

# CITY OF NEW BRAUNFELS, TEXAS HISTORIC LANDMARK COMMISSION MEETING CITY HALL - TEJAS ROOM 550 LANDA STREET



# TUESDAY, MAY 13, 2025 at 8:30 AM

### **AGENDA**

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. APPROVAL OF MINUTES
  - A) Approval of the April 8, 2025 regular meeting minutes. <u>25-545</u>
- 4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Historic Landmark Commission on issues and items of concerns not on this agenda. There will be no Historic Landmark Commission action at this time.

# 5. INDIVIDUAL ITEMS FOR CONSIDERATION

- A) HLC Case HST25-134: Public hearing and <u>25-520</u> recommendation to City Council for owner initiated landmark designation of the property located at 648 W Mill Street, in the Mill Street Historic District.
- B) Discuss and consider creating a survey and designation <u>25-484</u> subcommittee and ways to be more proactive with local landmark and district designations.
- 6. STAFF REPORT
- 7. COMAL COUNTY HISTORICAL COMMISSION UPDATES
- 8. ADJOURNMENT

## **CERTIFICATION**

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

# **Board Liaison**

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



# Historic Landmark Commission Agenda Item Report 5/13/2025

550 Landa Street New Braunfels, TX

Agenda Item No. A)

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Approval of the regular meeting minutes from April 8, 2025.

# DRAFT - MINUTES OF THE NEW BRAUNFELS HISTORIC LANDMARK COMMISSION REGULAR MEETING OF TUESDAY, APRIL 8, 2025

# 1. CALL TO ORDER

Chair Johnson called the meeting to order at 8:30am.

# 2. ROLL CALL

The following Commissioners were present:

Richard Hillyer, Lyn Norvell, Christi Sims, Susan Sonier, Thomas Tumlinson, Nathan Feingold, Teresa Johnson.

The following Commissioners were absent: Justin Ball and Jillian Bliss.

# 3. APPROVAL OF MINUTES

A) Approval of the March 11, 2025, regular meeting minutes.

Commissioner Motion Commissioner Tumlinson. seconded bv Norvell. to approve the March 11. 2025 regular meeting minutes. Motion carried unanimously.

# 4. <u>CITIZENS' COMMUNICATIONS</u>

This time is for citizens to address the Historic Landmark Commission on issues and items of concerns not on this agenda. There will be no Historic Landmark Commission action at this time.

No one spoke.

# **PRESENTATIONS**

A) Presentation and update on the Draft Historic Preservation section of the Land Development Ordinance

Matt Goebel provided an overview of the draft Land Development Ordinance (LDO) project, discussing project background and timelines, as well as adjustments to historic preservation proposed as part of the LDO.

Discussion followed on proposed changes to historic preservation criteria and design standards. challenges of the current historic preservation code, and proposed improvements to enforcement.

Further discussion followed on potential improvements to definitions regarding historic preservation and opportunities to provide feedback on the draft LDO.

# 5. <u>INDIVIDUAL ITEMS FOR CONSIDERATION</u>

A) HST25-092: Discuss and consider a recommendation to the Texas Historical Commission on an application for the National Register of Historic Places nomination for Central New Braunfels Historic District, roughly bounded by S Gilbert Avenue to the northeast, Butcher Street to the southeast, the southwest property lines along N Academy Avenue to the southwest, the former International and Great Northern Railroad tracks to the west, and W Zink Street to the northwest.

Katie Totman presented the aforementioned item and recommended approval.

Chair Jonson asked if there were any questions for staff.

Discussion followed on the determination of the proposed boundary, potential impacts of the designation, the potential for additional properties to be included in the future, and how the proposed designation could be incorporated into existing city codes.

Chair Johnson asked if there were any further questions or a motion.

Motion by Commissioner Norvell, seconded by Commissioner Tumlinson to approve the item. Motion carried unanimously.

B) Discuss and consider creating a survey and designation subcommittee and ways to be more proactive with local landmark and district designations.

Katie Totman presented the aforementioned item.

Chair Jonson asked if the commission would like more time to consider the item before taking action and to put the item on the agenda for the next regular meeting.

The commission agreed unanimously.

# 6. **STAFF UPDATES**

A) May is Preservation Month!

Katie Totman stated that May would be Preservation Month and

discussed upcoming historic preservation events held throughout the city throughout the month of May 2025. Including Free Museum Week, Music at the Mural events, a state historical dedication of Market Plaza, and an upcoming house genealogy workshop.

Katie Totman then stated that the proclamation of Preservation Month was scheduled for April 28, 2025.

# 7. COMAL COUNTY HISTORICAL COMMISSION UPDATES

Chair Johnson stated that there were no new updates from the Comal County Historical Commission this month.

# 8. ADJOURNMENT

There being no further business Chair Johnson adjourned the meeting at 9:08am.



# Historic Landmark Commission Agenda Item Report 5/13/2025

550 Landa Street New Braunfels, TX

Agenda Item No. A)

# **PRESENTER**

Katie Totman, HPO

### SUBJECT:

HLC Case HST25-134: Public hearing and recommendation to City Council for owner initiated local landmark designation of the property located at 648 W Mill Street, in the Mill Street Historic District.

# HISTORIC DISTRICT/LANDMARK NAME: Mill Street Historic District

# **APPLICABLE CITATIONS:**

Sec. 66-54. Designation of historic landmarks.

