



CITY OF NEW BRAUNFELS, TEXAS
CEMETERY COMMITTEE MEETING



LANDA HAUS
360 AQUATIC CIRCLE

THURSDAY, FEBRUARY 22, 2024 at 4:00 PM

AGENDA

- 1. **CALL TO ORDER**
- 2. **ROLL CALL**
- 3. **APPROVAL OF MINUTES**
 - A) Discuss and consider approval of the January 25, 2024 [24-230](#) minutes of the Cemetery Committee
- 4. **CITIZEN'S COMMUNICATIONS**

This time is for citizens to address the Board on issues and items of concerns not on this agenda. There will be no Board action at this time.

- 5. **PRESENTATION**
 - A) Cemetery Software [24-251](#)
- 6. **DISCUSSION AND ACTION**
 - A) Cemetery Software opportunities [24-248](#)
 - B) Field of Graves Memorial [24-247](#)
 - C) GPS Mapping of cemetery [24-249](#)
 - D) Soul Searching 2024 [24-246](#)

7. **ITEMS FOR NEXT AGENDA**

No action may be taken.

8. **ADJOURNMENT**

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



City Council Agenda Item Report

550 Landa Street
New Braunfels, TX

2/22/2024

Agenda Item No. A)

PRESENTER:

Geronimo Aguirre, Parks Assistant Director

SUBJECT:

Discuss and consider approval of the January 25, 2024 minutes of the Cemetery Committee

DISCUSSION:

N/A

RECOMMENDATION:

N/A



**CITY OF NEW BRAUNFELS, TEXAS
CEMETERY COMMITTEE MEETING**



**REGULAR MEETING
Landa Haus
360 Aquatic Circle New
Braunfels, TX 78130
January 25, 2024 at
4:00pm**

MINUTES

1. CALL TO ORDER

The meeting was called to order by Chad Donegan at 4:06 pm

2. ROLL CALL

Committee members present: Lynn Thompson, Connie Krause, Raenel Schertz, Dana Watson, and Jan Kingsbury

Staff Members Present: Chad Donegan – Parks Director, Geronimo Aguirre – Parks Assist Director, Jeff Bransford – Park Development Manager, Shari Silvio – Senior Administrative Assistant, Samantha Morrison – Recreation Programs Supervisor, and Brenadette Faust – TCI Capital Projects Manager

3. APPROVAL OF MINUTES

A. Approval with amendment of regular meeting minutes from October 26, 2023

4. CITIZEN’S COMMUNICATIONS

5. PRESENTATIONS

N/A

6. DISCUSSION AND ACTION

A. By Laws

Concerning Article I, section B of the Bylaws; the group voted to remove the sentence stating that three members shall have relatives interred in one of the City’s cemeteries. They also would like to formally change the start time of the meetings from 5:30pm to 4pm.

B. Field of Graves

Brenadette Faust met with the committee to update on the project. TXST will be conducting an archeological dig next week, and TCI will continue to communicate with the group on future updates. The Rotary Club has agreed to help with funding giving \$5k to be placed towards the archeological dig. A press release went out notifying the public of happenings at the New Braunfels cemetery.

C. 2024 Soul Searching Event

This years theme will be “Women”. Connie, Lynn, and Dana are currently working on choosing the 6 highlighted women as the souls. They will bring more names to the February meeting. Connie went over suggestions on how to organize set up for next year, also suggesting that the committee divide the work of actor/volunteer searching.

The group will continue to plan golf cart rides, and how to manage their availability.

Chad proposed adding additional cart tours at in increased rate of \$30/ticket. He will also investigate the possibility of getting only electric golf carts for future events.

ITEMS FOR NEXT AGENDA

- A. Field of Graves
- B. GPS Mapping of Cemetery
- C. Soul Searching 2024

7. ADJOURNMENT

5:12 pm

2/22/2024

Agenda Item No. A)

PRESENTER:

CIMS Software:

Tim Annear and Brandon Finley

SUBJECT:

Cemetery Software

DISCUSSION:

TEAMS Meeting with CIMS Software

RECOMMENDATION:

N/A

2/22/2024

Agenda Item No. A)

PRESENTER:

Geronimo Aguirre, Parks Assistant Director

SUBJECT:

Cemetery Software opportunities

DISCUSSION:

Committee will discuss potential cemetery software.

RECOMMENDATION:

N/A

2/22/2024

Agenda Item No. B)

PRESENTER:

Geronimo Aguirre, Parks Assistant Director

SUBJECT:

Field of Graves Memorial

DISCUSSION:

Committee will discuss fundraising efforts for the Memorial.

RECOMMENDATION:

N/A

2/22/2024

Agenda Item No. C)

PRESENTER:

Geronimo Aguirre, Parks Assistant Director

SUBJECT:

GPS Mapping of cemetery

DISCUSSION:

Committee will discuss mapping of the cemetery.

RECOMMENDATION:

N/A

2/22/2024

Agenda Item No. D)

PRESENTER:

Geronimo Aguirre, Parks Assistant Director

SUBJECT:

Soul Searching 2024

DISCUSSION:

Committee will discuss the 2024 event

RECOMMENDATION:

N/A