



**CITY OF NEW BRAUNFELS, TEXAS
CITY COUNCIL - SPECIAL MEETING**



**CITY HALL - COUNCIL CHAMBERS
550 LANDA ST.
NEW BRAUNFELS, TX 78130**

MONDAY, SEPTEMBER 15, 2025 at 5:00 PM

OUR MISSION

The City of New Braunfels serves the community by planning for the future, responding to community needs, and preserving our natural beauty and unique heritage.

AGENDA

CALL TO ORDER

CALL OF ROLL: CITY SECRETARY

INVOCATION: MAYOR PRO TEM SPRADLEY

PLEDGE OF ALLEGIANCE & SALUTE TO THE TEXAS FLAG

CONSENT AGENDA

- A) Approval of an updated resolution to authorize the [25-1132](#)
Director of Finance, or their designee, to act on behalf of
the City in all matters related to funding awarded by the
U.S. Department of Homeland Security, State Homeland
Security Program - Law Enforcement Terrorism
Prevention Activities grant program.
Christopher Greenwell, Grants Coordinator
- B) Approval of an updated resolution to authorize the [25-1135](#)
Director of Finance, or their designee, to act on behalf of
the City in all matters related to funding awarded by the
U.S. Department of Homeland Security, State Homeland
Security Program – Regular Projects grant program.
Christopher Greenwell, Grants Coordinator
- C) Approval of an updated resolution to authorize the [25-1136](#)
Director of Finance, or their designee, to act on behalf of
the City in all matters related to funding awarded by the
U.S. Department of Justice, Bureau of Justice
Assistance, Edward Byrne Memorial Justice Assistance
Grant Program.
Christopher Greenwell, Grants Coordinator
- D) Approval of an updated resolution to authorize the [25-1137](#)

Director of Finance, or their designee, to act on behalf of the City in all matters related to funding awarded by the Office of the Governor, Criminal Justice Division's 2025 State and Local Cybersecurity Grant Program - Governance and Planning objective.

Christopher Greenwell, Grants Coordinator

- E) Approval of an updated resolution to authorize the [25-1138](#) Director of Finance, or their designee, to act on behalf of the City in all matters related to funding awarded by the Office of the Governor, Criminal Justice Division's 2025 State and Local Cybersecurity Grant Program - Workforce Development objective.

Christopher Greenwell, Grants Coordinator

- F) Approval of the first reading of an ordinance establishing [25-1126](#) the number of positions in each classification in the New Braunfels Fire Department and Police Department pursuant to Local Government Code, Chapter 143.

Becca Miears, Human Resources Director

1. **WORKSHOP**

- A) Presentation and update on the following FY 2025 [25-1128](#) Budget Initiatives: capital fund reallocation for street improvements, park development fee investments, Landa Park Aquatic Complex improvements and traffic calming improvements.

Jordan Matney, Deputy City Manager

- B) Presentation, discussion, and possible staff direction on [25-1108](#) the proposed bikeway improvements on Comal Avenue and E Faust Street.

Carly Farmer, Assistant City Engineer

Garry Ford, Transportation and Capital Improvements Director

- C) Presentation, discussion, and possible staff direction on [25-1110](#) establishing speed limits on Mission Drive and the surrounding neighborhood streets.

Garry Ford, Transportation and Capital Improvements Director

Carly Farmer, Assistant City Engineer

- D) Presentation and update on the New Braunfels National [25-1116](#) Airport

Jeff Jewell, Economic and Community Development Director

2. EXECUTIVE SESSION

In accordance with the Open Meetings Act, Texas Government Code, Ch. 551.071, the City Council may convene in a closed session to discuss any of the items listed on this agenda. Any final action or vote on any executive session item will be taken in open session.

3. IF NECESSARY, RECONVENE INTO OPEN SESSION AND TAKE ANY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.

4. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Gayle Wilkinson, City Secretary

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.