- (a) These provisions pertaining to the designation of historic landmarks constitute a part of the comprehensive zoning plan of the city. Each historic landmark shall bear the words "Historic Landmark" (HL) in its zoning designation. Such designation shall indicate that such property is subject to the terms of this article; however, with regard to site plans, uses, setbacks, and other development land use regulations, such property shall be governed by its zoning district.
- (b) A historic landmark shall be considered by the commission only with the written application of the property owner expressly requesting that the property be so designated. Property owners of proposed historic landmarks shall be notified prior to the commission hearing on the recommended designation. At the commission's public hearing, owners, interested parties, and technical experts may present testimony or documentary evidence which will become part of a record regarding the historic, architectural, or cultural importance of the proposed historic landmark.
- (c) Upon recommendation of the commission, the proposed historic landmark shall be submitted to the planning and zoning commission within 30 days from the date of submittal of designation request. The planning and zoning commission shall give notice and conduct its hearing on the proposed designation within 45 days of receipt of such recommendation from the commission. Such hearing shall be in the same manner and according to the same procedures as specifically provided in the general zoning ordinance of the city. The planning and zoning commission shall make its recommendation to the city council within 45 days subsequent to the hearing on the proposed designation.
- (d) The city council shall schedule a hearing on the commission's recommendation to be held within 45 days of receipt of the recommendation of the planning and zoning commission. The city council shall give notice, follow the publication procedure, hold hearing, and make its determination in the same manner as provided in the general zoning ordinance of the city.
- (e) Upon designation of a building, object, site, or structure as a historic landmark or district, the city council shall cause the designation to be recorded in the Official Public Records of Real Property of Comal County, the

tax records of the city and the Comal Appraisal District as well as the official zoning maps of the city.

(Ord. No. 96-9, § I, 2-26-96; Ord. No. 2005-53, § 2, 6-27-05)

Sec. 66-56. Criteria for the designation of historic landmarks and districts.

A historic landmark or district may be designated if it meets at least one of the following criteria:

- (1) Possesses significance in history, architecture, archeology, or culture.
- (2) Is associated with events that have made a significant contribution to the broad patterns of local, regional, state, or national history.
- (3) Is associated with the lives of persons significant in our past.
- (4) Embodies the distinctive characteristics of a type, period, or method of construction.
- (5) Represents the work of a master designer, builder, or craftsman.
- (6) Represents an established and familiar visual feature of the neighborhood or city.

(Ord. No. 96-9, § I, 2-26-96)

# **FINDINGS:**

- a. The request for historic landmark designation was initiated by the property owner. The property is in the Mill Street Historic District and a landmark designation will not add any additional restrictions on the property.
- b. HISTORIC CONTEXT: The structure at 648 W Mill is a one-story Craftsman style residential structure, built c. 1919 for William Suttle and his wife Nancy. Together, William and Nancy had three children. In 1920, census records indicate William worked for a local flour mill as a superintendent and in his later years he worked as a real estate and insurance agent. William was a veteran of the Spanish American War and died in 1968. Nancy was a member of the Order of the Easter Star; a Masonic appendant body open to both men and women. She served in a variety of officer positions in the 1920s and '30s.
- c. SITE CONTEXT: The property is inside the boundaries of the Mill Street Historic District. Existing styles in the immediate vicinity include Folk Victorian, German Vernacular and Craftsman. 648 W Mill is on the west side of W Mill and toward the southernmost end of the district.
- d. ARCHITECTURAL DESCRIPTION: The primary structure is designed in the Craftsman style. It features a rectangular footprint with a metal cross-gable roof and exposed brackets. It has a covered front porch with square wood columns with top and bottom trim. It has wood siding and one over one wood windows.
- e. EVALUATION: To be eligible for historic landmark designation, a property shall meet at least one (1) of the six (6) criteria listed in the ordinance. Staff evaluated the structure against all six (6) criteria and determined the following:
- (1) Possesses significance in history, architecture, archeology, or culture; and
- (4) Embodies the distinctive characteristics of a type, period, or method of construction; the primary structure is an intact example of the Craftsman architectural style and is a contributing resource to the Mill Street Historic District. Defining features include expose roof brackets, the prominent covered front porch and dual front facing gables.

# **STAFF ANALYSIS:**

Staff finds that the property is eligible for local landmark designation based on finding e and evaluation criterion 1 and 4.









# PLANNING DEPARTMENT

Historic Preservation Address: 648 W Mill

# **Research Findings:**

The primary structure at 648 W Mill is an example of Craftsman style architecture. Defining features include dual front facing gables, visible brackets at the roof eaves, a covered front porch supported by square columns, and exposed rafter tails.

The home was built ca. 1919 by William Sherman Suttle. In 1901, William married Nancy Cordelia Hungate, and together they had three children. Census records from 1920 indicate William worked for the local flour mill as a superintendent at that time, and in his later years worked as a real estate and insurance agent. William Suttle was a veteran of the Spanish American War and died in 1968.

Nancy Cordelia was a member of the Order of the Eastern Star, which is a Masonic appendant body open to both men and women. According to newspapers from the 1920s and 1930s she served in a variety of officer positions including matron and conductress. She died in 1965.

