



New Braunfels Public Library Advisory Board Regular Meeting Minutes

New Braunfels Public Library
Tuesday, April 23, 2024

1. Call to Order

Carol Bissett called the meeting to order at 5:34 p.m. on Tuesday, April 23, 2024.

2. Roll Call Carol Bissett, Kristin Fain, Connie Born, Dana Watson, Cheri Ortega, Adam Mauldin

Others Present: Gretchen Pruetz, Jordan Matney, Chip Franck (FOL President)

3. Presentations: no presentations

4. Approval of Minutes

Kristin made a motion to approve the March 26 minutes as written, and Dana seconded. The minutes were unanimously approved with no corrections.

5. Communications

A. Citizens: Kim Huntsman – Resident, Bible in each library in the teen section and on the outreach van.

B. Board members: No questions or comments.

6. Reports

A. Library Director – March Statistics, filling vacancies at the library, programming at the library, program pause for youth in May, June 2 summer reading kickoff, end of summer reading celebration at WS, Advisory Board meeting at City Hall in May due to election Polling at the library. Gretchen's last day is Sept 1, national search in late July.

B. New Braunfels Public Library Foundation- Lynn Norvell could not be at the meeting but Gretchen had a few notes- May 14, 2024, Book and Author luncheon, one of the authors had to drop out but looking for a replacement.

C. Friends of the Library: Chip Frank- more storage is needed, preparing for annual book sale, working on capital improvements. SA book seller is giving us access to 15,000 books.

7. Discussion & Action

A. Discussion and possible action Library Policy 2.3 Loans.

Gretchen- discussed changes to the policy.

Board Questions: No questions or comments.

The mission of the New Braunfels Public Library is to provide the community with equal access to physical and virtual environments that support and encourage lifelong learning and enrichment.

www.newbraunfels.gov/library



Public Comment: No questions or comments

Cheri endorsed the policy, Kristin seconded, All in favor, none opposed the motion carries and policy is approved as written.

B. Discussion and possible action on Library Policy 2.6 Publicity & Media Relations.

Gretchen: No changes to this policy.

Board Questions: No questions or comments.

Public Comment: No questions or comments.

Kristin endorsed the policy, Dana seconded, All in favor, none opposed, the motion carries and policy is approved as written.

C. Discussion and possible action on Library Policy 2.7 Library Support Organizations.

Gretchen: No changes to this policy.

Board Questions: Needs to be changed to say 501(C) 3

Public Comment: No questions or comments.

Cheri made a motion to endorse the policy with changes, Adam seconded. All in favor, none opposed. The motion carries and the policy is approved with the change.

D. Discussion and possible action on Library Policy 2.19 Test Proctoring Service.

Gretchen addresses the policy. No changes to this policy.

Board Questions: How often do we get these requests? Gretchen: Some months there are a few others none. May is usually a big month.

Public Comment: No questions or comments.

Kristin made a motion to endorse the policy as written, Dana seconded. All in favor, none opposed. The motion carries and the policy is approved as written.

8. Items for Next Agenda

No action may be taken at this time.

Nothing on the schedule that needs to happen at the May meeting.

9. Adjournment

Carol adjourned the meeting at 6.04 p.m.