



**CITY OF NEW BRAUNFELS, TEXAS
ROADWAY IMPACT FEE COMMITTEE
MEETING
CITY HALL - COUNCIL CHAMBERS
550 LANDA STREET
NEW BRAUNFELS, TX**



TUESDAY, JUNE 3, 2025 at 5:30 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

A) Approval of the December 3, 2024 regular meeting [25-695](#) minutes.

[December 3, 2024 Minutes](#)

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Roadway Impact Fee Advisory Committee on any issues or items NOT on the agenda. It is a violation of the Texas Open Meetings Act for the Committee to address, discuss or take action on any items not on the agenda. In addition to this venue, citizens may also email any comments to planning@newbraunfels.gov. Emailed comments will be distributed to the Committee.

5. DISCUSSION AND ACTION ITEM

A) Consider a report from the City of New Braunfels [25-670](#) regarding Roadway Impact Fees for the period of October 1, 2024 through March 31, 2025, and make a recommendation to City Council.

Scott McClelland, Assistant Director Transportation and Capital Improvements

[RW IF Advisory Committee Letter 5.21.25](#)

[RW IF Advisory Committee Report 10.1.24-3.31.25](#)

6. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



Roadway Impact Fee Committee Agenda Item Report

550 Landa Street
New Braunfels, TX

6/3/2025

Agenda Item No. A)

**DRAFT - MINUTES
OF THE NEW BRAUNFELS ROADWAY IMPACT FEE COMMITTEE
REGULAR MEETING OF TUESDAY, DECEMBER 3, 2024**

1. CALL TO ORDER

Chair Sonier called the meeting to order at 5:30pm.

2. ROLL CALL

The following committee members were present:

Commissioner Angela Allen, Randall Allsup, Ben Miedema, Chad Nolte, Vicky Rudy, Jessica Schaefer, Jerry Sonier and Chase Taylor.

The following committee members were absent:

Taylor Chafin.

3. APPROVAL OF MINUTES

A) Approval of the June 4, 2024, November 7, 2023, and November 1, 2022 regular meeting minutes.

Motion by Vice-Chair Nolte, seconded by Member Miedema, to approve the regular meeting minutes of November 1, 2022, November 7, 2023 and June 4, 2024. Motion carried unanimously (8-0-0).

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Roadway Impact Fee Advisory Committee on any issues or items NOT on the agenda. It is a violation of the Texas Open Meetings Act for the Committee to address, discuss or take action on any items not on the agenda. In addition to this venue, citizens may also email any comments to planning@newbraunfels.gov. Emailed comments will be distributed to the Committee.

No one spoke.

5. DISCUSSION AND ACTION ITEM

A) Consider a report from the City of New Braunfels regarding Roadway Impact Fees for the period of April 1, 2024 through September 30, 2024, and make a recommendation to City Council.

Scott McClelland presented the aforementioned item.

Chair Sonier asked if there were any questions for staff.

Discussion followed on city growth, scheduled roadway improvements, jurisdiction of roadways, development agreements, how roadway impact fees are utilized, and plans for future projects.

Chair Sonier asked if there ere any further discussion or motion.

Motion by Vice-Chair Nolte, seconded by Commissioner Taylor, to recommend approval of the item to City Council. Motion carried unanimously (8-0-0).

6. **ADJOURNMENT**

There being no further business Chair Sonier adjourned the meeting at 5:49pm.



Roadway Impact Fee Committee Agenda Item Report

550 Landa Street
New Braunfels, TX

6/3/2025

Agenda Item No. A)

PRESENTER:

Scott McClelland, Assistant Director Transportation and Capital Improvements

SUBJECT:

Consider a report from the City of New Braunfels regarding Roadway Impact Fees for the period of October 1, 2024 through March 31, 2025, and make a recommendation to City Council.



May 21, 2025

Mr. Christopher Looney, AICP
Director of Planning and Development Services
City of New Braunfels
550 Landa Street
New Braunfels, TX 78130

Re: New Braunfels Impact Fee Advisory Committee Report for the period of October 1, 2024 through March 31, 2025.

Dear Mr. Looney:

According to Chapter 395 of the State Government Code, a report should be filed semiannually with the New Braunfels Impact Fee Advisory Committee ("Advisory Committee") that was established to advise the New Braunfels City Council on the Impact Fee program. Pursuant to this report filing requirement, the City of New Braunfels submits this report to the Advisory Committee for the City of New Braunfels.