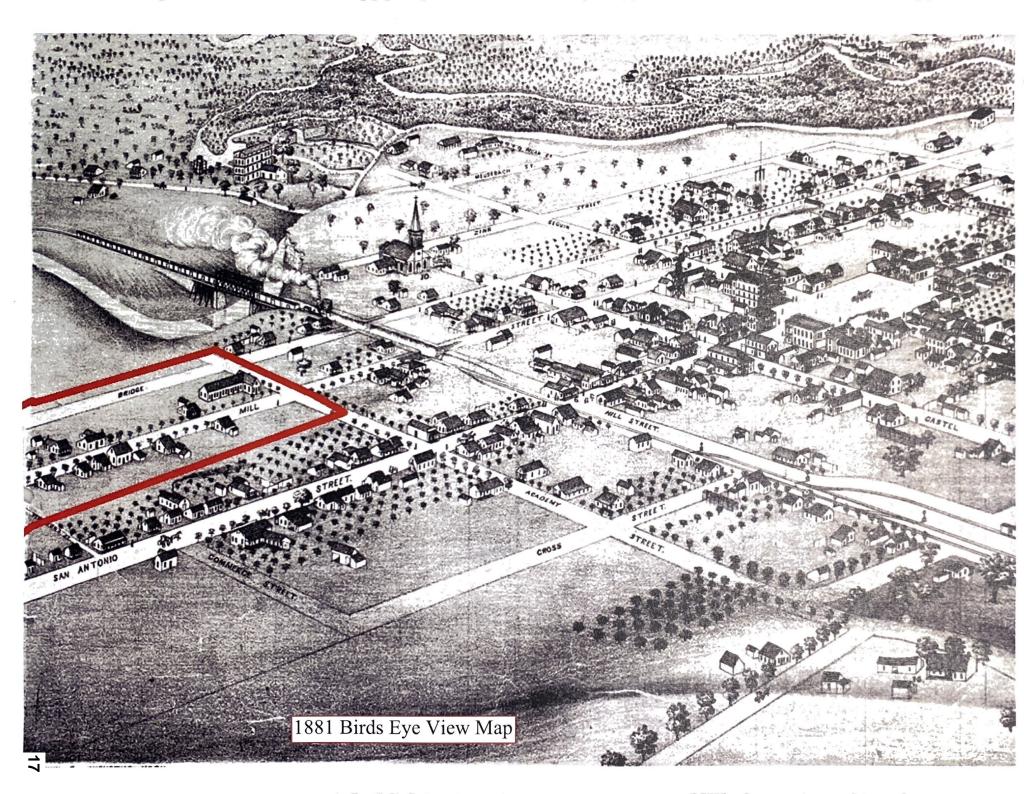
West Mill Street represents both Town and Acre lots distributed and sold in 1845 by the Verein. Original Town Lots include 213 through 216 and Acre Lots 1, 2 and 168. The Ferguson and Hesler Firm purchased Acre Lot #2 from Charles Siebert on April 17, 1847. (Volume A, Page 28) then divided the property into 10 lots and added a road named "Ferguson Street". By 1850 New Braunfels was the fourth largest town in Texas. Houses representing the "German Settlement Period" include the George Ullrich Haus at 528 W. Mill Street, the Habermann House at 543 W. Mill Street, the Geue House at 554 W. Mill, and the Geue-Milburn House at 185 Ferguson Street.

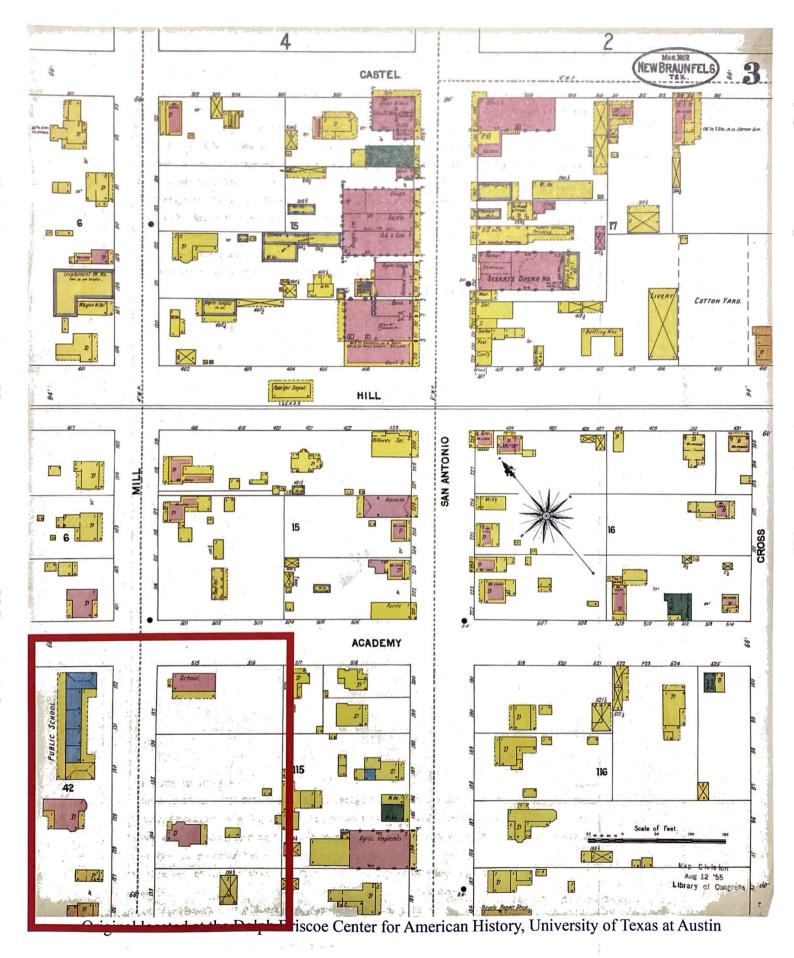
The neighborhood is home to the New Braunfels Academy, a local landmark and Registered Texas Historic Landmark. In 1858, New Braunfels' citizens voted unanimously to impose a tax for the support of a public school eighteen years before the Constitution of 1876 provided for such local taxation throughout Texas. In 1884, the city purchased lots 213 and 214 for the use of schools. In January of 1913, the school board called a special meeting which they decided to; build a new schoolhouse on the site of the existing New Braunfels Academy School, purchase the property behind lots 215 and 216, plus form an independent school district which would be separate from the city. June of that same year, San Antonio architecture firm CV Seutter & Shand were engaged for \$500. Local contractor Adolph Moeller had the lowest bid of \$44,873 and took eleven months to construct with a cost overrun of \$5,500.

