

**FINAL - MINUTES
OF THE NEW BRAUNFELS CIVIL SERVICE COMMISSION
REGULAR MEETING OF THURSDAY, OCTOBER 9, 2025**

AGENDA

1. CALL TO ORDER

The meeting commenced at 1:03 pm.

2. ROLL CALL

The following Commissioners were present:

Chairperson Paul Ericksen

Vice-Chairperson Heidi Aleman

3. PRESENTATIONS

None

4. APPROVAL OF MINUTES

A) Approval of minutes from September 15, 2025.

Vice-Chairperson Aleman made a motion to approve the item.

Chairperson Ericksen seconded the motion, which passed.

5. COMMUNICATIONS

This time is for citizens to address the Civil Service Commission on issues and items of concerns not on this agenda. There will be no action at this time.

6. DISCUSSION AND ACTION

A) Discuss and consider approval and certification of the eligibility list for Police Sergeant from the promotional examination and assessment centers conducted on August 25, 2025 and October 1, 2025.

Human Resources Generalist, Lori Stidham presented and briefly discussed the time.

Vice-Chairperson made a motion to approve the item.

Chairperson Ericksen seconded the motion, which passed.

B) Discuss and consider calling for a Fire Lieutenant promotional examination to fill a vacancy and/or create an eligibility list.

Human Resources Generalist, Lori Stidham presented and briefly

discussed the time.

Vice-Chairperson made a motion to approve the item.

Chairperson Ericksen seconded the motion, which passed.

C) Discuss and consider calling for a Fire Captain promotional examination to fill a vacancy and/or create an eligibility list.

Human Resources Generalist, Lori Stidham presented and briefly discussed the time.

Vice-Chairperson made a motion to approve the item.

Chairperson Ericksen seconded the motion, which passed.

D) Discuss and consider calling for a Battalion Chief promotional examination to fill a vacancy and/or create an eligibility list.

Human Resources Generalist, Lori Stidham presented and briefly discussed the time.

Vice-Chairperson made a motion to approve the item.

Chairperson Ericksen seconded the motion, which passed.

E) Discuss and consider approval and certification of the updated Promotional Testing Reference Material for the Police Department.

Human Resources Generalist, Lori Stidham presented and briefly discussed the time.

Vice-Chairperson made a motion to approve the item.

Chairperson Ericksen seconded the motion, which passed.

7. EXECUTIVE SESSION

The Commission shall retire into an Executive Session on any agenda item as provided under Chapter 551.074 and 551.071 of the Texas Government Code and/or Section 143.053(d) of the Texas Local Government Code, as applicable.

8. ADJOURNMENT

The meeting adjourned at 1:09 pm.

Date Approved: _____

Commission Member

Commission Member

Attest:

Lori Stidham

HR Generalist