Impact Fee balances and activity for the six months ended March 31, 2025 are shown on the following page.

Costs for design engineering fees, surveying, and land acquisition for projects included in the Roadway Impact Fee Capital Improvement Plan, along with consultant costs for updating the Capital Improvement Plan are allowable uses for collected fees.

If there are any questions regarding this report, please do not hesitate to contact me at 830-221-4387 or spaulos@newbraunfels.gov.

Sincerely,

Sandy Paulos

Sandy Paulos
Director of Finance
City of New Braunfels

CITY OF NEW BRAUNFELS
For the Period 10/1/2024 - 3/31/2025

	Service Area 1	Service Area 2	Service Area 3	Service Area 4	Service Area 5	Service Area 6	TOTAL
Roadway Impact Fee Balance at 9/30/2024 (encumbrances excluded):	\$ 1,748,448	\$ 407,289	\$ 5,141,151	\$ 1,111,557	\$ 1,651,632	\$ 3,364,489	\$ 13,424,566
<i>Roadway Impact Fee Activity for the period 10/1/2024 to 3/31/2025:</i>							
Receipts:							
Roadway Impact Fees Collected	\$ 217,283.69	\$ 156,618.28	\$ 152,284.81	\$ -	\$ 296,497.00	\$ 613,020.83	\$ 1,435,704.61
Interest Earned	33,065.41	7,104.38	92,210.22	21,010.42	32,015.20	63,598.32	249,003.95
Total Receipts	\$ 250,349.10	\$ 163,722.66	\$ 244,495.03	\$ 21,010.42	\$ 328,512.20	\$ 676,619.15	\$ 1,684,708.56
Expenditures:							
Multimodel Transportation Plan		\$ 1,217.35	\$ 1,217.35	\$ 1,217.35	\$ 1,217.35	\$ 1,217.35	\$ 6,086.75
Rough Proportionality Analysis	\$ 1,217.35					700.00	1,917.35
FM 1863 Extension Metes & Bounds	10,300.00						10,300.00
Interfund transfer from RDIF 3 to fund Goodwin Conrads Lane Project			875,000.00				875,000.00
Total Expenditures	\$ 11,517.35	\$ 1,217.35	\$ 876,217.35	\$ 1,217.35	\$ 1,217.35	\$ 1,917.35	\$ 893,304.10
Net Change in Roadway Impact Fee Balance	\$ 238,831.75	\$ 162,505.31	\$ (631,722.32)	\$ 19,793.07	\$ 327,294.85	\$ 674,701.80	\$ 791,404.46
Impact Fee Balance at 3/31/2025	\$ 1,987,279.96	\$ 569,793.93	\$ 4,509,429.06	\$ 1,131,350.39	\$ 1,978,926.49	\$ 4,039,190.50	\$ 14,215,970.33
Encumbrances:							
Barbarosa Road Intersection Striping						4,266.50	4,266.50
County Line Road @ FM 1044 Signal Design	33,544.50				8,792.31		42,336.81
Development Agreement Casina Creek Homes LLC (Hanz Drive)		96,505.19					96,505.19
Klein Road @ Klein Way Pedestrian Hybrid Beacon Design					13,982.50		13,982.50
Klein Road @ Klein Way Pedestrian Hybrid Beacon Materials Testing					3,980.00		3,980.00
Klein Road @ Walnut Avenue Signal Design					7,692.50		7,692.50
Multimodel Transportation Plan	7,187.21	7,187.21	7,187.20	7,187.20	7,187.21	7,187.21	43,123.24
Rough Proportionality Analysis		1,290.00				492.50	1,782.50
Schmidt Avenue @ FM 1044 Signal Design					6,054.53		6,054.53
Kowald Lane Design						21,212.25	21,212.25
Total Encumbrances	\$ 40,731.71	\$ 104,982.40	\$ 7,187.20	\$ 7,187.20	\$ 47,689.05	\$ 33,158.46	\$ 240,936.02
Impact Fee Balance less encumbrances	\$ 1,946,548.25	\$ 464,811.53	\$ 4,502,241.86	\$ 1,124,163.19	\$ 1,931,237.44	\$ 4,006,032.04	\$ 13,975,034.31