The Railroad came in 1880 and laid the track on Hill Avenue. On the 1881 "Birds Eye View of New Braunfels" map, nine houses are visible on the 500 block of W. Mill Street. In 1902 a portion of W. Mill Street is shown with houses at 477 and 480 W. Mill Street.

1868 Map

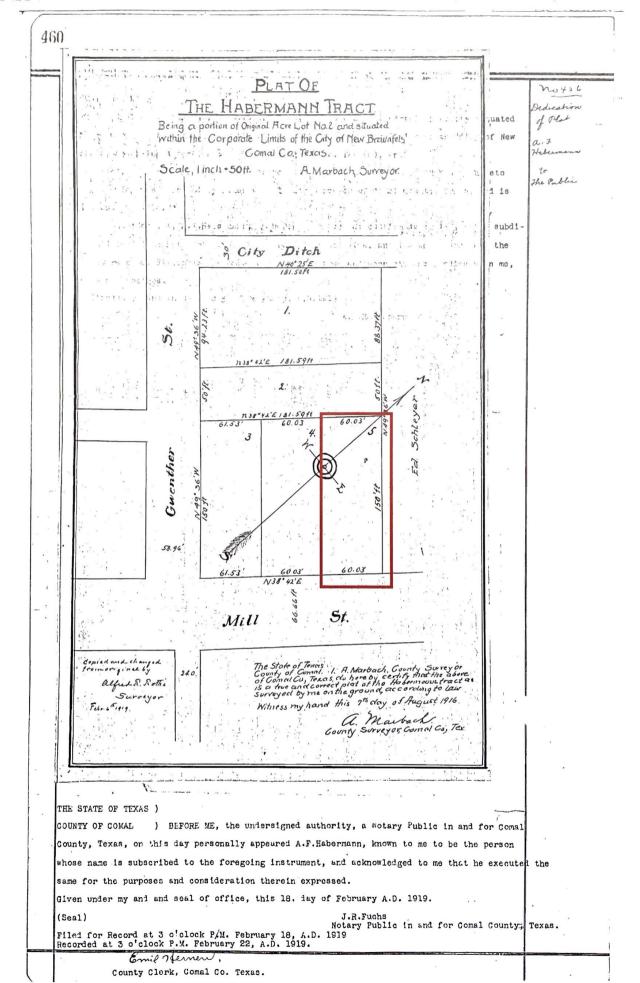






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no426 THE STATE OF TEXAS 9 Dedication of Plat ) WHEREAS, I, A.F. Hubermann, am the owner of certain property situated COUNTY OF COMAL on the corner of Mill and Guenther Streets, within the corporate limits of the City of New Braunfels, and being a portion of original acre-lot No. Two (2), and Whereas, I have had this property surveyed and platted as shown by the plat hereto The Public attached, which was prepared by A.Marbach, County Surveyor of Comal County, Texas, and is lated August 7, 1916. Now, therefore, I, A.F. Habermann, do hereby approve and confirm said plat, which subdiviles said land into Lots Nos. One, Two, Three, Four and Five, and I acknowledge that the lines, courses and distances, as thereon shown, are true and correct, and binding upon me, my heirs and assigns. Witness my hand this 18. day of February, A.D.1919. A.F. Habermann THE STATE OF TEXAS ) ) BLFORE ME, the undersigned authority, a motary Public in and for Comal County, Texas, or this day personally appeared A.F. Habermann, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed. Given under my and and seal of office, this 18. lay of February A.D. 1919. J.R.Fuchs Notary Public in and for Comal County, Texas. Filed for Record at 3 o'clock P/M. February 18, A.D. 1919 Recorded at 3 o'clock P.M. February 22, A.D. 1919. Emil Hernen. County Clerk, Comal Co. Texas.



THE STATE OF TEXAS )

COUNTY OF COMAL ) KNOW ALL MEN BY THESE PRESENTS: That we, Albert F. Habermann and Josephine Habermann, his wife, signing Josic Habermann, of the County of Comal and State of Texas, for and in consideration of the sum of One Thousand (\$1,000.00) Dollars cash to us in hand paid by W.S.Suttle, the receipt of which is herebysacknowledged;

Have granted, sold and conveyed, and by these presents do grant, sell and convey unto the said W.S.Suttle, of the County of Comal and State of Texas, all that certain tract, piece or parcel of land situated within the corporate limits of the City of New Braunfels, Comal County, Texas, and known and designated on a plat of a subdivision of a portion of Acre Lot No. Two, which plat is recorded in Vol. 39, on page 460, of the Comal County Deed records as Lot No. Five (5) and reference is hereby made to sail plat for further description of said Lot No. Five.

