



**CITY OF NEW BRAUNFELS, TEXAS  
 TRANSPORTATION & TRAFFIC ADVISORY  
 BOARD MEETING  
 TEJAS ROOM  
 550 LANDA STREET**



**THURSDAY, JANUARY 9, 2025 at 6:00 PM**

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF MINUTES**

- A) Approval of the minutes of the November 14th, 2024 [25-36](#)  
 Transportation and Traffic Advisory Board meeting.

**4. CITIZENS' COMMUNICATIONS**

*This time is for citizens to address the Transportation and Traffic Advisory Board on issues and items of concerns not on this agenda. There will be no Transportation and Traffic Advisory Board action at this time.*

**5. PRESENTATIONS**

- A) Presentation on the City of New Braunfels requirements [25-40](#)  
 and process for the authorization and installation of  
 traffic control devices.

**6. INDIVIDUAL ITEMS FOR CONSIDERATION**

- A) Discuss and consider a recommendation to amend [25-38](#)  
 Section 126-354 of the Code of Ordinances of the City of  
 New Braunfels to establish a new parking by permit area  
 on a portion of S Academy Avenue and W Cross Street.
- B) Discuss and consider approval of the 2025 calendar for [25-37](#)  
 the Transportation and Traffic Advisory Board meetings.

**7. ADJOURNMENT**

**CERTIFICATION**

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

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Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



# Transportation & Traffic Advisory Board Agenda Item Report

550 Landa Street  
New Braunfels, TX

**1/9/2025**

Agenda Item No. A)

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**DRAFT - MINUTES  
OF THE NEW BRAUNFELS TRANSPORTATION & TRAFFIC ADVISORY BOARD  
REGULAR MEETING OF THURSDAY, NOVEMBER 14, 2024**

**AGENDA**

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

**2. ROLL CALL**

The following members were present: Arthur Brinkkoeter, Ken Dalfonso, Gary Kirkham, Ernesto Rodriguez, Garrett Mechler, Michael Dietert

The following members were absent: None

The District 6 seat is vacant

**3. APPROVAL OF MINUTES**

A) Approval of the minutes of the October 17th, 2024  
Transportation and Traffic Advisory Board meeting.

**Mike Dietert made a motion to approve October 17th meeting minutes and Ernesto Rodriguez second. All in favor, motion carried.**

**4. CITIZENS' COMMUNICATIONS**

*This time is for citizens to address the Transportation and Traffic Advisory Board on issues and items of concerns not on this agenda. There will be no Transportation and Traffic Advisory Board action at this time.*

**None**

**5. PRESENTATIONS**

A) Presentation and update on City of New Braunfels Capital Projects and Initiatives.

**Carly went over the presentation and explained the updates on the City Council Capital project initiatives associated with the 2019 and 2023 bond programs, roadway impact program, economic development corporation, Alamo Area Metropolitan Planning Organization, transit, and other funding projects. There will be an update on the 2025 transit project soon. Gary Kirkman asked about the timing of the crosswalk at the intersection of Borchers Boulevard and Loop 337.**

**6. INDIVIDUAL ITEMS FOR CONSIDERATION**

A) Discuss and consider a recommendation to City Council to implement a traffic calming plan on Wood Road.

After Carly explained the traffic calming plan on Wood Road, she explained where the speed humps would be located. Rick Myrick and Kelly Jackson spoke about their feelings of the speeding problems on Wood Road. Rick Myrick did ask if maybe some other traffic calming devices could be used. Kelly Jackson also said she's seen people passing cars on that road. She feels that speed humps will help slow down the speeders. Garrett asked if staff could look into other items to use to control the speed issues. Carly said the city is looking into more tools to control this problem but felt like the speed humps would help with this problem. Dietrich made a motion to go with staff recommendations to install the 4 sets of speed humps. Ernesto second the motion. Five yes and 1 no, Garrett voted no. Motion passed.

B) Discuss and consider a recommendation to City Council to amend Section 126-149 of the Code of Ordinances of the City of New Braunfels to revise the bounds of a school zone on FM 1863.

Carly explained this item of revising the bounds of the school zone on FM 1863. The reason for this expansion of the school zone was because of the expansion of the school grounds and facilities. The NB Christian Academy will pay for the cost of signs, equipment, and installation. Ken made a motion to go with staff recommendation of the expansion of the school zone bounds. Ernesto second the motion, all in favor. Motion passed.

**7. ADJOURNMENT**

The meeting adjourned at 6:45 p.m.