9/15/2025

Agenda Item No. A)

PRESENTER:

Christopher Greenwell, Grants Coordinator

SUBJECT:

Approval of an updated resolution to authorize the Director of Finance, or their designee, to act on behalf of the City in all matters related to funding awarded by the U.S. Department of Homeland Security, State Homeland Security Program - Law Enforcement Terrorism Prevention Activities grant program.

DEPARTMENT: Police**COUNCIL DISTRICTS IMPACTED:** Citywide**BACKGROUND INFORMATION:**

The City's adopted 2024-2029 Strategic Plan includes objectives pertaining to public safety and fiscal sustainability.

As such, the City Council approved a resolution in February 2024 to support the grant application process, including the designation of the City Manager as the authorized official for funding provided by the U.S. Department of Homeland Security, State Homeland Security Program - Law Enforcement Terrorism Prevention Activities program. This program is administered by the Office of the Governor, Public Safety Office, Homeland Security Grants Division's State Homeland Security Program. In October 2024, the City was awarded funding for the purchase of a robot and accessories for unmanned aircraft vehicles (UAVs) to be used by the New Braunfels Police Department.

If approved, the updated resolution will now authorize the Director of Finance, or their designee, to act on behalf of the City in all matters related to the awarded grant, which will enhance efficiency as it relates to the administration of this grant.

ISSUE:

Approval of an updated resolution will ensure compliance with the administrative requirements of the granting agency.

STRATEGIC PLAN REFERENCE:

☐ Economic Mobility ☐ Enhanced Connectivity ☐ Community Identity
☒ Organizational Excellence ☒ Community Well-Being ☐ N/A

(Organizational Excellence) Considering statutory and market-based factors, continue to diversify revenue streams to support the long-term fiscal sustainability of the Organization. (Community Well-Being) Continue to develop alternative public safety deployment strategies that align to call type and statutory requirements to allow for efficient use of current and future staff resources.

FISCAL IMPACT:

There is no fiscal impact to this action as it is an administrative revision to the existing resolution for this grant.

RECOMMENDATION:

Staff recommends approval of an updated resolution to authorize the Director of Finance, or their designee, to act on behalf of the City in all matters related to funding awarded by the U.S. Department of Homeland Security, State Homeland Security Program - Law Enforcement Terrorism Prevention Activities grant program.

RESOLUTION 2025-R58

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FUNDING UNDER THE U.S. DEPARTMENT OF HOMELAND SECURITY, STATE HOMELAND SECURITY PROGRAM – LAW ENFORCEMENT TERRORISM PREVENTION ACTIVITIES GRANT AND AUTHORIZING THE DIRECTOR OF FINANCE, OR THEIR DESIGNEE, TO ACT ON BEHALF OF THE CITY OF NEW BRAUNFELS IN ALL MATTERS RELATED TO THIS GRANT, INCLUDING EXECUTION OF ALL REQUIRED DOCUMENTATION ASSOCIATED WITH ANY RESULTING AWARD.

WHEREAS, the City of New Braunfels finds it in the best interest of the citizens of Comal County that the proposed “Tactical Law Enforcement Equipment” be operated for the 2024 Program Year; and

WHEREAS, the City of New Braunfels agrees to provide applicable matching funds for said project as required by the Office of the Governor, Public Safety Office, Homeland Security Grants Division’s 2024 State Homeland Security Program – Law Enforcement Terrorism Prevention Activities grant application; and

WHEREAS, the City of New Braunfels agrees that in the event of loss or misuse of the Office of the Governor funds, the City of New Braunfels assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the City of New Braunfels designates the Director of Finance, or their designee, as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NEW BRAUNFELS, TEXAS;

THAT, the City of New Braunfels’ City Council approves submission of the grant application for the “Tactical Law Enforcement Equipment” to the Office of the Governor; and

THAT, the City of New Braunfels designates the Director of Finance, or their designee, as the grantee’s authorized official, with the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

ADOPTED AND APPROVED on this the 15th day of September 2025.
Grant Number: 4968701

City of New Braunfels, Texas

NEAL LINNARTZ, Mayor

Attest:

GAYLE WILKINSON, City Secretary

9/15/2025

Agenda Item No. B)

PRESENTER:

Christopher Greenwell, Grants Coordinator

SUBJECT:

Approval of an updated resolution to authorize the Director of Finance, or their designee, to act on behalf of the City in all matters related to funding awarded by the U.S. Department of Homeland Security, State Homeland Security Program - Regular Projects grant program.

