



**CITY OF NEW BRAUNFELS, TEXAS  
FINANCE AND AUDIT COMMITTEE MEETING**



**CITY HALL - TEJAS ROOM  
550 LANDA STREET**

**MONDAY, SEPTEMBER 22, 2025 at 4:00 PM**

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF MINUTES**

- A) Approval of June, 23, 2025 Meeting Minutes [25-1178](#)  
[Minutes16-Sep-2025-01-20-10 FINAL](#)

**4. CITIZENS' COMMUNICATIONS**

*This time is for citizens to address the Finance and Audit Committee on issues and items of concerns not on this agenda. There will be no action at this time.*

**5. INDIVIDUAL ITEMS FOR CONSIDERATION**

- A) Update and discussion regarding the status of the interim [25-1175](#)  
and implementation audits
- B) Presentation and discussion regarding the [25-1176](#)  
implementation of Rentalscapes as the City's Hotel  
Occupancy Tax payment platform
- C) Presentation and discussion regarding the FY 2025 [25-1177](#)  
Third Quarter Financial Report

**6. ADJOURNMENT**

**CERTIFICATION**

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

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Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.





## Finance and Audit Committee Agenda Item Report

550 Landa Street  
New Braunfels, TX

9/22/2025

Agenda Item No. A)

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**PRESENTER:**

Rebecca Dishman

**SUBJECT:**

Approval of June, 23, 2025 Meeting Minutes

**FINAL - MINUTES  
OF THE NEW BRAUNFELS FINANCE AND AUDIT COMMITTEE  
REGULAR MEETING OF MONDAY, JUNE 23, 2025**

**AGENDA AMENDED 06-20-2025**

**AGENDA**

**1. CALL TO ORDER**

Mayor Linnartz called the meeting to order June 23, 2025, at 4:15 PM

**2. ROLL CALL**

City Staff Present: Jared Werner (Assistant City Manager), Sandy Paulos (Director of Finance), Becky Wiatrek (Assistant Director of Finance), Carren Ridge (Accounting & Treasury Manager), Lisa Cole (Accounting Supervisor), Jennifer Gates (Grants Coordinator), Rebecca Dishman (Administrative Assistant), Jackson Lester (Finance Intern), Daniel Hebert (Crowe LLP)

Mayor Linnartz declared a quorum

**3. APPROVAL OF MINUTES**

A) Approval of March 24, 2025 meeting minutes

Mayor Pro Tem Spradley moved to approve the minutes. Councilmember Carter seconded the motion.

**4. CITIZENS' COMMUNICATIONS**

*This time is for citizens to address the Finance and Audit Committee on issues and items of concerns not on this agenda. There will be no action at this time.*

**No one spoke at this time.**

**5. INDIVIDUAL ITEMS FOR CONSIDERATION**

A) Update and discussion regarding the status of ARPA funded projects

Jen Gates (Grants Coordinator) presented background information on ARPA (American Rescue Plan Act), allocation of funds, and stressed that funds must be spent by December 31, 2026, or they will have to be returned to the Treasury. Becky Wiatrek reviewed ARPA Budget vs Expenses by Grantee in more detail. Councilmember Carter expressed support for the program. Jared Werner commented about the long-term benefit the funding provides to the community.

- B) Presentation and discussion regarding the audit services provided by Crowe, LLP, including an ERP implementation audit

**Daniel Hebert (Crowe LLP) went over the FY 2025 Audit Plan, giving an overview of Crowe's team members and their individual roles. He explained the services provided by Crowe and the deliverables associated with each, as well as a timeline for the audit, an explanation of their risk-based approach, and IT assurance as part of the ERP (Workday) implementation.**

- C) Presentation and discussion regarding the FY 2025 Second Quarter Investment Report

**Carren Ridge (Accounting & Treasury Manager) presented on changes to portfolio values and earnings, pointing out that adjusted interest includes both gains and losses. She presented the Portfolio Allocations by Issuer, which was very similar in March 2025 compared with December 2024. Benchmark comparisons indicate a decreasing yield, due to decreasing yields overall. Current treasury yield is normal. Current market conditions reflect a marginal slowdown due to anticipated tariffs, and the inflation rate is trending downward. Fed fund rates are holding steady. Inflation is expected to remain stable but slightly elevated with potential fluctuations depending on policy changes and global economic conditions.**

**6. STAFF REPORT**

**There was no Staff Report**

**7. EXECUTIVE SESSION**

In accordance with the Texas Government Code, Section 551.071, the Board reserves the right to retire into executive session concerning the items listed on this agenda to consult with its attorney. In addition, the Board may convene in executive session on any of the following items, with any final action being taken in open session:

**There were no Executive Session items.**

**8. ADJOURNMENT**

**The meeting was adjourned at 5:00 PM**



## Finance and Audit Committee Agenda Item Report

550 Landa Street  
New Braunfels, TX

9/22/2025

Agenda Item No. A)

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**PRESENTER:**

Daniel Hebert

**SUBJECT:**

Update and discussion regarding the status of the interim and implementation audits

**9/22/2025**

Agenda Item No. B)

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**PRESENTER:**

Carren Ridge

**SUBJECT:**

Presentation and discussion regarding the implementation of Rentalscapes as the City's Hotel Occupancy Tax payment platform

**9/22/2025**

Agenda Item No. C)

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**PRESENTER:**

Karrie Cook

**SUBJECT:**

Presentation and discussion regarding the FY 2025 Third Quarter Financial Report