



**CITY OF NEW BRAUNFELS, TEXAS
PARKS AND RECREATION ADVISORY BOARD
MEETING
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TUESDAY, AUGUST 12, 2025 at 6:00 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- A) Discuss and consider approval of the July 8, 2025 [25-991](#)
Minutes of the Parks and Recreation Advisory Board.

4. RECOGNITIONS/ANNOUNCEMENTS

- A) August Recognitions and Announcements [25-992](#)

5. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Park and Recreation Advisory Board on issues and items of concerns not on this agenda. There will be no Board action at this time.

6. PRESENTATIONS

- A) Northwest Park Master Plan Update [25-993](#)
B) Landa Park Drive Tree [25-994](#)
C) Appointment to River Activities Committee Discussion [25-995](#)
D) Park Projects Update [25-996](#)

7. AGENDA ITEMS FOR NEXT MEETING

8. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



Parks and Recreation Advisory Board Agenda Item Report

550 Landa Street
New Braunfels, TX

8/12/2025

Agenda Item No. A)

PRESENTER:

Ken Wilson, Director

SUBJECT:

Discuss and consider approval of the July 8, 2025 Minutes of the Parks and Recreation Advisory Board.

DISCUSSION:

N/A

RECOMMENDATION:

N/A

**DRAFT - MINUTES
OF THE NEW BRAUNFELS PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING OF TUESDAY, JULY 8, 2025**

AGENDA

1. CALL TO ORDER

Jason Vreeland called the meeting to order at 6:00pm.

2. ROLL CALL

Board members present: Jason Vreeland, Katie Rae Preston, Joyce Compton, Eric Reed, Destin Singleton, Laurie Wehring.

3. APPROVAL OF MINUTES

A) Discuss and consider approval of the May 13, 2025 Minutes of the Parks and Recreation Advisory Board.

Jason Vreeland introduced the item.

Joyce Compton made a motion to approved the minutes, Katie Rae Preston seconded.

4. RECOGNITIONS/ANNOUNCEMENTS

A) July Recognitions and Announcements

Jason Vreeland introduced the item.

Stephanie Chelar spoke on the upcoming events throughout the month for Park and Recreation Month.

CAPRA Reaccreditation-The department has met all 154 standards to obtain reaccreditation.

Das Rec is hosting an Anniversary Spirit Week July 21-25 to celebrate 7 years.

Upcoming Events:

Park and Recreation Professionals Day - July 18th

Das Rec 7th Anniversary - July 21st

Soul Searching tickets go on sale - August 15th.

5. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Park and Recreation Advisory Board on issues and items of concerns not on this agenda. There will be no Board action at this time.

Jason Vreeland introduced the item.

No citizens spoke at this time.

6. PRESENTATIONS

A) Park Projects Update

Jason Vreeland introduced the item.

Chad Donegan, Director, gave an update on the park projects currently in process.

Northwest Park Master Plan - The site analysis and public engagement sections are underway.

Neighborhood Park - One of the mini master plans from the system wide master plan

Willard Canyon - Contract with trail building company has begun to create almost one mile of trail and a entry kiosk. A ribbon cutting will be held in August.

Mission Hill - Rough grading complete, utility work underway, updated photos of the construction, winter 2026 estimated completion.

Zipp Family Sports Park- on schedule to start programming in spring 2026, 600+ parking spaces

Small scale amenity improvements - 36 more concrete tables for Landa Park have arrived, two more deliveries expected this year. RFP going out for BBQ grills.

B) System Wide Master Plan Update

Jason Vreeland introduced the item.

Chad Donegan, Director, provided an update on the System Wide Master Plan.

The project is in the final phase: Plan Development.

The Board was asked to review the Partnership Inventory and add any organizations that may have been missed from the list.

7. DISCUSSION AND ACTION

A) August Meeting Date

Jason Vreeland introduced the item.

Eric Reed made motion to keep the date for the August meeting on the 12th, Joyce Compton seconded. The motion passed unanimously.

8. AGENDA ITEMS FOR NEXT MEETING

Jason Vreeland introduced the item.