DEPARTMENT: Fire

COUNCIL DISTRICTS IMPACTED: Citywide

BACKGROUND INFORMATION:

The City's adopted 2024-2029 Strategic Plan includes objectives pertaining to public safety and fiscal sustainability.

As such, the City Council approved a resolution in February 2024 to support the grant application process, including the designation of the City Manager as the authorized official for funding provided by the U.S. Department of Homeland Security, State Homeland Security Program - Regular Projects grant program. This program is administered by the Office of the Governor, Public Safety Office, Homeland Security Grants Division's State Homeland Security Program. In October 2024, the City was awarded for the purchase of equipment for the New Braunfels Fire Department's Hazmat team.

If approved, the updated resolution will now authorize the Director of Finance, or their designee, to act on behalf of the City in all matters related to the awarded grant, which will enhance the efficiency as it relates to administration of this grant.

ISSUE:

Approval of an updated resolution will ensure compliance with administrative requirements of the granting agency.

STRATEGIC PLAN REFERENCE:

☐ Economic Mobility ☐ Enhanced Connectivity ☐ Community Identity

☒ Organizational Excellence ☒ Community Well-Being ☐ N/A

(Organizational Excellence) Considering statutory and market-based factors, continue to diversify revenue

streams to support the long-term fiscal sustainability of the organization. (Community Well-Being) Continue to develop alternative public safety deployment strategies that align to call type and statutory requirements to allow for efficient use of current and future staff resources.

FISCAL IMPACT:

There is no fiscal impact to this action as it is an administrative revision to the existing resolution for this grant.

RECOMMENDATION:

Staff recommends approval of an updated resolution to authorize the Director of Finance, or their designee, to act on behalf of the City in all matters related to funding awarded by the U.S. Department of Homeland Security, State Homeland Security Program - Regular Projects grant program.

RESOLUTION 2025-R59

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FUNDING UNDER THE U.S. DEPARTMENT OF HOMELAND SECURITY, STATE HOMELAND SECURITY PROGRAM – REGULAR PROJECTS GRANT AND AUTHORIZING THE DIRECTOR OF FINANCE, OR THEIR DESIGNEE, TO ACT ON BEHALF OF THE CITY OF NEW BRAUNFELS IN ALL MATTERS RELATED TO THIS GRANT, INCLUDING EXECUTION OF ALL REQUIRED DOCUMENTATION ASSOCIATED WITH ANY RESULTING AWARD.

WHEREAS, the City of New Braunfels finds it in the best interest of the citizens of Comal County that the proposed “HAZMAT Chemical Detection Equipment” be operated for the 2024 Program Year; and

WHEREAS, the City of New Braunfels agrees to provide applicable matching funds for said project as required by the Office of the Governor, Public Safety Office, Homeland Security Grants Division’s 2024 State Homeland Security Program – Regular Projects grant application; and

WHEREAS, the City of New Braunfels agrees that in the event of loss or misuse of the Office of the Governor funds, the City of New Braunfels assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the City of New Braunfels designates the Director of Finance, or their designee, as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NEW BRAUNFELS, TEXAS;

THAT, the City of New Braunfels’ City Council approves submission of the grant application for the “HAZMAT Chemical Detection Equipment” to the Office of the Governor; and

THAT, the City of New Braunfels’ City Council approves designation of the Director of Finance, or their designee, as the grantee’s authorized official for all matters related to the grant, with the power to accept, reject, alter, or terminate the grant on behalf of the applicant agency.

