



**CITY OF NEW BRAUNFELS, TEXAS
CITY COUNCIL MEETING**



**CITY HALL - COUNCIL CHAMBERS
550 LANDA STREET**

MONDAY, JANUARY 13, 2025 at 6:00 PM

Neal Linnartz, Mayor
Andres Campos, Mayor Pro Tem (District 1)
Christopher Willis, Councilmember (District 2)
D. Lee Edwards, Councilmember (District 3)
Lawrence Spradley, Councilmember (District 4)
Mary Ann Labowski, Councilmember (District 5)
April Ryan, Councilmember (District 6)
Robert Camareno, City Manager

MISSION STATEMENT

The City of New Braunfels will add value to our community by planning for the future, providing quality services, encouraging community involvement and being responsive to those we serve.

AGENDA

CALL TO ORDER

CALL OF ROLL: CITY SECRETARY

REQUEST ALL PHONES AND OTHER DEVICES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL.

INVOCATION: COUNCILMEMBER WILLIS

PLEDGE OF ALLEGIANCE & SALUTE TO THE TEXAS FLAG

CITIZENS COMMUNICATIONS

This time is for citizens to address the City Council on issues and items of concerns not on this agenda. There will be no City Council action at this time. In the interest of protecting the City's network and data, the City is not accepting flash drives or electronic files for use during Citizens Communications. Please use hard copies, the overhead projector or access the City's online digital form to upload electronic files you would like the Mayor and Council to view. The digital form would need to be uploaded two (2) hours prior to the City Council meeting. A link to this form can be accessed on the City Secretary's website.

1. CONSENT AGENDA

All items listed below are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case the item will be removed from the consent agenda and considered as part of the normal order of business. Citizens must be present to pull an item.

Action Items

- A) Approval of the December 9, 2024, regular and special [25-17](#) agenda minutes.
Matthew Schwarz, Assistant City Secretary
- B) Approval to cancel the second December regular City [24-1595](#) Council meeting on December 22, 2025, the special council meeting on January 20th, 2025 (Martin Luther Kings Birthday), and the regular council meeting on May 26, 2025 (Memorial Day).
Gayle Wilkinson, City Secretary
- C) Approval of the appointment of Kevin Stone for an [25-39](#) unexpired term for the Library Advisory Board with a term ending November 30, 2025.
Gayle Wilkinson, City Secretary
- D) Approval of the City of New Braunfels FY 2024 Fourth [24-1596](#) Quarter Investment Report.
Carren Ridge, Accounting and Treasury Manager
- E) Approval of a FY 2024 Budget Amendment to the newly [24-1443](#) established Economic Development Corporation Capital Fund to properly account for the purchase of property on 263 Main Plaza and Parkland.
Karrie Cook, Budget Manager
- F) Approval of FY 2024 budget amendments for the [24-1602](#) General Fund, Transit Fund, Debt Service Fund and Fleet Fund.
Karrie Cook, Budget Manager
- G) Approval of the purchase of vehicles and equipment with [25-16](#) Bluebonnet Motors Ford, United Ag & Turf, Hill Country Outdoor Power, and Professional Turf Products for various City Departments and approval to declare replaced units as surplus.
Shane Knudson, Fleet Manager
- H) Approval to renew the following annual contracts, as [24-1401](#) allowed for by their contract language and in accordance with City Charter Section 9.17.
Julie Gohlke, Assistant Purchasing Manager
- I) Approval of the re-appointment of Rusty Brockman to the [25-01](#)

Bexar Metro 9-1-1 Network Board of Managers for a two-year term.

Gayle Wilkinson, City Secretary

- J) Approval to authorize the City Manager to execute an [24-1590](#) Interlocal Cooperative Purchasing Agreement with the City of Addison, Texas in accordance with the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code for goods and services.
Julie Gohlke, Assistant Purchasing Manager, Finance
- K) Approval of a Second Amendment to a lease between [24-1585](#) the City of New Braunfels and New Braunfels Presbyterian Church for the lease of the parking lot addressed as 345 Howard Street.
Matthew Eckmann, Assistant Director of Public Works
- L) Approval of an expenditure of up to \$1,450,000 for the [25-19](#) acquisition of the necessary right-of-way and easements as part of the Barbarosa Road/Saur Lane Project and authorization for the City Manager to execute all necessary conveyance documents.
Matthew Eckmann, Assistant Director of Public Works
- M) Approval of an expenditure of up to \$353,395.00 with [25-20](#) Cobb, Fendley & Associates for right-of-way acquisition services as part of the Barbarosa Road/Saur Lane Project.
Matthew Eckmann, Assistant Director of Public Works
- N) Approval of the Roadway Impact Fee Report for April 1, [25-24](#) 2024, through September 30, 2024.
Scott McClelland, Assistant Transportation and Capital Improvements Director
- O) Approval of an additional project contingency for the [25-23](#) McQueeney Road Improvements Project and authorization for the City Manager to execute any change orders and project expenditures up to the contingency amount.
Scott McClelland, Assistant Transportation and Capital Improvements Director
- P) Approval of a contract with Pape Dawson Engineers, Inc. [25-28](#) for the final plans, specifications, and estimates for Conrads Lane from Goodwin Lane to the Union Pacific Railroad tracks.