By: \_\_\_\_\_  
GARY KIRKHAM, CHAIR

Attest:

\_\_\_\_\_  
CARLY FARMER, BOARD LIAISON



# Transportation & Traffic Advisory Board Agenda Item Report

550 Landa Street  
New Braunfels, TX

1/9/2025

Agenda Item No. A)

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**PRESENTER:**

Carly Farmer, Assistant City Engineer

**SUBJECT:**

Presentation on the City of New Braunfels requirements and process for the authorization and installation of traffic control devices.

**DEPARTMENT:** Transportation and Capital Improvements

**COUNCIL DISTRICTS IMPACTED:** N/A

**BACKGROUND INFORMATION:**

N/A

**ISSUE:**

N/A

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A

1/9/2025

Agenda Item No. A)

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**PRESENTER:**

Carly Farmer, Assistant City Engineer

**SUBJECT:**

Discuss and consider a recommendation to amend Section 126-354 of the Code of Ordinances of the City of New Braunfels to establish a new parking by permit area on a portion of S Academy Avenue and W Cross Street.

**DEPARTMENT:** Transportation and Capital Improvements**COUNCIL DISTRICTS IMPACTED:** 5**BACKGROUND INFORMATION:**

Staff received a request from a property owner within the 300 block of W Cross Street to create a new parking by permit area. The reasoning for the request is mainly due to increased parking in the area due to nearby businesses as well as downtown events. The area consists of single-family homes and the American Legion Hall. There are several local businesses near the request area.

A signed petition has been received from the requester for a parking by permit area on the following streets:

- The east side of S Academy Avenue from the intersection with W Cross Street to the northern intersection with W Coll Street.
- The west side of S Academy Avenue from the intersection with W Cross Street to the southern intersection with W Coll Street.
- The south side of W Cross Street from the intersection with Magazine Avenue east to and including the property located at 357 W Cross Street.

The enforcement period requested for the new parking by permit area is an all-hours, year-round restriction.

The request meets the requirements for a contiguous area of residential and/or commercial use. More than two-thirds of the affected residents have submitted a signed statement of the following for the requested area:

*We the undersigned are residents and/or property owners of the proposed designated permit area described in this application. We understand that: (i) if this area is designated, certain restrictions will be placed upon on-street parking within the area; (ii) residents and/or residential property owners of the area will be entitled to obtain a limited number of parking permits exempting their vehicles from such parking restrictions, but if a resident and/or property owner owns a vehicle without having a permit displayed, that vehicle will be subject to the parking restrictions; (iii) parking permits will be issued for a term of one year and require replacement each year; (iv) the cost of issuing the annual parking permits will be paid by the residents and/or property owners.*

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The public hearing will be at a future City Council meeting and notices will be sent in advance of the meeting to all properties within a 300-foot radius of the requested parking by permit area.

**ISSUE:**

Residents on a portion of S Academy Avenue and W Cross Street have signed a petition to create a new parking by permit area.

**STRATEGIC PLAN REFERENCE:**

- Economic Mobility  Enhanced Connectivity  Community Identity  
 Organizational Excellence  Community Well-Being  N/A