ADOPTED AND APPROVED on this the 15th day of September 2025.
Grant Number: 4990201

City of New Braunfels, Texas

NEAL LINNARTZ, Mayor

Attest:

GAYLE WILKINSON, City Secretary

9/15/2025

Agenda Item No. C)

PRESENTER:

Christopher Greenwell, Grants Coordinator

SUBJECT:

Approval of an updated resolution to authorize the Director of Finance, or their designee, to act on behalf of the City in all matters related to funding awarded by the U.S. Department of Justice, Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant Program.

DEPARTMENT: Police**COUNCIL DISTRICTS IMPACTED:** Citywide**BACKGROUND INFORMATION:**

The City's adopted 2024-2029 Strategic Plan includes objectives pertaining to public safety and fiscal sustainability.

As such, the City Council approved a resolution in February 2024 to support the grant application process, including the designation of the City Manager as the authorized official for funding provided by the U.S. Department of Justice, Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant Program for Program Year 2025. This program is administered by the Office of the Governor, Public Safety Office. In December 2024, the City was awarded funding for the New Braunfels Police Department to purchase drive-over scales to be used in their law enforcement activities of commercial motor vehicles.

If approved, the updated resolution will now authorize the Director of Finance, or their designee, to act on behalf of the City in all matters related to the awarded grant, which will enhance the efficiency as it relates to administration of this grant.

ISSUE:

Approval of an updated resolution will ensure compliance with administrative requirements of the granting agency.

STRATEGIC PLAN REFERENCE:☐Economic Mobility ☐Enhanced Connectivity ☐Community Identity☒Organizational Excellence ☒Community Well-Being ☐N/A

(Organizational Excellence) Considering statutory and market-based factors, continue to diversify revenue

streams to support the long-term fiscal sustainability of the Organization. (Community Well-Being) Continue to develop alternative public safety deployment strategies that align to call type and statutory requirements to allow for efficient use of current and future staff resources.

FISCAL IMPACT:

There is no fiscal impact to this action as it is an administrative revision to the existing resolution for this grant.

RECOMMENDATION:

Approval of an updated resolution to authorize the Director of Finance, or their designee, to act on behalf of the City in all matters related to funding awarded by the U.S. Department of Justice, Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant Program.

RESOLUTION 2025-R60

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FUNDING UNDER THE U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE, EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM AS ADMINISTERED BY THE OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE, CRIMINAL JUSTICE DIVISION'S CRIMINAL JUSTICE PROGRAM GRANT AND AUTHORIZING THE DIRECTOR OF FINANCE, OR THEIR DESIGNEE, TO ACT ON BEHALF OF THE CITY OF NEW BRAUNFELS IN ALL MATTERS RELATED TO THIS GRANT, INCLUDING EXECUTION OF ALL REQUIRED DOCUMENTATION ASSOCIATED WITH ANY RESULTING AWARD.

WHEREAS, the City of New Braunfels finds it in the best interest of the citizens of Comal County that the proposed "Drive Over Scales for Commercial Motor Vehicles" be operated for the 2025 Program Year; and

WHEREAS, the City of New Braunfels agrees to provide applicable matching funds for said project as required by the U.S. Department of Justice, Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant Program as administered by the Office of the Governor, Public Safety Office, Criminal Justice Division's Criminal Justice Program for Program Year 2025 grant application; and

WHEREAS, the City of New Braunfels agrees that in the event of loss or misuse of the Office of the Governor funds, the City of New Braunfels assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the City of New Braunfels designates the Director of Finance, or their designee, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NEW BRAUNFELS, TEXAS;

THAT, the City of New Braunfels' City Council approves submission of the grant application for the "Drive Over Scales for Commercial Motor Vehicles" to the Office of the Governor; and

THAT, the City of New Braunfels' City Council approves designation of the Director of Finance, or their designee, as the grantee's authorized official for all matters related to the grant, with the power to accept, reject, alter, or terminate the grant on behalf of the applicant agency.

