



**CITY OF NEW BRAUNFELS, TEXAS
TRANSPORTATION & TRAFFIC ADVISORY
BOARD MEETING
TEJAS ROOM
550 LANDA STREET**



THURSDAY, APRIL 10, 2025 at 6:00 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- A) Approval of the minutes of the January 9th, 2025 [25-431](#)
Transportation and Traffic Advisory Board meeting.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Transportation and Traffic Advisory Board on issues and items of concerns not on this agenda. There will be no Transportation and Traffic Advisory Board action at this time.

5. PRESENTATIONS

- A) Presentation and update on City of New Braunfels [25-433](#)
Capital Projects and Initiatives.
Garry Ford, Transportation and Capital Improvements Director
- B) Presentation and update on the New Braunfels Transit [25-432](#)
District.
Garry Ford, Transportation and Capital Improvements Director

6. INDIVIDUAL ITEMS FOR CONSIDERATION

- A) Discuss and consider a recommendation to City Council [25-436](#)
to implement a traffic calming plan on Mission Drive
between Valley View Lane and Trail View.
Carly Farmer, Assistant City Engineer
- B) Discuss and consider a recommendation to amend [25-434](#)
Section 126-346 of the Code of Ordinances of the City of
New Braunfels to revise no parking zones on Butcher
Street.
Carly Farmer, Assistant City Engineer

7. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



Transportation & Traffic Advisory Board Agenda Item Report

550 Landa Street
New Braunfels, TX

4/10/2025

Agenda Item No. A)

**DRAFT - MINUTES
OF THE NEW BRAUNFELS TRANSPORTATION & TRAFFIC ADVISORY BOARD
REGULAR MEETING OF THURSDAY, JANUARY 9, 2025**

AGENDA

1. CALL TO ORDER

The meeting was called to order at 6:07 p.m.

2. ROLL CALL

The following members were present: Ernesto Rodriguez, Gary Kirkham, Ken Dalfonso, Clara Montas, and Garrett Mechler

The following members were absent: Art Brinkkoeter and Mike Dietert

3. APPROVAL OF MINUTES

A) Approval of the minutes of the November 14th, 2024
Transportation and Traffic Advisory Board meeting.

Motion and second to approve carried 5-0.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Transportation and Traffic Advisory Board on issues and items of concerns not on this agenda. There will be no Transportation and Traffic Advisory Board action at this time.

Cheryl Adams brought up some cedar logs being removed from a property in Gruene that allowed pedestrians to walk beside Gruene Rd.

5. PRESENTATIONS

A) Presentation on the City of New Braunfels requirements and process for the authorization and installation of traffic control devices.

Presentation was postponed to the February meeting.

6. INDIVIDUAL ITEMS FOR CONSIDERATION

A) Discuss and consider a recommendation to amend Section 126-354 of the Code of Ordinances of the City of New Braunfels to establish a new parking by permit area on a portion of S Academy Avenue and W Cross Street.

Carly presented the item for parking by permit on a portion of S Academy Ave and W Cross St. Cheryl Adams, Melissa Snow, David

Black, and John Brady spoke in favor of the parking by permit area during public comment. Susie Russell, Kathryn Kyle Bulmos, and Timothy White spoke against the parking by permit area. Garrett asked about trying 2-hour parking instead. Ken asked if any of the business owners had approached the American Legion Hall for parking options. Garrett made a motion to recommend 2-hour parking be installed in the requested area. Ernesto seconded. Motion passed 3-2.

B) Discuss and consider approval of the 2025 calendar for the Transportation and Traffic Advisory Board meetings.

Carly presented the draft TTAB schedule for 2025 with the staff recommendation to approve with the amended date for the August meeting. Clara motioned to go with staff recommendation. Ken seconded the motion. All in favor 5-0.

7. ADJOURNMENT

The meeting adjourned at 7:09 p.m.

By: _____
GARY KIRKHAM, CHAIR

Attest:

CARLY FARMER, BOARD LIAISON

4/10/2025

Agenda Item No. A)

PRESENTER:

Garry Ford, Transportation and Capital Improvements Director

SUBJECT:

Presentation and update on City of New Braunfels Capital Projects and Initiatives.

DEPARTMENT: Transportation and Capital Improvements

COUNCIL DISTRICTS IMPACTED: All

BACKGROUND INFORMATION:

The Transportation and Capital Improvements Department will provide an update on capital projects and initiatives associated with the 2019 Bond Program, 2023 Bond Program, Roadway Impact Fee Program, New Braunfels Economic Development Corporation, Alamo Area Metropolitan Planning Organization, transit, and other funding programs.

