



**CITY OF NEW BRAUNFELS, TEXAS
CITY COUNCIL MEETING**



**CITY HALL - COUNCIL CHAMBERS
550 LANDA STREET**

MONDAY, MARCH 24, 2025 at 6:00 PM

Neal Linnartz, Mayor
Andres Campos, Mayor Pro Tem (District 1)
Christopher Willis, Councilmember (District 2)
D. Lee Edwards, Councilmember (District 3)
Lawrence Spradley, Councilmember (District 4)
Mary Ann Labowski, Councilmember (District 5)
April Ryan, Councilmember (District 6)
Robert Camareno, City Manager

MISSION STATEMENT

***The City of New Braunfels will add value to our community
by planning for the future, providing quality services, encouraging
community involvement and being responsive to those we serve.***

AGENDA

CALL TO ORDER

CALL OF ROLL: CITY SECRETARY

**REQUEST ALL PHONES AND OTHER DEVICES BE TURNED OFF, EXCEPT
EMERGENCY ON-CALL PERSONNEL.**

INVOCATION: COUNCILMEMBER LABOWSKI

PLEDGE OF ALLEGIANCE & SALUTE TO THE TEXAS FLAG

PRESENTATIONS:

- A) Presentation and recognition of Sgt. Blake Alexius' [25-246](#) retirement.
Osbaldo Flores, Chief of Police
- B) Presentation and recognition of Jean Drew's retirement. [25-348](#)
Christopher J. Looney, AICP, Planning & Development Services Director
- C) Presentation and recognition of Amber Kearney Lee, [25-275](#)
CCEO, Sr Code Compliance Officer, as the State of Texas Reggie Jackson Officer of the Year award recipient.
Christopher J. Looney, AICP, Planning & Development Services Director

CITIZENS COMMUNICATIONS

This time is for citizens to address the City Council on issues and items of concerns not on this agenda. There will be no City Council action at this time. In the interest of protecting the City's network and data, the City is not accepting flash drives or electronic files for use during Citizens Communications. Please use hard copies, the overhead projector or access the City's online digital form to upload electronic files you would like the Mayor and Council to view. The digital form would need to be uploaded two (2) hours prior to the City Council meeting. A link to this form can be accessed on the City Secretary's website. Individuals desiring to speak at citizen's communications should line up behind the podium and be ready to speak.

1. CONSENT AGENDA

All items listed below are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case the item will be removed from the consent agenda and considered as part of the normal order of business. Citizens must be present to pull an item.

Action Items

- A) Approval of the minutes for the regular and executive [25-332](#) session council meetings on March 10, 2025 and the special council meeting minutes on March 17, 2025.
Natalie Baker, Assistant City Secretary
- B) Approval of a Memorandum of Understanding between [25-340](#) the City of New Braunfels and Comal County Water Recreation District #1 regarding the reimbursement for the construction of a permanent silt fence and authorizing the City Manager to execute the Memorandum of Understanding.
Greg Malatek, Director of Public Works
- C) Approval of a purchase with FarrWest Environmental [25-333](#) Supply, Inc. for a gas/vapor monitoring system for the New Braunfels Fire Department using funding provided by the U.S. Department of Homeland Security, State Homeland Security Program - Regular Projects grant for Program Year 2024.
Jennifer Gates, Grants Coordinator
- D) Approval of a release and settlement agreement with [25-335](#) Yosso Group, Inc., dba Spec Play related to playground equipment at Fischer Park, and authorizing the City Manager to execute the agreement.
Valeria M. Acevedo, City Attorney