ADOPTED AND APPROVED on this the 15th day of September 2025.
Grant Number: 5127901

City of New Braunfels, Texas

NEAL LINNARTZ, Mayor

Attest:

GAYLE WILKINSON, City Secretary

9/15/2025

Agenda Item No. D)

PRESENTER:

Christopher Greenwell, Grants Coordinator

SUBJECT:

Approval of an updated resolution to authorize the Director of Finance, or their designee, to act on behalf of the City in all matters related to funding awarded by the Office of the Governor, Criminal Justice Division's 2025 State and Local Cybersecurity Grant Program - Governance and Planning objective.

DEPARTMENT: Information Technology**COUNCIL DISTRICTS IMPACTED:** Citywide**BACKGROUND INFORMATION:**

The City's adopted 2024-2029 Strategic Plan includes an objective pertaining to fiscal sustainability.

As such, the City Council approved a resolution in March 2024 to support the grant application process, including the designation of the City Manager as the authorized official, to request for funding provided by the Office of the Governor, Criminal Justice Division's 2025 State and Local Cybersecurity Grant Program - Governance and Planning objective. In December 2024, the City was awarded funding to obtain assistance from a qualified third-party company to create and implement a defined cyber incident response program for the City's Information Technology Department.

If approved, the updated resolution will now authorize the Director of Finance, or their designee, to act on behalf of the City in all matters related to the awarded grant, which will enhance the efficiency as it relates to the administration of this grant.

ISSUE:

Approval of an updated resolution will ensure compliance with the administrative requirements of the granting agency.

STRATEGIC PLAN REFERENCE:☐ Economic Mobility ☐ Enhanced Connectivity ☐ Community Identity☒ Organizational Excellence ☐ Community Well-Being ☐ N/A

Considering statutory and market-based factors, continue to diversify revenue streams to support long-term fiscal sustainability of the Organization.

FISCAL IMPACT:

There is no fiscal impact to this action as it is an administrative revision to the existing resolution for this grant.

RECOMMENDATION:

Staff recommends approval of an updated resolution to authorize the Director of Finance, or their designee, to act on behalf of the City in all matters related to funding awarded by the Office of the Governor, Criminal Justice Division's 2025 State and Local Cybersecurity Grant Program - Governance and Planning objective.

RESOLUTION 2025-R61

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR FUNDING UNDER THE U.S. DEPARTMENT OF HOMELAND SECURITY, STATE AND LOCAL CYBERSECURITY GRANT PROGRAM – GOVERNANCE AND PLANNING OBJECTIVE AND AUTHORIZING THE DIRECTOR OF FINANCE, OR THEIR DESIGNEE, TO ACT ON BEHALF OF THE CITY OF NEW BRAUNFELS IN ALL MATTERS RELATED TO THIS GRANT, INCLUDING EXECUTION OF ALL REQUIRED DOCUMENTATION ASSOCIATED WITH ANY RESULTING AWARD.

WHEREAS, the City of New Braunfels finds it in the best interest of the citizens of Comal County that the proposed “City of New Braunfels - Cybersecurity Incident Response Plan” be operated for the 2025 Fiscal Year; and

WHEREAS, the City of New Braunfels agrees to provide applicable matching funds for said project as required in the grant application issued by the Office of the Governor, Public Safety Office, Criminal Justice Division’s 2025 State and Local Cybersecurity Grant Program – Governance and Planning objective; and

WHEREAS, the City of New Braunfels agrees that in the event of loss or misuse of the Office of the Governor funds, the City of New Braunfels assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the City of New Braunfels designates the Director of Finance, or their designee, as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NEW BRAUNFELS, TEXAS;

THAT, the City of New Braunfels’ City Council approves submission of the grant application for the “City of New Braunfels - Cybersecurity Incident Response Plan” to the Office of the Governor;

THAT, the City of New Braunfels’ City Council approves designation of the Director of Finance, or their designee, as the grantee’s authorized official for all matters related to the grant, with the power to accept, reject, alter, or terminate the grant on behalf of the applicant agency.

