on the proposed roof structure, existing additions made to the building, parking, and the applicants intent regarding the other buildings located on the property.

Fred Heimer elaborated further on the intent of the request.

Discussion followed on downtown parking requirements and exemptions, the proposed patio space, and the other buildings on the property.

Earlier motion by Commissioner Hillyer to approve the item as presented was seconded by Commissioner Ball and carried unanimously.

B) HLC Case HST24-176: Discuss and consider a Certificate of Alteration to demolish an existing addition and build a new addition at 165 E Zink, a locally designated landmark.

Katie presented the aforementioned item with the aid of a Powerpoint.

Chair Johnson asked if there were any questions for staff.

Commissioner Tumlinson asked if the addition at the back of the

building was original.

Totman responded by stating that the applicant could better speak to the question.

Chair Johnson invited the applicant to speak.

Kris Buck responded to the Commission and elaborated further on the intent of the request.

Discussion followed on the originality of the homes windows, and if there was a basement to the home.

Chair Johnson opened the public hearing and asked if anyone wished to speak on the item.

No one spoke.

Chair Johnson closed the public hearing.

Chair Johnson asked if there was an further discussion or motion.

Motion by Commissioner Tumlinson, seconded by Vice-Chair Feingold to approve the item as presented. Motion carried unanimously.

C) HLC Case HST24-188: Discuss and consider a Certificate of Alteration to permanently remove a canvas awning from the building at 264 W San Antonio, located in the Downtown Historic District.

Katie presented the aforementioned item with the aid of a Powerpoint.

Chair Johnson asked if there were any questions for staff.

Discussion followed on the intent of the request.

Chair Johnson asked if there were any questions for applicant.

No one spoke.

Chair Johnson opened the public hearing and asked if anyone wished to speak on the item.

No one spoke.

Chair Johnson closed the public hearing.

Chair Johnson asked if there was any further discussion or motion.

Motion by Commissioner Hillyer, seconded by Commissioner Sims, to approve the item as presented. Motion carried unanimously.

6. **STAFF REPORT/UPDATES**

A) Preservation Month 2024 Recap

Katie Totman provided an update regarding the results of this years Preservation Month and stated she was already working to plan activities for next years Preservation Month.

B) Discuss Certificate of Alteration requests to possibly include in the new LDO that are eligible for administrative approval by staff.

Totman then provided an update regarding the proposed amendments to the historic preservation ordinance.

Discussion followed on proposed code amendments regarding the administrative approval process for certain certificate of alteration requests, and the timeline for the drafting of the Land Development Ordinance.

7. **COMAL COUNTY HISTORICAL COMMISSION UPDATES**

Chair Johnson provided an update regarding upcoming historic marker dedications in Comal County, as well as active programs being held by the Comal County Historical Commission.

8. **ADJOURNMENT**

There being no further Business Chair Johnson adjourned the meeting at 9:10am.

By: _____
HISTORIC LANDMARK COMMISSION CHAIR

Attest:

COMMISSION LIAISON