1. Northwest Park Master Plan Update

9. **ADJOURNMENT**

By: _____
CHAIR

Attest:

LIASON

8/12/2025

Agenda Item No. A)

PRESENTER:

Ken Wilson, Director

SUBJECT:

August Recognitions and Announcements

DISCUSSION:

Chad Donegan has transitioned into the role of Assistant Director, and Ken Wilson has stepped into the Director position. This shift is part of our ongoing efforts to build a strong, balanced leadership team that supports the department's continued growth and the evolving needs of our community.

Stephanie Chelar's role as Recreation Manager has been expanded to now include Aquatics and Athletics, along with Recreation and the Fischer Park Nature Education Center.

Tiffany Ross has accepted the position of Aquatic Supervisor for the Landa Park Aquatic Complex and Tube Chute and started on July 11. She previously held the position of Recreation Specialist at Das Rec.

In July we celebrated Parks and Rec month, and this years' theme was "Build Together, Play Together". New Braunfels PARD celebrated in all kinds of ways; from story time and art in the park, to larger community events. Some highlights were the staff appreciation week where the team met each employee where they worked in the field to show appreciation with ice cream floats. Das Rec celebrated it's seventh anniversary with a week of fun events. Through the help of social media, NBPARD promoted trails, waterways, projects and improvements. The month culminated with the Landa Park Food Truck party, which proved to be a successful place for people to gather and connect. The department goal of showcasing all that our team does to connect the community through our parks systems was met with pride and success.

Upcoming Budget Workshops:

August 7, 5pm Council Chambers

August 18, 5pm Council Chambers

August 19, 5pm Council Chambers (Parks & Recreation Presentation)

August 21, 5pm Council Chambers

Upcoming Events:

- Soul Searching tickets go on sale - August 15th
- Willard Canyon Ribbon Cutting - August 20th 9:30am
- Doggie Dip Day - September 7th

RECOMMENDATION:

N/A

Parks and Recreation Advisory Board Agenda Item Report

8/12/2025

Agenda Item No. A)

PRESENTER:

Brenadette Faust, Capital Projects Manager, TCI

SUBJECT:

Northwest Park Master Plan Update

DISCUSSION:

Brenadette Faust, Capital Projects Manager, TCI, will provide an update on the ongoing Northwest Park Master Plan.

RECOMMENDATION:

N/A

Parks and Recreation Advisory Board Agenda Item Report

8/12/2025

Agenda Item No. B)

PRESENTER:

Josh King, Urban Forester

SUBJECT:

Landa Park Drive Tree

DISCUSSION:

Josh King, Urban Forester will provide an update to the Board on the decline in health of a tree along Landa Park Drive that could potentially pose a risk to pedestrian and vehicular safety.

RECOMMENDATION:

N/A

8/12/2025

Agenda Item No. C)

PRESENTER:

Chad Donegan, Assistant Director

SUBJECT:

Appointment to River Activities Committee Discussion

DISCUSSION:

The Parks and Recreation Advisory Board appoints one member to the River Advisory Committee.

Rivers and Parks are very intertwined, so the PARB representative will be on RAC to serve as a stakeholder to represent Park interests.

The other members of RAC are three tourism professionals, one resident living on the Comal River, and two residents of New Braunfels that do not live on the Comal. This helps to give the City a group of river stakeholders to represent all different interests surrounding river management.

RAC meets every other month on the 3rd Thursday of the month at 4:00 pm. Typically the committee has a break from November-March.

RAC will make recommendations to City Council on river revenue opportunities and river rule/ordinance changes. RAC receives updates on river revenue, Police activity, Ranger and Lifeguard activity, and trash and litter clean up.

RECOMMENDATION:

N/A

Parks and Recreation Advisory Board Agenda Item Report

8/12/2025

Agenda Item No. D)

PRESENTER:

Jeff Bransford, Park Development Manager

SUBJECT:

Park Projects Update

DISCUSSION:

Jeff Bransford, Park Development Manager will provide an update on the projects currently underway within the park system, including the Zipp Family Sports Park.

RECOMMENDATION:

N/A