

***NEW BRAUNFELS  
CIVIL SERVICE COMMISSION***

**BE IT ORDERED BY THE CITY OF NEW BRAUNFELS CIVIL SERVICE  
COMMISSION:**

Notice and appropriate action regarding the approval of the **POLICE LIEUTENANT** online written promotional examination. The 2-hour examination will be administered on the following date and time:

**Date: Monday, October 21, 2024**

**Time: 9:00 a.m.**

**Place: Police Department Training Room  
3030 West San Antonio Street  
New Braunfels, Texas 78130**

The Police Lieutenant Examination will begin promptly at 9:00 a.m., Monday, October 21, 2024. The participants must be present and seated prior to 9:00 a.m. **Late arrivals will not be admitted and are no longer eligible for this examination on this date.** Check-in will start at 8:00 a.m.

**Check In – An examinee shall be checked in and provide proof of identity with a physical form of identification from the provided list below. Examinees with questions concerning acceptable forms of identification must contact the Civil Service Director prior to the date of the examination.**

- **Valid Texas Driver's License**
- **Valid U.S. Passport or U.S. Passport Card**
- **Valid U.S. Military Identification Card**

In accordance with section 143.031 of the Local Rules and Regulations and Chapter 143.031 of the Local Government Code, the Police Lieutenant Examination is open to each Police Sergeant who has continuously been in the Police Sergeant position for at least two (2) years immediately prior to the examination date.

**PROMOTIONAL EXAM SIGN UPS WILL BE COMPLETED ELECTRONICALLY.**

**All eligible team members desiring to participate in the promotional examination must submit their NOTICE OF INTENT TO TEST no later than 5:00 p.m., Friday, July 19, 2024.**

The individual raw test scores will be posted outside the main lobby of City Hall by 12:00 p.m. on Tuesday, October 22, 2024, in accordance with Section 143.033 of the Local Government Code.

**PASSED AND APPROVED this 8<sup>th</sup> day of July 2024.**

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PAUL ERICKSEN  
CHAIRPERSON

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HEIDI ALEMAN  
VICE-CHAIRMAN

\_\_\_\_\_  
ANDREW HAMILTON  
COMMISSIONER

ATTEST:

Posted: \_\_\_\_\_  
Date/Time: \_\_\_\_\_

\_\_\_\_\_  
BECCA MIEARS  
CIVIL SERVICE DIRECTOR