

**CITY OF NEW BRAUNFELS PARKS & RECREATION ADVISORY BOARD  
REGULAR MEETING MINUTES  
CITY HALL  
550 Landa St**

**Tuesday, November 9th, 2021 at 6:00PM**

**CALL TO ORDER**

Joe Turner called the meeting to order at 6:04 pm.

**ROLL CALL**

Board members present: Joe Turner, Bryan Feltner, Tom Blagg, Katie Rae Preston, and Jason Vreeland  
Board members absent: Kristen Carden  
Staff members present: Stacey Dicke, Director; Ken Wilson, Assistant Director; Ylda Capriccioso, Park Development Manager; Chad Donegan, Golf Course Manager; Jonathan Cruz, Administrative Associate

**APPROVAL OF MINUTES**

*Consider approving the minutes of regular meeting of October 19, 2021.*

Joe Turner made a motion to approve the minutes; Bryan Feltner seconded the motion which passed unanimously.

**RECOGNITIONS**

**CITIZENS' COMMUNICATIONS**

**PRESENTATIONS**

**A. River Update**

- David Davenport will present next month.

**B. Presentation on the performance for the Landa Park Golf Course FY2020-2021**

- Chad Donegan presented on the success the Golf Course has had during the last fiscal year. Revenue was up 22% from the previous year along with record rounds up 24%. Chad also went over plans for the upcoming fiscal year 2021-2022.

**Park Development Update**

- Ylda provided an update on the Arroyo Verde Development. The city has entered into a development agreement with the Arroyo Verde Development. The development will construct a private park and public hike and bike trail. They will also dedicate 15.69 acres to the City for development as a future public park.

**D. Park Projects Update**

- **Comal River Improvements:** Staff met with Freese & Nichols on Monday, October 11 to discuss next steps on the project. An internal staff team will be meeting in December to re-group on the project and finalize the project scope.
- **Alligator Creek Trail Master Plan Update:** A draft schematic design has been submitted to staff for review and will be provided to the steering committee for final review at the next committee meeting in preparation for a public meeting. The meeting will be held on Wed., November 18 at 6PM, location TBD.
- **Dry Comal Trail Update:** City is securing rights-of-entry in Segment 1 in order for the consultant to begin surveying later this month. Design process has paused to allow for completion of various NBU project in and along Segment 1 (Town Creek).
- **Mission Hill Park Update:** Texas Commission on Environmental Quality (TCEQ) comments were received 10/15 and the adjusted WPAP was resubmitted to them on 10/22. The design team is updating the construction documents to address remaining permit comments in anticipation of TCEQ's approval of the WPAP. Staff anticipates having the revised plans the week of November 8th. We are drafting the bid

documents with the intent of issuing the solicitation within a week of receiving approval from TCEQ. Clearance was received from the Texas Historic Commission (THC).

- **Elizabeth Street Parking Project:** The parking lot is partially complete and in use for Wurstfest. Following the festival, construction will resume to finish out paving and punch list items. It is anticipated the street and parking lot will open the first of the year. Paving will be restricted due to weather since it is necessary to be 55 degrees and rising to pave.
- **NBU Sewer Line Replacement – Hinman Island Drive:** Contractor is completing final landscape items and revegetation. Related to this project is the NBU 24” water line replacement. Contractors continue to work on the receiving pit on golf course and anticipate temporary stopping work during Wurstfest. Project looks to be complete on the Golf course after the first of the year.
- **McQueeney Water Line:** A 24” water line is being installed from County Line road to McQueeney road through Fischer Park. Currently the water line has been installed through the Park, however the contractor will be working to revegetate the area and clean up all trench debris. This project will eventually tie into the Castell waterline project.
- **Sports Complex Update:** 90% construction documents have been submitted for review. Comments will be received in 30 days. Bidding is tentatively scheduled for January 2022. Staff is refining the Operations and Maintenance Plan and beginning to develop a list of FF&E that is needed for the opening of the facility.

**DISCUSSION AND ACTION**

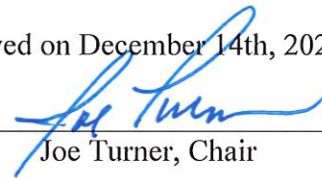
- The appointment of three individuals to the cemetery committee included Ron Hamel and Raenel Schertz being reappointed. Joe Turner motioned for Dana Watson to be the third member which passed unanimously.

**AGENDA ITEMS FOR NEXT MEETING**

**ADJOURNMENT**

The meeting was adjourned at 6:55 pm.

Approved on December 14th, 2021 by:



Joe Turner, Chair



Stacey Dicke, Director

Member	Current Term	Regular & Special Meetings Held 10/20-10/21	Attended	Missed
Joe Turner	10/16/18 – 10/16/22	12	11	1
Bryan Feltner	9/22/14 – 10/13/23	12	8	4
Tom Blagg	10/16/18 – 10/16/21	12	12	0
Kristen Carden	10/14/19 -10/14/22	12	8	4
Katie Rae Preston	10/20/20 – 10/13/23	12	11	1
Jason Vreeland	10/20/20 – 10/13/23	12	12	0