Scott McClelland, Assistant Transportation & Capital Improvements Director

- Q) Approval of a modification to the Professional Services Agreement with Kimley-Horn and Associates, Inc. for final design plans, specifications, and estimates of the Downtown Right-of-Way Enhancements Project. [25-44](#)

Scott McClelland, Assistant Transportation and Capital Improvements Director

- R) Approval of a contract with Kimley-Horn and Associates, Inc., for final design plans, specifications, and estimates of Citywide Pedestrian Improvement - Phase 2. [25-50](#)

Scott McClelland, Assistant Transportation and Capital Improvements Director

- S) Approval of a contract with Progressive Commercial Aquatics, a Landmark Aquatic Company, for the renovation of the Landa Park Aquatic Complex and authorization for the City Manager to execute change orders up to the contingency amount. [25-52](#)

Scott McClelland, Assistant Transportation and Capital Improvements Director

Resolutions

- T) Approval of the resolutions for the Arts Commission's recommendations for allocating hotel occupancy tax (HOT) grant funds to community arts organizations and authorizing the City Manager to execute related grant award contracts. [24-1597](#)

Matthew Schwarz, Assistant City Secretary

- U) Approval of the resolutions for the Heritage Commission's recommendations for allocating hotel occupancy tax grant funds to community heritage organizations and authorizing the City Manager to execute related grant award contracts. [24-1598](#)

Matthew Schwarz, Assistant City Secretary

- V) Approval of a resolution recommended by the New Braunfels Economic Development Corporation approving a project expenditure, of up to \$90,000, for the final design of Citywide Pedestrian Improvements - Phase 2, pursuant to Section 505.152 of the Texas Local Government Code. [24-1604](#)

Scott McClelland, Assistant Transportation and Capital Improvements Director

- W) Approval of a resolution recommended by the New [24-1605](#)

Braunfels Economic Development Corporation approving a project expenditure, of up to \$200,000, for the final design of Downtown Right-of-Way Enhancements - Landscaping, Pedestrian Lighting, and Underground Conversion, pursuant to Section 505.152 of the Texas Local Government Code.

Scott McClelland, Transportation and Capital Improvements Assistant Director

- X) Approval of a resolution recommended by the New Braunfels Economic Development Corporation approving a project expenditure, of up to \$1,500,000, for design and construction of the Kohlenberg Road Intersection Improvement project, pursuant to Section 501.103 of the Texas Local Government Code. [24-1606](#)

Jordan Matney, Deputy City Manager

Ordinances

(In accordance with Section 3.10 of the City Charter, a descriptive caption of each ordinance shall be read on two separate days.)

- Y) Approval of the second and final reading of an ordinance to amend Section 126-149 of the Code of Ordinances of the City of New Braunfels to revise the bounds of a school zone on FM 1863. [24-1603](#)

Carly Farmer, Assistant City Engineer

- Z) Approval of the second and final reading of an ordinance regarding the proposed rezoning of approximately 66 acres out of the Edwardo Hernandez Survey No.454, Abstract 263, from R-1A-6.6 (Single-Family District) to Hueco Springs Ranch Planned Development District (HSRPD), currently addressed as 392 Hueco Springs Loop Rd. [24-1600](#)

Matthew Simmont, AICP, Planning Manager

2. INDIVIDUAL ITEMS FOR CONSIDERATION

- A) Public hearing and first reading of an ordinance to amend Section 126-346 and Section 126-369 of the Code of Ordinances of the City of New Braunfels to revise no parking and loading zones in the Cotton Crossing subdivision. [25-13](#)

Carly Farmer, Assistant City Engineer

- B) Public hearing and first reading of an ordinance to [24-1591](#) rezone 0.15 acres out of the Jahn Addition Subdivision, New City Block 1022, Block 11, Lot 1, from M-1 (Light Industrial District) to M-1 SUP (Light Industrial District with a Special Use Permit for a Telecommunications Tower), currently addressed at 514 S Castell Ave.

Christopher J. Looney, AICP Planning and Development Services Director

- C) Public hearing and first reading of an ordinance [24-1589](#) regarding the proposed rezoning of approximately 1.7 acres out of the Tri-Acres Subdivision, Lots 2 and 3, from C-1A AH (Neighborhood Business District with Airport Hazard Overlay) and R-3 AH (Multifamily District with Airport Hazard Overlay) to C-1B AH SUP (General Business District with Airport Hazard Overlay and a Type 1 Special Use Permit), currently addressed at 1182 & 1212 Old FM 306.

Christopher J. Looney, AICP, Planning and Development Services Director

- D) Public hearing and first reading of an ordinance to [24-1601](#) rezone 0.22 acres out of the Parkview Estates Subdivision, Unit 1, Block 1, Lot 8, from C-1 (Local Business District) to C-1 SUP (Local Business District with a Special Use Permit for a Short-Term Rental of a residence), currently addressed at 443 Lockener Ave.

Matthew Simmont, AICP, Planning Manager

3. **EXECUTIVE SESSION**

In accordance with the Open Meetings Act, Texas Government Code, Ch. 551, the City Council may convene in a closed session to discuss any of the items listed on this agenda. Any final action or vote on any executive session item will be taken in open session.

4. **IF NECESSARY, RECONVENE INTO OPEN SESSION AND TAKE ANY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.**

ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Gayle Wilkinson, City Secretary

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.