**FISCAL IMPACT:**

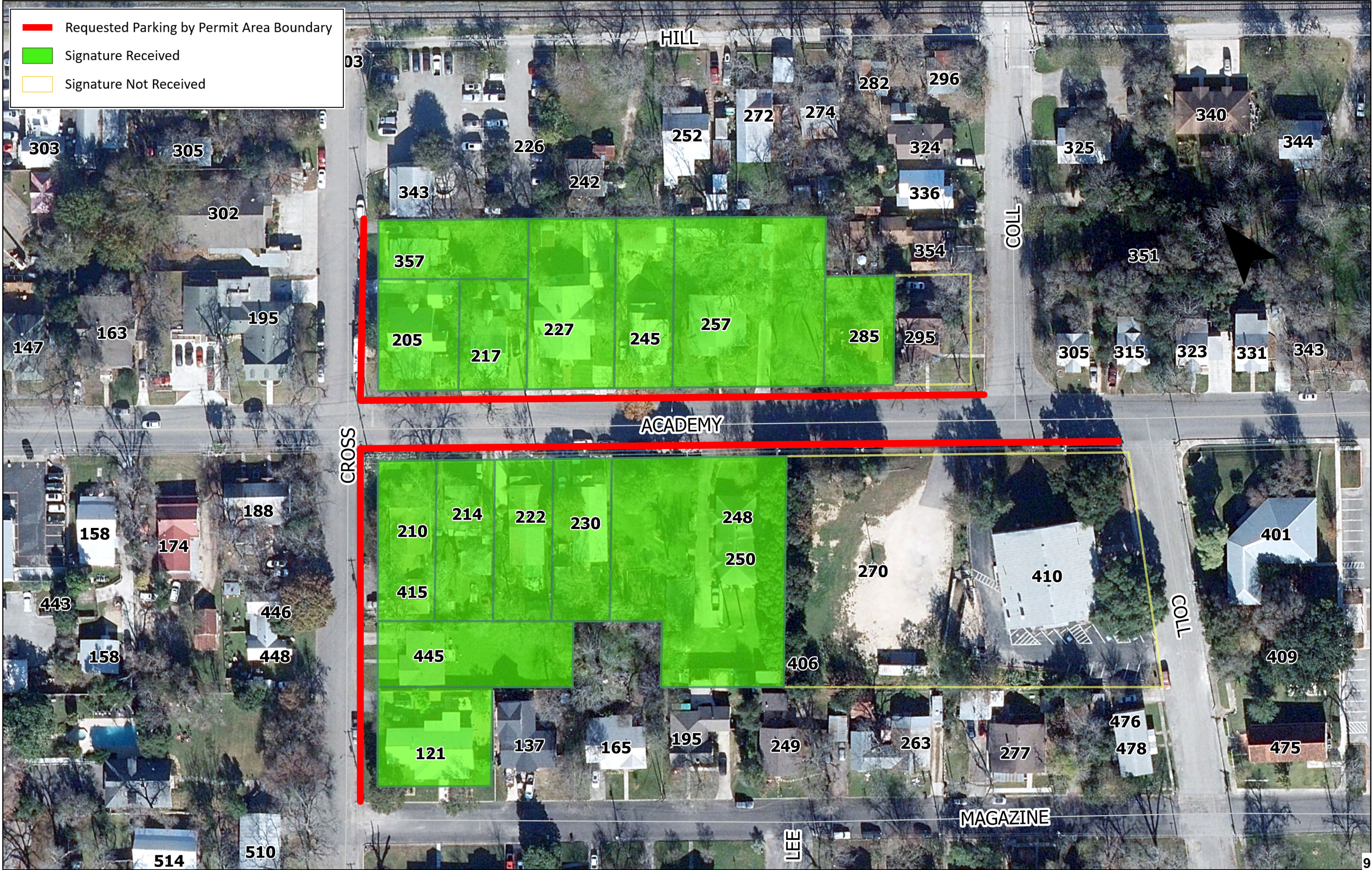
Traffic control signs cost approximately \$150 each. Sufficient funding is available in the FY 2025 Approved Streets and Drainage Budget.

**RECOMMENDATION:**

Staff recommends creating a new parking by permit area. The petition and request area meet the requirements in the City of New Braunfels Code of Ordinances.



- █ Requested Parking by Permit Area Boundary
- █ Signature Received
- Signature Not Received



Sec. 126-354. - Parking by permit only.

(c) Designated permit areas. No person shall park and leave standing any vehicle whether attended or unattended between the times listed and locations designated below without first having obtained a valid parking permit for the designated permit area from the city. Said designated permit area shall be designated as a tow-away zone:

(6) Area F, daily during all hours year-round.

- a. On the east side of S Academy Avenue from the intersection with W Cross Street to the northern intersection with W Coll Street.
- b. On the west side of S Academy Avenue from the intersection with W Cross Street to the southern intersection with W Coll Street.
- c. On the south side of W Cross Street from the intersection with Magazine Avenue to a point 155 feet east of the intersection with S Academy Avenue.



# Transportation & Traffic Advisory Board Agenda Item Report

550 Landa Street  
New Braunfels, TX

1/9/2025

Agenda Item No. B)

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**PRESENTER:**

Carly Farmer, Assistant City Engineer

**SUBJECT:**

Discuss and consider approval of the 2025 calendar for the Transportation and Traffic Advisory Board meetings.

**DEPARTMENT:** Transportation and Capital Improvements

**COUNCIL DISTRICTS IMPACTED:** N/A

**BACKGROUND INFORMATION:**

N/A

**ISSUE:**

N/A

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A



## 2025 TRANSPORTATION AND TRAFFIC ADVISORY BOARD MEETING CALENDAR

**Tejas Room - 6:00 p.m.**

This guide may be subject to changes if situations arise that warrant alterations.

<b>T&amp;T Board Meeting Date</b>	<b>Agenda Publishing Day</b>
<b>Jan 9</b>	Jan 2
<b>Feb 13</b>	Feb 6
<b>Mar 20**</b>	Mar 13
<b>Apr 10</b>	Apr 3
<b>May 15**</b>	May 8
<b>Jun 12</b>	Jun 5
<b>Jul 10</b>	Jul 3
<b>Aug 14</b>	Aug 7
<b>Sep 11</b>	Sep 4
<b>Oct 9</b>	Oct 2
<b>Nov 6*</b>	Oct 30
<b>Dec 11</b>	Dec 4

\* Rescheduled due to Wurstfest

\*\* Rescheduled due to Chamber events