ISSUE:

N/A

STRATEGIC PLAN REFERENCE:

☐ Economic Mobility ☐ Enhanced Connectivity ☐ Community Identity
☒ Organizational Excellence ☐ Community Well-Being ☐ N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A



Transportation & Traffic Advisory Board Agenda Item Report

550 Landa Street
New Braunfels, TX

4/10/2025

Agenda Item No. B)

PRESENTER:

Garry Ford, Transportation and Capital Improvements Director

SUBJECT:

Presentation and update on the New Braunfels Transit District.

DEPARTMENT: Transportation & Capital Improvements

BACKGROUND INFORMATION:

The Transportation and Capital Improvements Department will provide an update on the New Braunfels Transit District.

4/10/2025

Agenda Item No. A)

PRESENTER:

Carly Farmer, Assistant City Engineer

SUBJECT:

Discuss and consider a recommendation to City Council to implement a traffic calming plan on Mission Drive between Valley View Lane and Trail View.

DEPARTMENT: Transportation and Capital Improvements

COUNCIL DISTRICTS IMPACTED: 3

BACKGROUND INFORMATION:

Staff has received a request to evaluate Mission Drive between Wood Road and Valley View Lane for traffic calming. The request was due to safety concerns over speeding and cut-through traffic in a residential area. Mission Drive is a local residential street between Landa Street and Kerlick Lane. Some drivers choose to avoid Walnut Avenue when traveling between Landa Street and Loop 337 by utilizing Mission Drive and Kerlick Lane. In addition, the elementary campus for the New Braunfels Christian Academy draws traffic into the neighborhood from parents dropping off and picking up children. The speed limit on Mission Drive is 30 mph. The majority of the street has mountable curb and no sidewalks. The pavement width on Mission Drive ranges between 34 and 36 feet. There are existing double yellow centerline pavement markings from the intersection with Wood Road to the intersection with Trail View.

The City of New Braunfels Speed Hump Policy approved in 1999 requires a petition be submitted with signatures from two-thirds of the properties adjacent to the street segment on which speed humps are requested. A petition was received and was verified to meet the two-thirds requirement. An operational requirement in the policy is that the 85th percentile speed must be at least 5 miles per hour over the regulatory speed limit of 30 mph. Additionally, the volume requirement in the approved speed hump policy is a daily traffic volume of at least 800 vehicles per day (vpd). Traffic data was collected in three locations along Mission Drive over 24 hours in March 2024- between Wood Road and Trail View, between Trail View and Valley View Lane, and between Laurel Lane and Laurel Circle. The data collection results are in the table below.

Street Segment	Daily Traffic Volume (vpd)	85 th Percentile Speed (mph)
Wood Road to Trail View	941	33
Trail View to Valley View Lane	793	22
Laurel Lane to Laurel Circle	757	30

Based on the 1999 Speed Hump Policy, staff would not be able to recommend any traffic calming on Mission Drive. However, the City of New Braunfels recently enacted the Street Safety Action Plan. This plan made recommendations for new policies, programs, and projects to achieve the goal of ending severe and fatal

roadway crashes on the City of New Braunfels Roads. City staff recognizes that the current 1999 Speed Hump Policy being the lone traffic calming procedure is insufficient for evaluation of neighborhood traffic speeding concerns. Part of the Street Safety Action Plan is a recommendation to update the speed hump policy, default speed limits in residential areas, and additional traffic calming measures with objective evaluation criteria that city staff can implement when investigating speeding and safety concerns on residential streets. City staff is currently drafting a new Neighborhood Traffic Calming Program to replace the 1999 Speed Hump Policy.

Based on the traffic data and the draft Neighborhood Traffic Calming Program, staff made recommendations for each of the areas on Mission Drive. For the area between Wood Road and Trail View, the speeds measured were high for a residential area. This street segment is too steep of a grade to install speed humps. Staff recommended and installed a hatched neck down using pavement markings to narrow the traveled way. These pavement markings will be refreshed and the street restudied to determine if speeds have improved. Radar feedback signs may be a potential option if pavement markings are not effective. For the area between Valley View Lane and Trail View, the speeds measured were low and appropriate for a residential area. The volume was also appropriate for a residential street. Staff does not recommend installing traffic calming, including speed humps, in this area of Mission Dr. For the area between Laurel Lane and Laurel Circle, the speeds were also high for a residential area, so traffic calming may be beneficial. Although the petition received by staff did contain a few signatures from this area, staff has not received a request or petition for traffic calming on Mission Dr between Kerlick Lane and Mission Trace.