TO HAVE AND TO HOLD the above described premises, together with all and singular the rights and appurtenances thereto in anywise belonging unto the said W.S.Suttle, his heirs and assigns forever; and we do hereby bind ourselves, our heirs, executor and administrators to WARRANT AND FOREVER DEFEND all and singular the said premises unto the said W.S.Suttle, his heirs and assigns, against every person whomseever lawfully claiming, or to claim the same, or any part thereof,

Witness our shands this 20. day of February, A.D. 1919.

Albert F. Habermann Josie Habermann

THE STATE OF TEXAS )

COUNTY OF COMAL ) REFORE ME, the undersigned authority, a Notary Public in and for Comal County, Texas, on this day personally appeared Albert F. Habermann and his wife, Josephine Habermann, known to me to be the persons whose names are subscribed to the foregoing instrument, and they to me acknowledged that they each had executed the same for the purposes and consideration therein expressed. And the said Josephine Habermann, having been examined by me privily and apart from her husband, and having the same fully explained to her, she the said Josephine Habermann, acknowledged such instrument to be her act and deed and

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20. S. Sussle.

declared that she willingly signed the same for the purposes and consideration therein expressed and that she did not wish to retract it.

Given under my hand and seal of office, this 20. day of February, A.D. 1919.

J.R.Fuchs

(Ses1) Rev. Stp. \$1.00 Notary Public, Comal Co. Texas. Filed for Record at 9 o'clock A.M. April 1, A.D. 1919.
Recorded at 11 o'clock A.M. April 1, A.D. 1919.

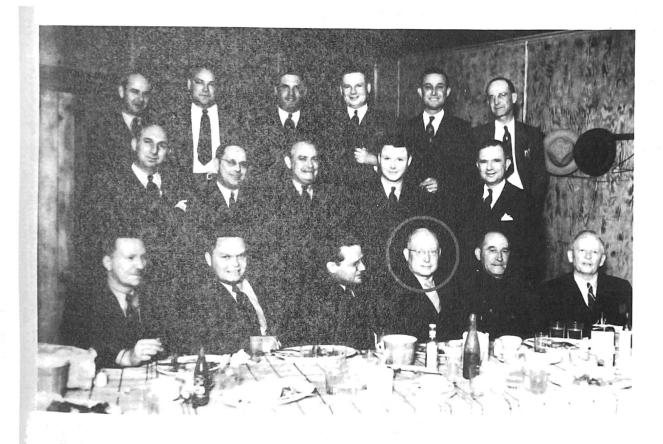
Emil Heinen, co. Clk. Comal Co. Texas.

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STHROLS AND EXPLANATORY NOTES

40 SCHNELDER HERBERT



The Diez y Seis queen and her court rode an elaborate float in a parade on West San Antonio Street September 16, 1933. In the background are the Wills Hotel, the Faust and Clemens stores, and the First National Bank buildings.

A gathering of New Braunfels businessmen in 1941 includes, from left, front
row, Kermit Zipp, Clarence Haag, Alton
Luckett, Bill Suttle, P. K. Odiorne, and
Doc Beatty; middle row, Leo Lancaster,
R. B. Vickers, "Blue" Plumeyer,
Gus Hoenscheidt, and James Eiband;
back row, Dan Reeh, Bill Wagner,
Gaines Whittington, Pete Nowotny,
Al Leissner, and Ben Nuhn.

When You Demand-

# "PEERLESS"

# Flour

not only help to build up GOOD OLD NEW BRAUNFELS also have the absolute assurance that you get the BEST Flour in the market

H. Dittlinger Roller Mills Co.

## OBITUARY

young Oscar Kushel, son of Mr. Mra. Quatav Elbel.
Branch, who died at Camp Bowie
Fort Worth, Saturday December
The Herald join
friends in extendi and the youthful age of 24 years The cause of the young man's death was not made known to his parents, who were struck as though by lightening from a clear

sky, when Saturday they received a telegram from the military headquarters at Camp' Bowle, announcing the death of their son nor had his parents been informed of his sickness. He had had the menales almost a month ago, ed from that disease. Young Kuebel was one of the 32 young recruits who left from New Braunfels Sepetmber 21, for Camp Travis. Early in November together with other Comal County men, he was ordered to Camp

from far and near attended the coffin.

He was one of the group of 32 Comal Couty men called into service September 21, ordered to Comal Couty men called into service September 21, ordered to Camp Travis, and later transfer at the home of her son in law and to Camp Prairies, and later transfer at the home of her son in law et al. red to Camp Bowie.

Bowie, where he died on the date above stated. The departed was During his eight days' sickress the second Comal County man to lose his life in the service for his his brother Carl went to be army camp and rendered an infantical lose his life in the service tor ms camp and rendered an practical country. His body being shipped aid to the patient, and together to New Braunfels for burial, arhigh here, last Monday. The Camp-Bowie, accompanied the bograve lot on the Knebel farm at The national flag and a precious

The national flag and a precious and the property of these dedicated by Spring Branch, Monday evening boquet of fibwers dedicated by Mr. Chas. Wieland spoke at the Co. F., 141 Infantry, to which degrave and a host of sympathizers ceased belonged, decorated the

A large procession of

friends followed the body to the two sisters, Mrs. Hudda Yung and Mrs. Quatav Elbel.

The Herald joins their many friends in extending heartfelt by in the days of their deep sorrow.

