

**DRAFT - MINUTES
OF THE NEW BRAUNFELS HISTORIC LANDMARK COMMISSION
REGULAR MEETING OF FRIDAY, MAY 23, 2025**

Special Meeting

1. CALL TO ORDER

Chair Johnson called the meeting to order at 11:32am.

2. ROLL CALL

The following Commissioners were present:

Jillian Bliss

Nathan Feingold

Richard Hillyer

Teresa Johnson

Lynn Norvell

Christi Sims

Susan Sonier

Thomas Tumlinson

The following Commissioners were absent:

Justin Ball

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Historic Landmark Commission on issues and items of concerns not on this agenda. There will be no Historic Landmark Commission action at this time.

No one spoke.

5. INDIVIDUAL ITEMS FOR CONSIDERATION

A) HLC Case HST25-155: Discuss and Consider a Certificate of Alteration for the construction of a rear porch with an addition and roof line alterations at 331 S Academy.

Vice-Chair Feingold recused himself and left the dais at 11:33am.

Katie Totman presented the aforementioned item and recommended approval.

Chair Johnson asked if there were any questions for staff or a motion to be made.

Motion by Commissioner Hillyer, seconded by Commissioner Sims, to approve the item . Motion carried unanimously (7-0-0).

B) HLC Case HST25-154: Discuss and Consider a Certificate of Alteration for the installation of an exterior door on a later addition at 353 S Seguin Avenue.

Vice-Chair Feingold returned to the dais at 11:37am.

Katie Totman presented the aforementioned item and recommended approval.

Chair Johnson asked if there were any questions for staff.

Commissioner Tumlinson asked if the proposed door could be located somewhere other than the front facade of the building.

Chair Johnson invited the applicant tot speak on the item.

Jim Denton stated he was present to answer any questions.

Discussion followed on the proposed location of the door, the intent of the request, the floor plan and condition of the building, the design of the proposed door, alternatives to the proposed door location, and compliance with Fire Code and Historic Preservation Guidelines.

Motion by Commissioner Sonier, seconded by Commissioner Bliss, to approve the item.

Further discussion followed on Fire Code requirements, the reasoning for the request, potential impact to the building, and the Historic Preservation Guidelines.

Chair Johnson asked if there were any further discussion or a motion to be made.

Earlier motion by Commissioner Sonier, seconded by Commissioner Bliss, to approve the item was taken to a vote. Motion carried unanimously (8-0-0).

7. ADJOURNMENT

There being no further business Chair Johnson adjourned the meeting at 11:52am.

By: _____
COMMISSION CHAIR

Attest:

COMMISSION LIAISON