Although supportive of the hatched neck down installed between Wood Road and Trail View, the residents between Trail View and Valley View Lane have opted to continue with their request for speed humps on Mission Drive near their homes.

ISSUE:

Residents have requested traffic calming be installed on Mission Drive due to speeding and safety concerns about cut-through traffic in a residential area.

STRATEGIC PLAN REFERENCE:

☐ Economic Mobility ☐ Enhanced Connectivity ☐ Community Identity
☐ Organizational Excellence ☒ Community Well-Being ☐ N/A

FISCAL IMPACT:

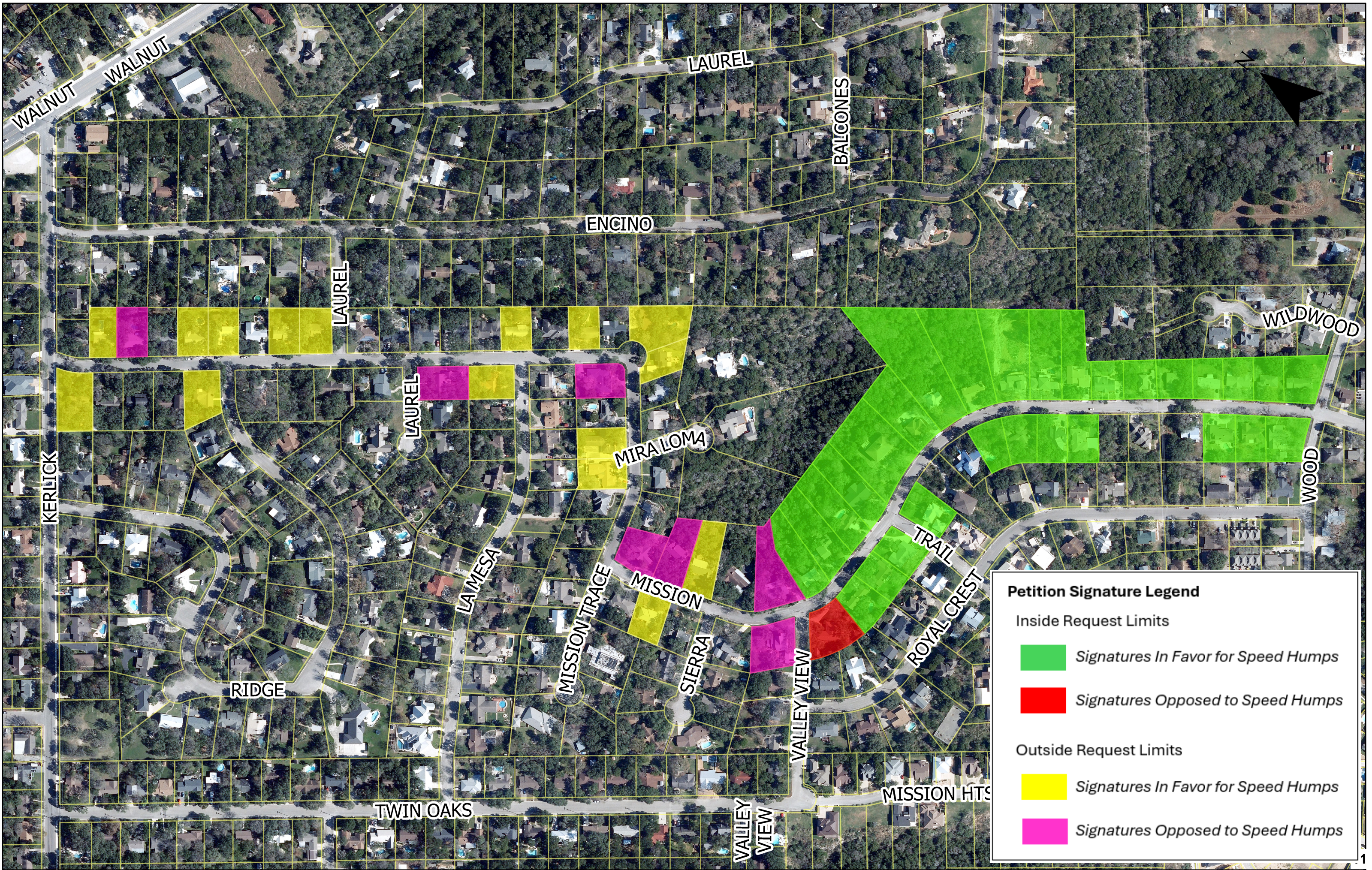
Traffic control signs cost approximately \$150 each. Speed humps cost approximately \$21,000 for two locations. Insufficient funding is available in the FY 2025 Approved Traffic Calming Budget. If approved, speed humps will be placed on an approved traffic calming list and prioritized with other approved plans for FY 2026 funding.

