



**NEW BRAUNFELS NATIONAL AIRPORT
Airport Advisory Board Meeting
24 July 2024**

MINUTES

The New Braunfels Airport Advisory Board met in regular session at 5:30 pm on the 24th day of July 2024.

Board Members Present: Kurt Andersen, Jason Kern, Curtis Lepp, Paul Wright, Wes Stamps, Travis Krug, Laura Shumaker

Staff Present: Robert Lee, Airport Director; Brendan Haas, Airport Operations Manager; Lisa DeMoss, Airport Administrative Assistant

Visitors Present: Carl Collins, ATCT Manager (BAZ), David Slaughter (AOPA ASN),

1. CALL TO ORDER.

The 24 July 2024 Airport Advisory Board Meeting was called to order at 5:31 pm by Wes Stamps.

2. ROLL CALL

A quorum was confirmed with all six of seven board members present. Mr. Andersen arrived late. Introductions were made with the addition of new Board Member Laura Shumaker.

3. AIRPORT ADVISORY BOARD MISSION

Mission of the New Braunfels Airport Advisory Board was read.

4. APPROVAL OF MINUTES

May 15, 2024 minutes were reviewed and approved by a unanimous vote of the Board.

5. CITIZENS' COMMUNICATIONS

David Slaughter commented on the upcoming Saur Road project.

6. REPORTS

Airport Director's Report:

Construction Projects

- i. North Ramp reconstruction: Phase 1 nearing completion; paving begins early August. During Phase 3 will repair runway crack RY13.*
- ii. ATCT site selection complete.*
- iii. Two corporate hangars are up; third hangar under construction.*

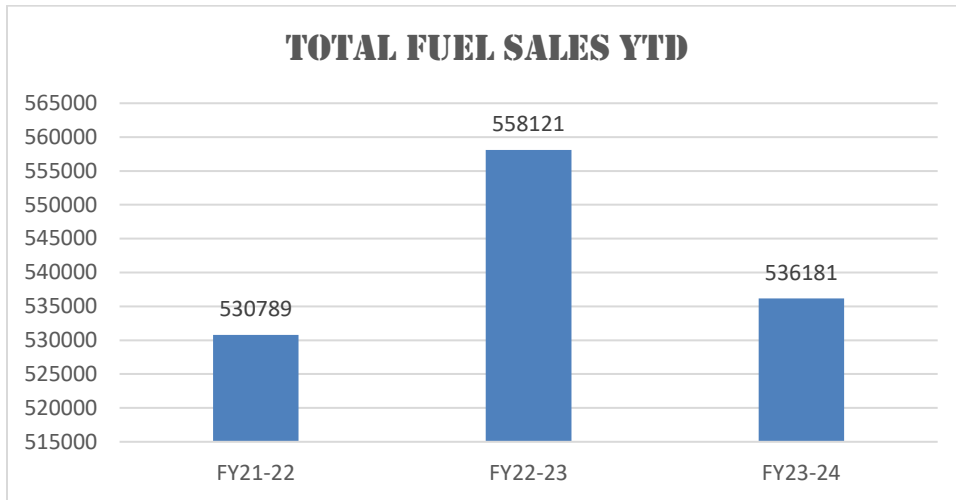
On-going Development/Business

- i. Negotiations continuing for a new 14,400 sf corporate hangar.*
- ii. Submissions for funding for new fence and RY13/31 – TW A rehab.*
- iii. Possible t-hangars: signing lease for one; second conducting market survey.*
- iv. Two corporate hangar prospects.*
- v. Customs meeting held 18 July to pursue on-call customs screening.*

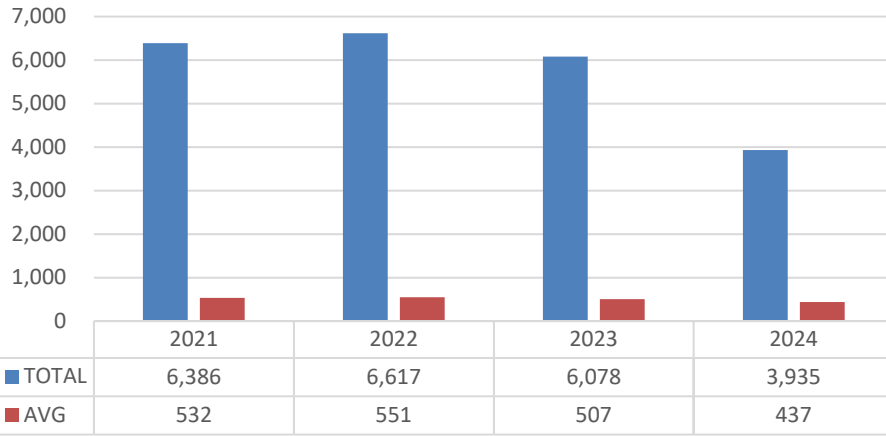
Miscellaneous

- i. Kick-off meeting for development & design standards document.*
- ii. Airport is now fully staffed.*
- iii. Ameritex bought 2 hangars from Rush.*