In the prime of his life, at the sage of 22 years and 9 months, and Mrs. Carl Kramme, son of Mr. and Mrs. Carl Kramme, near this city, died at Camp Bowie, Fort Worth, on Thursday, December 6. The cause of his dath was pneumonia. Decedent was the first of Comal County's contingent of the first of First of Comal County's contingent of the first of First of Comal County's contingent of the first of Comal County County County County County County County County County

> and daughter, Mr. and Mrs. Hy. Hundertmark, at Hortontown. Monday, December 10, at the age of 68 years, she had been sick for maiden name was also Johanna Timmermann, was born atLuckmigrated to Texas in 1857, where the family settled in Hortontown Deceased's first marriage was with August Schleicher, who died in 1897, of this union 9 children were born, seven, sons and two daughters. In 1916 she married Henry Timmermann who survives the day to the office and have so residence of the United States must actually reside within the delived the day of the office and have so residence day the day of the office and have so residence day the day of the office and have so residence day the day of the office and have so residence day of the office and have day of the of her, during this time the famly lived near San Marcos.

Interment took place on the Interment took purce on the their twenty-nest but not up.

Hortontown Cemetery, Tuesday, sty fifth birthday on the date pastor Budy of Redwood, conduc of the examination. ting the funeral services, and pas ting the funeral services, and pas tor Mornhinweg, as the previous information concerning the reatte ... ber of synathiaer; at husband the deceased is survived by 8 children from her first maringe namely, 6 kons, Aug. Wilhelm, Theodor, Emil, Erwin and Egon Schleicher, two daughters, Mrs. Herm. Schuenemann, and Mrs. Hy. Hunderlmark, three sis some service Coming the service of the the service Wm. Kohlenberg, and Mrs. Hy.
Hemme, and a brother, August
Tin-aermann, also 18 grand child
dren.

RAILROAD TIME TABLE
TIME TABLE
TIME TABLE
TABL

The Largest Assortment of Christmas Candies and Cakes.

Also raisins, and all kinds of nuts, and fruits. A large assortment of Toys.

Ed. Naegelin

ory, plain or decorated.

NVESTIGATE OF POR able, non-partise dis-

Read THE PUBLIC.

You will have no trouble

md a suitable X mas Gift among our Stock of Parisian

Palmers Perfumes and Toilet Soaps, Eastman Kodaks and Films, Picture and Story Books, also a complete line of Christmas and New Year Cards and Booklets.

B E. Voelcker & Son

Waterman's Fountain Pens,

New Braunfels, died after a sud The daughter Mrs. H. L. Ripley, water and good houses. Cotton at at San. Antonio, last Tuesday one-fourth (%). Land for corn might, at the age of 78 g.vars. and feed very reasonable. Additionally followed was the wition of the dress Wald. O. Gozrads, R. F. D. and Pressed G. up. Buits element. It is Cleaned, 75c. up. Buits element. It is Cleaned, 75c. up. Pressed on last of the green of 78 g. and Pressed G. up. Pressed on last of the green of t She wer mar ried to Group Pfeuffer in 1856, tures is strictly prohibited and at Corpus thristi, where Mr. fresspassors will be prosecuted to Pfeuffer was i business at that the full extent of the law. to New Braunfels, where Mr. Pehl, Iwan Barkhardt, Olto Pan-Pfeuffer became the founder, and ter muchl, Emil Kaderli, Edgar for over twenty years the leading Pantermuchl, Max Heimer, Fritz Pfeuffer-Holm Co.

Since a number of years de Heinemeyer Diceased is deeply mourned by grave on New Braunters temeror ceased and make the moling to his loving family was the ert, Edgar and Carl Kuebel, and hisweg conducted the funeraliser there of eight children, two of two sisters, Mrs. Hulda Yung and vices. Active pall bearers were whom, Mrs. A. Garwood and Geo West Balancers were whom, Mrs. A. Garwood and Geo West Balancers were whom, Mrs. A. Garwood and Geo West Balancers were whom, Mrs. A. Garwood and Geo West Balancers were whom, Mrs. A. Garwood and Geo West Balancers were whom, Mrs. A. Garwood and Geo West Balancers were whom, Mrs. A. Garwood and Geo West Balancers were whom, Mrs. A. Garwood and Geo West Balancers were whom, Mrs. A. Garwood and Geo West Balancers were whom, Mrs. A. Garwood and Geo West Balancers were whom, Mrs. A. Garwood and Geo West Balancers were whom, Mrs. A. Garwood and Geo West Balancers were whom, Mrs. A. Garwood and Geo West Balancers were whom when the complex were also were also were the complex with the moline of the complex were also were al Diceased is deeply mourned by grave on New Braunfels t'emete ceased had made her home in

the family, from here as well as

### POSTMASTER EXAMINATION

At the request of the Postmost some time. Deceased, whose or General the United States Ci-maiden name was also Johanna vil Service Commission has an maiden name was also Johanna VI Service Commission has an-Timmermann, was born atLuck-enahde, Brunswick, Germany, in 1849, and with her parents in-migrated to Texas in 1857, where the family settled in Hortontown

Applicants must laye reached their twenty-first but not their

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-U. S. Civil Service Cominision, Washington, D. C.

ly for many years a resident of No. 20 12,23 a.m. No. 4 847 a.m. No. 25 11.53 p.m. No. 30 9.51 p.m SOUTH-BOUND SOU

This time table is subject thange without notice.

PARM FOR RENT

Good black land with plenty her daughter Mrs. H. L. Ripley, water and good houses. Cotton at

Hunting and fishing in our pas ung office. DAVE EHRLICH

for over twenty years the reasons Pantermuent, and Memory Fine member of the mercantile firm Kaderli, Edm. Tausch, Herm. Ka-of Geo. Pfeuffer & Co., now the derli, A. W. Rauch, Edwin Ka-Pfeuffer-Holm Co.

derli, Louis M. Kaderli, Alwin

General Banking Business

Joseph Franct, Freedont Jan. Marhach, Vice-Freedont H. G. Henne, Vice-Freedont Walter Frant Cachier Hanne Frant, Amt. Cashier B. W. Hukm, Amt. Cashier

birectors:—H. Dittlinger, George, El-band, Joseph' Fanst, Walter Faust, II. D. Gruene, H. G. Henne, John Marbach.