RECOMMENDATION:

Staff does not recommend traffic calming on Mission Drive between Valley View and Trail View.

Traffic Count Results- Mission Drive





Petition Signature Legend

Inside Request Limits



Signatures In Favor for Speed Humps



Signatures Opposed to Speed Humps

Outside Request Limits



Signatures In Favor for Speed Humps



Signatures Opposed to Speed Humps

4/10/2025

Agenda Item No. B)

PRESENTER:

Carly Farmer, Assistant City Engineer

SUBJECT:

Discuss and consider a recommendation to amend Section 126-346 of the Code of Ordinances of the City of New Braunfels to revise no parking zones on Butcher Street.

DEPARTMENT: Transportation and Capital Improvements**COUNCIL DISTRICTS IMPACTED:** 1 & 5**BACKGROUND INFORMATION:**

Staff received a request from a resident within the 800 block of Butcher Street to remove the no parking zone in front of their house. The resident requested this removal due to the inconvenience of not being able to park in front of their home and the fact that a school was not rebuilt after the previous New Braunfels ISD (NBISD) Ninth Grade Center located at 659 S Guenther Avenue was demolished.

Butcher Street is a local street located between S Academy Avenue and Business 35. Adjacent land use for Butcher Street mainly consists of single-family homes with some commercial and multifamily properties. Two NBISD properties also have access to Butcher Street: Carl Schurz Elementary School and the former Ninth Grade Center, now demolished. Butcher Street currently has parking restrictions on the south side of the street in between Magazine Avenue and Avenue A. The parking restrictions are all-hours from the intersection with Avenue A to the intersection with Willow Avenue and from the intersection with S Guenther Avenue westerly for a distance of 180 feet. The parking restrictions are only between the hours of 7:00 a.m. to 9:00 a.m. and from 2:00 p.m. to 4:00 p.m. on school days from the intersection with Guenther Avenue to the intersection with Magazine Avenue and from the intersection with Willow Avenue to a point 180 feet westerly from the intersection with S Guenther Avenue.

As part of the evaluation for the request, city staff performed site observations for school traffic. During school pick-up and drop-off for Carl Schurz Elementary School, vehicles were observed queueing and parking along W Coll Street and S Guenther Avenue. No vehicles were observed parking or queueing on Butcher Street. City staff inquired about the future of the NBISD property at 659 S Guenther Avenue and confirmed that no future schools are planned for the site in the next few years, so future parking and queueing behavior associated with a new school is not anticipated.

An engineering investigation and study were conducted to determine what parking restrictions are necessary on Butcher Street based on street safety and functionality. Based on street standards and general ordinances for on-street parking, three standard pavement width ranges are used to determine parking restriction conditions:

- Pavement width is less than 18 feet- parking restrictions on both sides of the street

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- Pavement width is between 18 and 28 feet- parking restrictions on one side of the street
 - Pavement width is at least 28 feet- no parking restrictions on the street

A field survey of pavement width was conducted for Butcher Street between Magazine Avenue and Avenue A. The pavement widths between Magazine Avenue and S Guenther Street were between 28 and 31 feet. The pavement widths between S Guenther Street and Avenue A ranged from 25 to 27 feet. Based on the measured pavement widths, it is recommended to remove all parking restrictions on Butcher Street between Magazine Avenue and S Guenther Avenue and maintain an all-hours parking restriction on one side of Butcher Street from S Guenther Avenue to Avenue A. The recommended no parking zone is proposed to remain on the south side of Butcher Street to be consistent with existing restrictions locations. Staff did not identify the need to continue any parking restrictions specific to school days or times.

The public hearing will be at a future City Council meeting and notices will be sent in advance of the meeting to all properties adjacent to the proposed parking changes.

ISSUE:

A resident on Butcher Street requested that the no parking zone in front of their home be removed.

STRATEGIC PLAN REFERENCE:

☐Economic Mobility ☒Enhanced Connectivity ☐Community Identity
☐Organizational Excellence ☒Community Well-Being ☐N/A

FISCAL IMPACT:

Traffic control signs cost approximately \$150 each. Sufficient funding is available in the FY 2025 Approved Streets and Drainage Budget.