- E) Approval of a contract with Chain Electric for fiber [25-342](#) construction and termination to Mission Hill Park.
Justin Kneupper, Assistant Information Technology Director
- F) Approval for a budget amendment to the Grant Fund, [25-343](#) and approval of a purchase from Loadometer Corporation for drive over scales for commercial motor vehicles for the New Braunfels Police Department using funds provided by the U.S. Department of Justice, Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant Program for Program Year 2025.
Jennifer Gates, Grants Coordinator
- G) Approval of a contract with Data Projections, Inc. for [25-307](#) installation, configuration and support of a new audio/visual and broadcast system in Council Chambers, Executive and Tejas Conference Rooms.
Justin Kneupper, Assistant Information Technology Director
- H) Approval of the City of New Braunfels FY 2025 First [25-351](#) Quarter Investment Report.
Carren Ridge - Accounting and Treasury Manager
- I) Approval of a contract with Tip Top Cleaners to provide [25-355](#) professional uniform cleaning services for the City of New Braunfels.
Barbara Coleman, Purchasing Manager
- J) Approval of an additional project contingency for the Last [25-352](#) Tuber's Exit Project and authorization for the City Manager to execute any change orders and project expenditures up to the contingency amount.
Scott McClelland, Assistant Transportation and Capital Improvements Director

Ordinances

(In accordance with Section 3.10 of the City Charter, a descriptive caption of each ordinance shall be read on two separate days.)

- K) Approval of the first reading of an ordinance to amend [25-301](#) Section 126-367 and Section 126-369 of the Code of Ordinances of the City of New Braunfels to revise passenger and freight loading zones to be tow-away zones.
Carly Farmer, Assistant City Engineer

- L) Approval of the first reading of an ordinance to amend [25-328](#) Section 126-346 and Section 86-7 of the Code of Ordinances of the City of New Braunfels to revise no parking zones in Cypress Bend Park.
Carly Farmer, Assistant City Engineer
- M) Approval of the first reading of an ordinance to amend [25-336](#) Section 126-136 of the Code of Ordinances of the City of New Braunfels to revise the bounds of the school zones for Lone Star Early Childhood Center.
Carly Farmer, Assistant City Engineer

2. INDIVIDUAL ITEMS FOR CONSIDERATION

Individuals desiring to speak to any individual item should line up behind the podium and be ready to speak when public comment is recognized.

- A) Discuss and consider the acceptance of the FY 2024 [25-359](#) Audit and Annual Comprehensive Financial Report performed by Crowe, LLP.
Sandy Paulos, Director of Finance
- B) Discuss and consider approval of the first reading of an [25-299](#) ordinance amending Chapter 126 of the Code of Ordinances by adopting a civil parking enforcement program that applies to violations related to paid public parking spaces including fines, hearings, appeals, vehicle immobilization or impoundment for delinquent accounts, and criminal penalties for impeding enforcement of this ordinance.
Val Acevedo, City Attorney
Jeff Jewell, Economic and Community Development Director
- C) Public hearing and first reading of an ordinance [25-316](#) regarding the proposed rezoning of approximately 0.2 acres, Unicorn Heights N.W. Extension, Block 2, Lot 7, from R-2 (Single-Family and Two-Family District) to C-O (Commercial Office District), currently addressed at 1156 Magazine Ave.
Matthew Simmont, AICP, Planning Manager
- D) Public hearing and first reading of an ordinance [25-310](#) regarding the proposed rezoning of approximately 8.4 acres, from R-2 (Single-Family and Two-Family District) to C-1B (General Business District), currently addressed

at 3119 IH 35 S.

Matthew Simmont, AICP, Planning Manager

- E) Public hearing and consideration of an amendment to the [25-309](#) Veramendi Sector Plan 3 within Precinct 16-2, related to Comal County Flowage Easement.

Christopher J. Looney, AICP, Planning and Development Services Director

3. **EXECUTIVE SESSION**

In accordance with the Open Meetings Act, Texas Government Code, Ch. 551.071, the City Council may convene in a closed session to discuss any of the items listed on this agenda. Any final action or vote on any executive session item will be taken in open session.

- A) Deliberate pending/contemplated litigation, settlement [25-334](#) offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct in accordance with Section 551.071, of the Texas Government Code, including but not limited to:

- Specplay Equipment Co. and A-OK Playgrounds, LLC

4. **IF NECESSARY, RECONVENE INTO OPEN SESSION AND TAKE ANY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.**

ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Gayle Wilkinson, City Secretary

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.