ADOPTED AND APPROVED on this the 15th day of September 2025.
Grant Number: 5224401

City of New Braunfels, Texas

NEAL LINNARTZ, Mayor

Attest:

GAYLE WILKINSON, City Secretary

9/15/2025

Agenda Item No. E)

PRESENTER:

Christopher Greenwell, Grants Coordinator

SUBJECT:

Approval of an updated resolution to authorize the Director of Finance, or their designee, to act on behalf of the City in all matters related to funding awarded by the Office of the Governor, Criminal Justice Division's 2025 State and Local Cybersecurity Grant Program - Workforce Development objective.

DEPARTMENT: Information Technology**COUNCIL DISTRICTS IMPACTED:** Citywide**BACKGROUND INFORMATION:**

The City's adopted 2024-2029 Strategic Plan includes an objective pertaining to fiscal sustainability.

As such, the City Council approved a resolution in March 2024 to support the grant application process, including the designation of the City Manager as the authorized official, to request for funding provided by the Office of the Governor, Criminal Justice Division's 2025 State and Local Cybersecurity Grant Program - Workforce Development objective. In December 2024, the City was awarded funding to obtain cybersecurity training for the Information Technology department.

If approved, the updated resolution will now authorize the Director of Finance, or their designee, to act on behalf of the City in all matters related to the awarded grant, which will enhance the efficiency as it relates to administration of this grant.

ISSUE:

Approval of an updated resolution will ensure compliance with administrative requirements of the granting agency.

STRATEGIC PLAN REFERENCE:

☐ Economic Mobility ☐ Enhanced Connectivity ☐ Community Identity
☒ Organizational Excellence ☐ Community Well-Being ☐ N/A

Considering statutory and market-based factors, continue to diversify revenue streams to support long-term fiscal sustainability of the Organization.

FISCAL IMPACT:

There is no fiscal impact to this action as it is an administrative revision to the existing resolution for this grant.

RECOMMENDATION:

Staff recommends approval of an updated resolution to authorize the Director of Finance to act on behalf of the City in all matters related to funding awarded by the Office of the Governor, Criminal Justice Division's 2025 State and Local Cybersecurity Grant Program - Workforce Development objective.

RESOLUTION 2025-R62

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR FUNDING UNDER THE U.S. DEPARTMENT OF HOMELAND SECURITY, STATE AND LOCAL CYBERSECURITY GRANT PROGRAM – WORKFORCE DEVELOPMENT OBJECTIVE AND AUTHORIZING THE DIRECTOR OF FINANCE, OR THEIR DESIGNEE, TO ACT ON BEHALF OF THE CITY OF NEW BRAUNFELS IN ALL MATTERS RELATED TO THIS GRANT, INCLUDING EXECUTION OF ALL REQUIRED DOCUMENTATION ASSOCIATED WITH ANY RESULTING AWARD.

WHEREAS, the City of New Braunfels finds it in the best interest of the citizens of Comal County that the proposed “City of New Braunfels - Cybersecurity Training” be operated for the 2025 Fiscal Year; and

WHEREAS, the City of New Braunfels agrees to provide applicable matching funds for said project as required in the grant application issued by the Office of the Governor, Public Safety Office, Criminal Justice Division’s 2025 State and Local Cybersecurity Grant Program – Workforce Development objective; and

WHEREAS, the City of New Braunfels agrees that in the event of loss or misuse of the Office of the Governor funds, the City of New Braunfels assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the City of New Braunfels designates the Director of Finance, or their designee, as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NEW BRAUNFELS, TEXAS;

THAT, the City of New Braunfels’ City Council approves submission of the grant application for the “City of New Braunfels - Cybersecurity Training” to the Office of the Governor;

THAT, the City of New Braunfels’ City Council approves designation of the Director of Finance, or their designee, as the grantee’s authorized official for all matters related to the grant, with the power to accept, reject, alter, or terminate the grant on behalf of the applicant agency.