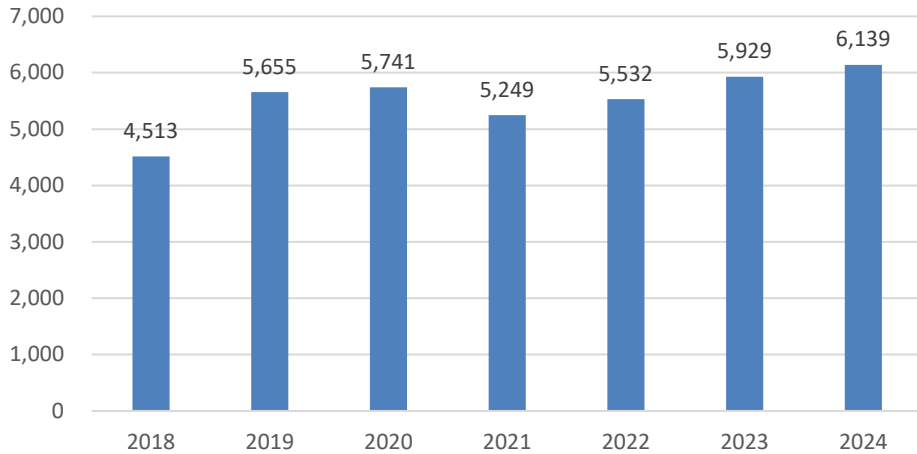
Operations



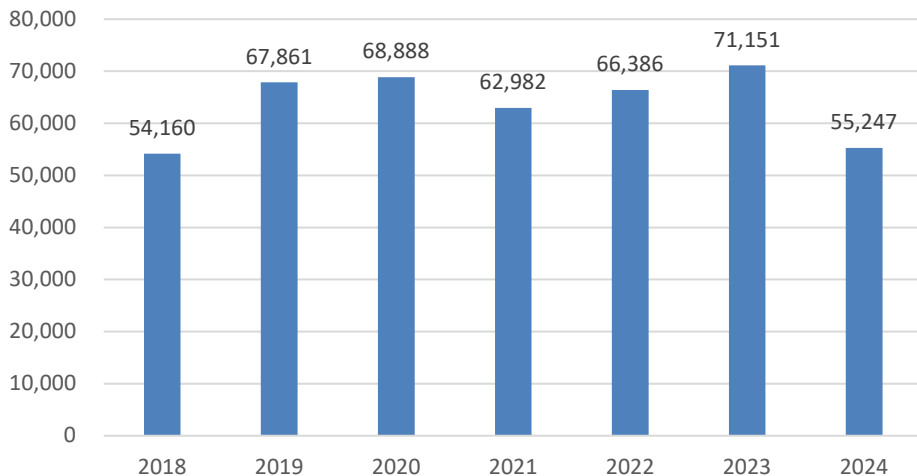
FUELING OPERATIONS



MONTHLY AVERAGE - ATCT OPS



TOTAL ANNUAL ACFT OPS



HANGAR / FACILITY UTILIZATION

Type	Total	Occupied	Vacant	
Open Hailsheds	33	33	0	100%
Enclosed Hailsheds	22	22	0	100%
T-Hangars	40	40	0	100%
Commercial Hangars	8	8	0	100%
Airport Buildings	3	3	0	100%

Financials

**FISCAL YEAR 2024 - ACCOUNT BALANCE
OCT 2023 - NOV 2024**

Description	Budget	YTD Actual
Revenues	\$ 5,567,439	\$ 4,275,531
Expenditures	\$ 5,824,490	\$ 3,441,376
Airport Net	\$ (257,051)	\$ 834,154

7. NOMINATION AND SELECTION OF NEW CHAIR AND VICE-CHAIR

Wes Stamps and Jason were expressed interest in and were nominated for the Chair and Vice-Chair positions. Four board members voted for Wes as Chair. Jason elected as Vice-Chair.

8. NEW BUSINESS

For next meeting, discussion on purchasing Hangar 2601 versus continued focus on infrastructure improvements.

9. Adjourn.

The next meeting will be held on 18 September 2024 at 5:30 pm in the City of New Braunfels Council Chambers. The meeting was adjourned at 6:20 pm.

Dr. Robert Lee, AAE
Airport Director

Date