RECOMMENDATION:

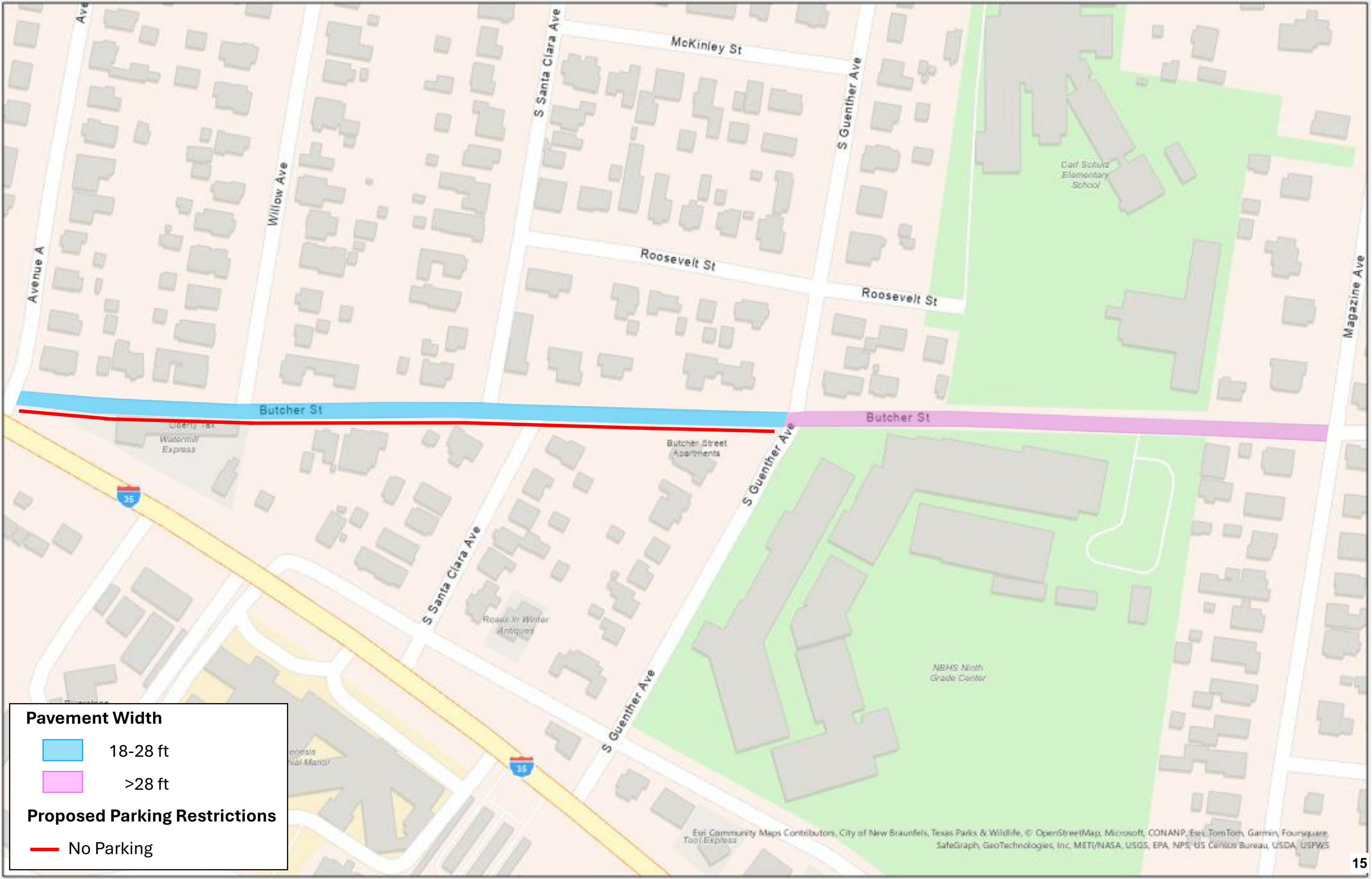
Staff recommends revising the parking ordinance to restrict parking on the south side of Butcher Street from the intersection with S Guenther Avenue to the intersection with Avenue A. The proposed no parking area is to be daily during all hours.

Sec. 126-346. - Stopping, standing or parking prohibited in specified places.

(f) No person shall park or leave standing any vehicle, whether attended or unattended, in the following locations:

(13) On the south side of Butcher Street from **the** intersection with S Guenther Avenue to **the** intersection with Avenue A. Such no parking zone shall be designated as a tow-away zone.

(14) **Reserved.**



Pavement Width

- 18-28 ft
- >28 ft

Proposed Parking Restrictions

- No Parking