ADOPTED AND APPROVED on this the 15th day of September 2025.
Grant Number: 5176801

City of New Braunfels, Texas

NEAL LINNARTZ, Mayor

Attest:

GAYLE WILKINSON, City Secretary

9/15/2025

Agenda Item No. F)

PRESENTER:

Becca Miears, Human Resources Director

SUBJECT:

Approval of the first reading of an ordinance establishing the number of positions in each classification in the New Braunfels Fire Department and Police Department pursuant to Local Government Code, Chapter 143.

DEPARTMENT: Human Resources**COUNCIL DISTRICTS IMPACTED:** All**BACKGROUND INFORMATION:*****Fire Department***

There are no changes to the total number of full-time classified positions authorized for the Fire Department in the FY 2026 Proposed Budget. This amendment reclassifies one (1) Fire Lieutenant position to the rank of Battalion Chief/Division Chief to assume responsibility for the Fire Marshal's Office (FMO), duties currently overseen by an Assistant Fire Chief. The total number of authorized uniformed FTEs for the Fire Department remains unchanged, consistent with the positions and funding included in the Adopted FY 2026 Budget.

Police Department

There are no changes to the total number of full-time classified positions authorized for the Police Department in the FY 2026 Proposed Budget. The total number of authorized uniformed FTEs for the Police Department remains unchanged, consistent with the positions and funding included in the Adopted FY 2026 Budget.

ISSUE:

N/A

STRATEGIC PLAN REFERENCE:

☐ Economic Mobility ☐ Enhanced Connectivity ☐ Community Identity
☒ Organizational Excellence ☒ Community Well-Being ☐ N/A

FISCAL IMPACT:

Funding for all positions has been incorporated into the FY 2026 Proposed Budget to include the Fire Department reclassification. Therefore, sufficient funds are available.

RECOMMENDATION:

Staff recommends approval of the ordinance.

ORDINANCE 2025-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEW BRAUNFELS, TEXAS, ESTABLISHING THE CLASSIFICATION OF EMPLOYEES WITHIN THE NEW BRAUNFELS FIRE AND POLICE DEPARTMENTS AND AUTHORIZING THE NUMBER OF EMPLOYEES IN EACH CLASSIFICATION; PROVIDING FOR SEVERABILITY; REPEALING ORDINANCES AND PROVISIONS IN CONFLICT; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of New Braunfels has adopted Civil Service, Chapter 143 of the Texas Local Government Code for its Police and Fire Department employees; and

WHEREAS, pursuant to Chapter 143, the City Council shall establish the classifications of employees and prescribe the number of positions in each classification pursuant to Section 143.021(a) of the Texas Local Government Code; and

WHEREAS, the City Council has approved the number of employees listed below in the appropriate classifications in the Police and Fire Department as a part of the annual budget process; and

WHEREAS, this ordinance modifies the authorized number of positions in each rank consistent with the FY 2025-26 Adopted Budget, including new positions and reclassifications.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEW BRAUNFELS, TEXAS, THAT

I.

The Civil Service classifications and number of positions in each classification in the Fire Department shall be approved and effective as indicated below:

<u>Classification</u>	<u>Effective 10/01/2024</u>	<u>Effective 10/01/2025</u>
1. Assistant Fire Chief	2	2
2. Battalion Chief/ Division Chief	5	6
3. Captain	9	9
4. Lieutenant	21	20
5. Engineer	43	43
6. Firefighter	85	85
<i>Totals:</i>	165	165

The classification of Assistant Fire Chief is the rank/classification immediately below the Fire Chief/Department Head. As such, those positions are established by the City Council and will remain positions to which the Department Head may appoint the occupants, in accordance with §143.014 of the Texas Local Government Code. The Fire Chief/Department Head position is not included in the positions listed above.

II.