# New York Hat and Clothes

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# In 1864 the family came Adam Scheel, Hy. Paulus, John Grand Ball

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SATURDAY, DECEMBER 15th

Everybody come and have a good time

THE COMMITTEE

# Martin Faust

LAWYER

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# Jos. Roth

# Watches, Clocks, Jewelry

Completely Assorted stock of Diamonds, Clocks, Watches, Gold and Silverware. Parisian Ivory, Cut Glass, etc.

Best Goods at Lowest Prices.

CALL and be Convinced

# Grand Sylvester Ball

New Braunfels Fire Department AT THE OPERA HOUSE Monday, December 31, 1917

Everybody Cordially Invited '

THE COMMITTEE

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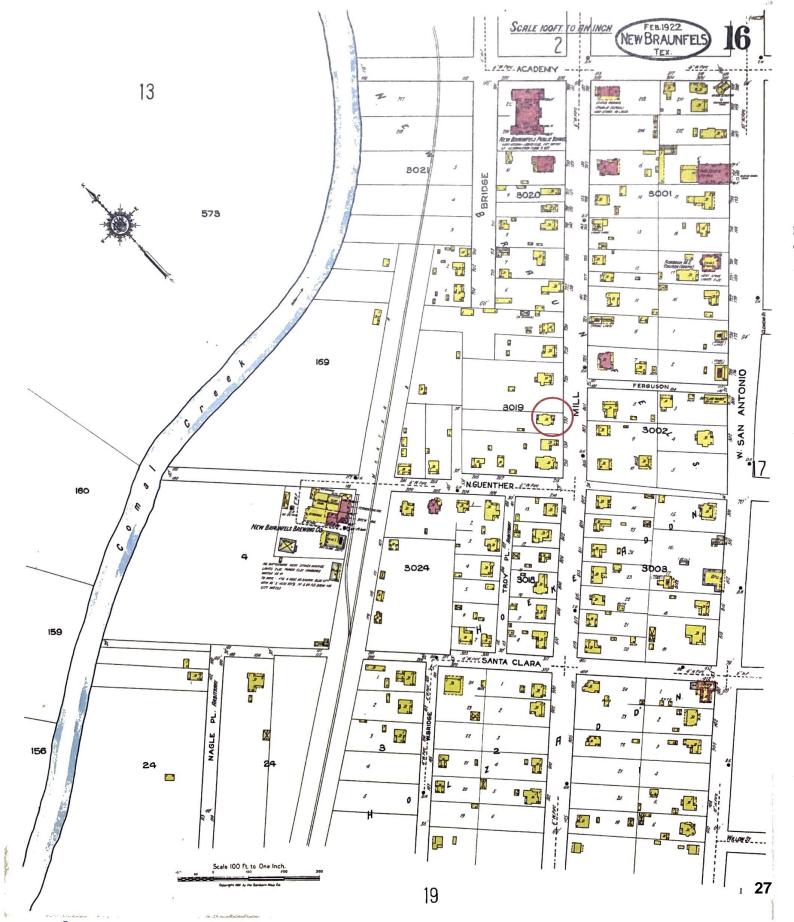
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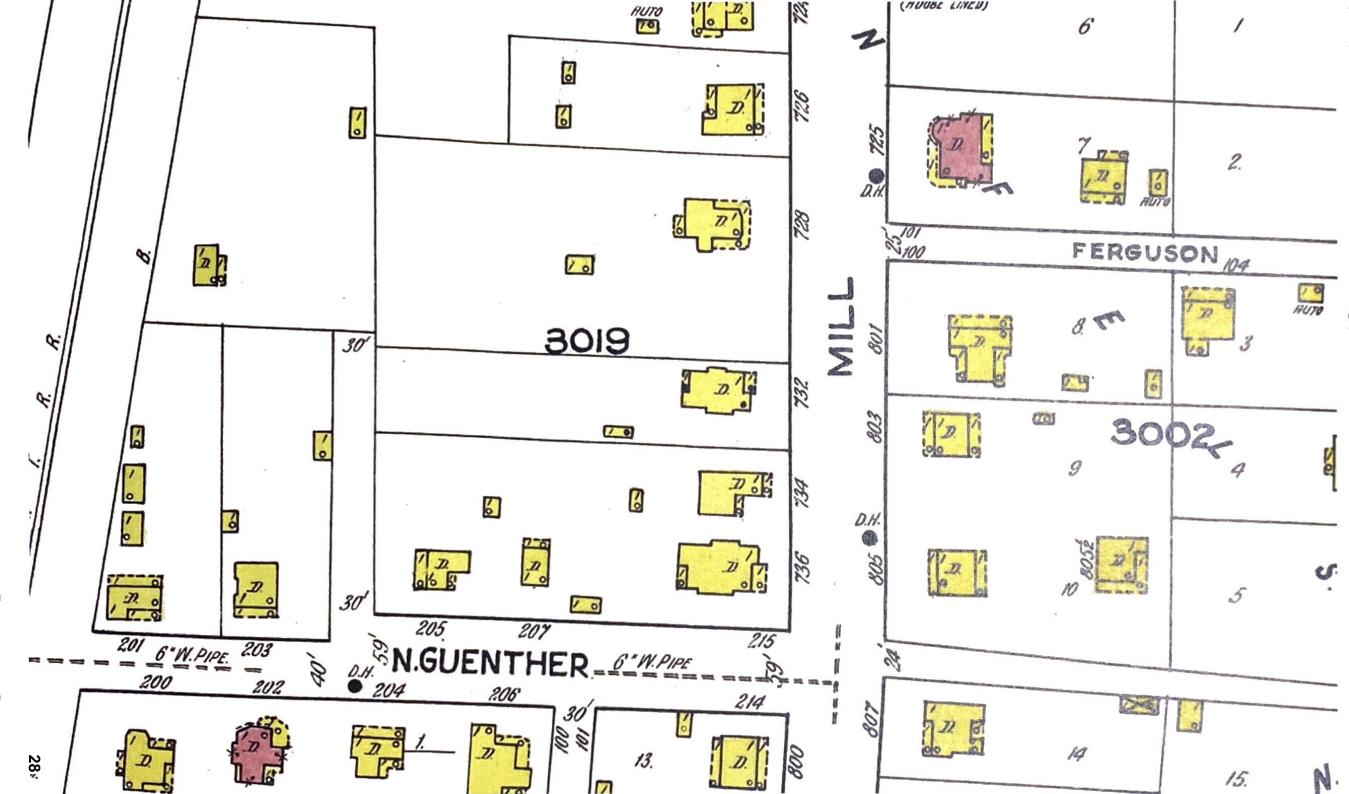


