



CITY OF NEW BRAUNFELS, TEXAS  
CEMETERY COMMITTEE MEETING



LANDA HAUS  
360 AQUATIC CIRCLE

THURSDAY, MAY 23, 2024 at 4:00 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- A) Discuss and consider approval of the April 25, 2024 [24-719](#) minutes of the Cemetery Committee  
[Cemetery Minutes 4.25.24](#)

4. CITIZEN'S COMMUNICATIONS

*This time is for citizens to address the Board on issues and items of concerns not on this agenda. There will be no Board action at this time.*

5. PRESENTATIONS

6. DISCUSSION AND ACTION

- A) Update on Archeology for Field of Graves [24-720](#)
- B) Cemetery Software updates [24-721](#)
- C) Soul Searching 2024 [24-722](#)
  - Soul Searching Book

7. ITEMS FOR NEXT AGENDA

*No action may be taken.*

8. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

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Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



# City Council Agenda Item Report

550 Landa Street  
New Braunfels, TX

**5/23/2024**

Agenda Item No. A)

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**PRESENTER:**

Chad Donegan, Parks Director

**SUBJECT:**

Discuss and consider approval of the April 25, 2024 minutes of the Cemetery Committee

**DISCUSSION:**

N/A

**RECOMMENDATION:**

N/A

# CEMETERY COMMITTEE MINUTES

Thursday, April 25, 2024 @ 4:00 pm, Landa Haus

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1. **CALL TO ORDER:**

4:03 p.m.

2. **ROLL CALL:**

X	Lynn Thompson (Chair)	X	Cynthia Foster	X	Samantha Morrison (Park Staff)
X	Dana Watson (Vice Chair)	X	Jillian Bliss		Gene Bagwell (Cemetery Manager)
	Raenel Schertz		Chad Donegan (Park Staff)	X	Hunter Haberly (Cemetery Sexton)
X	Connie Krause	X	Geronimo Aguirre (Park Staff)		
X	Jan Kingsbury	X	Shari Silvio (Park Staff)		

3. **APPROVAL OF MINUTES**

- a. Approval of regular meeting minutes from March 28th, 2024

4. **CITIZEN'S COMMUNICATIONS**

N/A

5. **PRESENTATIONS**

N/A

6. **DISCUSSION AND ACTION**

**a. Appointment of committee seats**

Connie Krause motioned to nominate Lynn Thompson for Chair and Dana Watson for Vice Chair. Cynthia Foster seconded, and the group voted unanimously in favor.

**b. Field of Graves**

TXST received the site number assignment from THC and submitted the report on April 11<sup>th</sup>. THC's goal is to review and comment within 30 days – TCI will likely not have any updated information until mid-May.

**c. Change of City Ordinance**

Park Board approved the removal of Article I, section B of the Bylaws stating that three members shall have relatives interred in one of the City's cemeteries. The board also approved to formally change the start time of the meetings from 5:30pm to 4pm.

**d. Cemetery Software**

Chad notified the Park Board that the committee voted unanimously to move forward with the Cemetery Software – Chronicle.

**e. 2024 Soul Searching Event**

The group is discussing the last possible actor to be chosen with 5 souls currently being selected. Members are working to divide up the souls for script writing. Lynn was able to obtain tapes of the chosen soul's voices for actors to listen and emulate.

## **ITEMS FOR NEXT AGENDA**

- A. Field of Graves – Update on Archeology
- B. Cemetery Software
- C. 2024 Soul Searching
  - ◆ Soul Searching Book

## **7. ADJOURNMENT**

**4:57 pm**



# Cemetery Committee Agenda Item Report

550 Landa Street  
New Braunfels, TX

**5/23/2024**

Agenda Item No. A)

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**PRESENTER:**

Chad Donegan, Parks Director

**SUBJECT:**

Update on Archeology for Field of Graves



# Cemetery Committee Agenda Item Report

550 Landa Street  
New Braunfels, TX

**5/23/2024**

Agenda Item No. B)

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**PRESENTER:**

Chad Donegan, Parks Director

**SUBJECT:**

Cemetery Software updates



# Cemetery Committee Agenda Item Report

550 Landa Street  
New Braunfels, TX

**5/23/2024**

Agenda Item No. C)

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**PRESENTER:**

Chad Donegan, Parks Director

**SUBJECT:**

Soul Searching 2024

- Soul Searching Book