The civil service classifications and number of positions in each classification in the Police Department shall be approved as follows:

<u>Classification</u>	<u>Effective</u> <u>08/25/2025</u>	<u>Effective</u> <u>10/01/2025</u>
1. Assistant Police Chief	1	1
2. Captain	3	3
3. Lieutenant	6	6
4. Sergeant	19	19
5. Corporal	21	21
6. Police Officer	121	121
<i>Totals:</i>	<i>171</i>	<i>171</i>

The classification of Assistant Police Chief is the rank/classification immediately below the Police Chief/Department Head. As such, that position is established by the City Council and will remain a position to which the Department Head may appoint the occupant, in accordance with §143.014 of the Texas Local Government Code. The Police Chief/Department Head position is not included in the positions listed above.

III.

Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or un-enforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision, or regulation.

IV.

Repealer: All ordinances and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters ordained herein.

V.

It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

VI.

This ordinance shall take effect upon the second and final reading, signatures required by City Charter, and filing with the City Secretary's Office.

PASSED AND APPROVED: First reading this 15th day of September 2025.

PASSED AND APPROVED: Second reading this 22nd day of September 2025.

CITY OF NEW BRAUNFELS, TEXAS

Neal Linnartz, Mayor

ATTEST:

Gayle Wilkinson, City Secretary

APPROVED AS TO FORM:

Valeria M. Acevedo, City Attorney

9/15/2025

Agenda Item No. A)

PRESENTER:

Jordan Matney, Deputy City Manager

SUBJECT:

Presentation and update on the following FY 2025 Budget Initiatives: capital fund reallocation for street improvements, park development fee investments, Landa Park Aquatic Complex improvements and traffic calming improvements.

9/15/2025

Agenda Item No. B)

PRESENTER:

Carly Farmer, Assistant City Engineer
Garry Ford, Transportation and Capital Improvements Director

SUBJECT:

Presentation, discussion, and possible staff direction on the proposed bikeway improvements on Comal Avenue and E Faust Street.

DEPARTMENT: Transportation and Capital Improvements

COUNCIL DISTRICTS IMPACTED: 5

BACKGROUND INFORMATION:

The Transportation and Capital Improvements Department will provide an update on the proposed bikeway improvements on Comal Avenue and E Faust Street, including an overview of the proposed options, public meeting, and recommendations.

9/15/2025

Agenda Item No. C)

PRESENTER:

Garry Ford, Transportation and Capital Improvements Director

Carly Farmer, Assistant City Engineer

SUBJECT:

Presentation, discussion, and possible staff direction on establishing speed limits on Mission Drive and the surrounding neighborhood streets.

DEPARTMENT: Transportation and Capital Improvements

COUNCIL DISTRICTS IMPACTED: 5

BACKGROUND INFORMATION:

The City Council directed staff to establish the posted speed limit on Mission Drive from the state-mandated speed of 30 miles per hour (MPH) to 25 MPH due to resident traffic safety concerns. The change in the posted speed limit will result in different speed limits on surrounding streets and uniformity of traffic signs and laws. Furthermore, a section of Laurel Lane and Encino Drive is posted at 25 MPH, which may confuse residents and motorists. The Transportation and Capital Improvements Department will present a pilot study to post a speed limit of 25 MPH in the residential area bounded by N Walnut Avenue, Wood Road, and Loop 337.

9/15/2025

Agenda Item No. D)

PRESENTER:

Jeff Jewell, Economic and Community Development Director

SUBJECT:

Presentation and update on the New Braunfels National Airport

DEPARTMENT: Economic and Community Development

COUNCIL DISTRICTS IMPACTED: 4

BACKGROUND INFORMATION:

Staff will provide a presentation on the New Braunfels National Airport and address:

- Completed and planned initiatives
- Development Activity
- Strategic Priorities

STRATEGIC PLAN REFERENCE:

☒ Economic Mobility ☐ Enhanced Connectivity ☐ Community Identity
☐ Organizational Excellence ☐ Community Well-Being ☐ N/A