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LOUIS HERRE COMPA with modern plumbing. Have us









# Historic Landmark Commission Agenda Item Report 5/13/2025

550 Landa Street New Braunfels, TX

Agenda Item No. B)

# **PRESENTER**

Katie Totman, HPO

## SUBJECT:

Discuss and consider creating a survey and designation subcommittee and ways to be more proactive with local landmark and district designations.

# **INFORMATION:**

The purpose of this proposal is to formally establish a Survey & Historic Designation Subcommittee under the Historic Landmark Commission (HLC). This subcommittee will focus on surveying properties/areas within the city limits of New Braunfels to identify eligible properties for historic designation, leading community efforts toward historic designation where appropriate. The work of this subcommittee will help preserve the rich heritage of our community while fostering public awareness and engagement in historic preservation efforts.

# **Purpose & Objectives**

The Survey & Historic Designation Subcommittee will serve the following functions:

- 1. Conducting Neighborhood Surveys: Assist staff with the organization of and oversee volunteer-driven surveys of neighborhoods to document existing building stock.
- **2.** Facilitating Historic Designation Efforts: Research and prepare reports for properties and districts that may qualify for local, state, or national historic designation.
- **3.** Engaging Community Volunteers: Train and lead volunteers in data collection, photographic documentation, and historical research.
- **4.** Coordinating with Stakeholders: Collaborate with city staff, local preservation organizations, and community members.
- **5. Reporting to the Main Commission:** Provide regular updates on survey progress, findings, and potential designation opportunities.

# **Structure & Membership**

The subcommittee will consist of 5-10 members, including:

• **Chairperson:** May be appointed by HLC chair or nominated and voted upon during a public HLC meeting. Oversees subcommittee activities, sets meeting agendas, and reports to the HLC.

- Volunteer Coordinator: Organizes and trains volunteers for fieldwork. City staff will assist with this.
- **Research Coordinator:** Focuses on gathering and analyzing historical data as it pertains to possible designations. City staff will assist with this.
- Community Outreach Representative: Engages with residents and local organizations to build support for preservation efforts. Staff will also assist with public outreach.
- Additional Members: May include HLC members and interested members of the community.

# Work Plan & Timeline

- 1. Phase 1 Planning (1-2 months)
  - Recruit volunteers; this can be capped to a manageable number.
  - Identify priority neighborhoods for surveys.

# 2. Phase 2/3 - Initial Survey Implementation/ Analysis & Designation Efforts (12-24 months, maybe longer)

- Conduct training sessions for volunteers.
- Deploy teams to collect data in designated neighborhoods.
- Maintain a database of findings and photographic records. (Survey123)
- Analyze survey results and determine properties/districts for potential designation.
- Engage with property owners and community stakeholders.
- Prepare applications for historic designation at local, state, or national levels.

# 3. Ongoing Work

- Continue surveying neighborhoods/properties within the city limits.
- Once the survey is complete, routinely update as needed.
- Educate the public on preservation initiatives.

# **Resources & Support Needed**

To operate effectively, the subcommittee will require:

- Access to historic records and Survey123 (mapping tool)
- Administrative support from the commission and staff for organizing meetings and reports.
- Potential partnerships with universities, historical societies, and planning agencies.

# **Expected Outcomes**

By establishing this subcommittee, the HLC and staff will:

- Maintain a system for the survey and inventory of historic properties that is coordinated with the statewide process for cultural resource surveys, which is in alignment with our requirements as a Certified Local Government through the Texas Historical Commission (SHPO).
- Strengthen community engagement in preservation.
- Improve the chances of securing historic designations.
- Foster a sense of local pride and historical awareness.

The creation of a Survey & Historic Designation Subcommittee aligns with the mission of the HLC to protect and promote the historic integrity of our community. It also aligns with both the city's Comprehensive and Strategic plans which direct us to protect our historic structures, safeguard the character and integrity of our neighborhoods, and increase historic preservation programming and outreach.