

**FINAL - MINUTES  
OF THE NEW BRAUNFELS HISTORIC LANDMARK COMMISSION  
REGULAR MEETING OF TUESDAY, APRIL 8, 2025**

**1. CALL TO ORDER**

Chair Johnson called the meeting to order at 8:30am.

**2. ROLL CALL**

The following Commissioners were present:

Richard Hillyer, Lyn Norvell, Christi Sims, Susan Sonier, Thomas Tumlinson, Nathan Feingold, Teresa Johnson.

The following Commissioners were absent:

Justin Ball and Jillian Bliss.

**3. APPROVAL OF MINUTES**

A) Approval of the March 11, 2025, regular meeting minutes.

**Motion by Commissioner Tumlinson, seconded by Commissioner Norvell, to approve the March 11, 2025 regular meeting minutes. Motion carried unanimously.**

**4. CITIZENS' COMMUNICATIONS**

*This time is for citizens to address the Historic Landmark Commission on issues and items of concerns not on this agenda. There will be no Historic Landmark Commission action at this time.*

**No one spoke.**

**PRESENTATIONS**

A) Presentation and update on the Draft Historic Preservation section of the Land Development Ordinance

**Matt Goebel provided an overview of the draft Land Development Ordinance (LDO) project, discussing project background and timelines, as well as adjustments to historic preservation proposed as part of the LDO.**

**Discussion followed on proposed changes to historic preservation criteria and design standards, challenges of the current historic preservation code, and proposed improvements to enforcement.**

Further discussion followed on potential improvements to definitions regarding historic preservation and opportunities to provide feedback on the draft LDO.

## **5. INDIVIDUAL ITEMS FOR CONSIDERATION**

- A) HST25-092: Discuss and consider a recommendation to the Texas Historical Commission on an application for the National Register of Historic Places nomination for Central New Braunfels Historic District, roughly bounded by S Gilbert Avenue to the northeast, Butcher Street to the southeast, the southwest property lines along N Academy Avenue to the southwest, the former International and Great Northern Railroad tracks to the west, and W Zink Street to the northwest.

**Katie Totman presented the aforementioned item and recommended approval.**

**Chair Jonson asked if there were any questions for staff.**

**Discussion followed on the determination of the proposed boundary, potential impacts of the designation, the potential for additional properties to be included in the future, and how the proposed designation could be incorporated into existing city codes.**

**Chair Johnson asked if there were any further questions or a motion.**

**Motion by Commissioner Norvell, seconded by Commissioner Tumlinson to approve the item. Motion carried unanimously.**

- B) Discuss and consider creating a survey and designation subcommittee and ways to be more proactive with local landmark and district designations.

**Katie Totman presented the aforementioned item.**

**Chair Jonson asked if the commission would like more time to consider the item before taking action and to put the item on the agenda for the next regular meeting.**

**The commission agreed unanimously.**

## **6. STAFF UPDATES**

- A) May is Preservation Month!

**Katie Totman stated that May would be Preservation Month and**

discussed upcoming historic preservation events held throughout the city throughout the month of May 2025. Including Free Museum Week, Music at the Mural events, a state historical dedication of Market Plaza, and an upcoming house genealogy workshop.

Katie Totman then stated that the proclamation of Preservation Month was scheduled for April 28, 2025.

7. **COMAL COUNTY HISTORICAL COMMISSION UPDATES**

Chair Johnson stated that there were no new updates from the Comal County Historical Commission this month.

8. **ADJOURNMENT**

There being no further business Chair Johnson adjourned the meeting at 9:08am.

By: \_\_\_\_\_  
COMMISSION CHAIR

Attest:

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COMMISSION LIAISON