

**FINAL - MINUTES  
OF THE NEW BRAUNFELS HISTORIC LANDMARK COMMISSION  
REGULAR MEETING OF TUESDAY, JULY 9, 2024**

**AGENDA**

**1. CALL TO ORDER**

Vice-Chair Feingold called the meeting to order at 8:30am.

**2. ROLL CALL**

The following Commissioners were present:

Justin Ball, Jillian Bliss, Richard Hillyer, Lynn Norvell, Christi Sims, Susan Sonier, and Nathan Feingold.

The following Commissioners were absent:

Teresa Johnson and Thomas Tumlinson.

**3. APPROVAL OF MINUTES**

A) Approval of the June 11, 2024 Regular Meeting Minutes.

**Motion by Commissioner Ball, seconded by Commissioner Sonier to approve June 11, 2024 Regular Meeting Minutes. Motion carried unanimously.**

**4. CITIZENS' COMMUNICATIONS**

*This time is for citizens to address the Historic Landmark Commission on issues and items of concerns not on this agenda. There will be no Historic Landmark Commission action at this time.*

**No one spoke.**

**5. INDIVIDUAL ITEMS FOR CONSIDERATION**

A) HLC Case DM2024-1632: Determine whether the residential structure located at 275 S Sycamore meets the historic landmark eligibility criteria in response to a demolition permit request.

**Katie Totman presented the above mentioned item.**

**Discussion followed on the applicants absence from the meeting, the intent of the request, and the current condition of the structure.**

**Totman further clarified the decision before the commission.**

**Motion by Commissioner Bliss to deny the demolition permit and move forward with historic designation.**

**Discussion then followed on the historic designation process, the applicants absence from the meeting, communication efforts with them, staff recommendations, and historic landmark designation criteria.**

**Discussion then followed on different aspects of the structure that potentially meet the historic landmark designation criteria, the intent of the demolition request, and potential impact of the decision.**

**Earlier motion by Commissioner Bliss to deny the demolition permit and pursue historic landmark designation, was seconded by Commissioner Hillyer. Motion carried (6-1-0) with Commissioner Sims in opposition.**

**B) HLC Case HST24-033: Discuss and consider a Certificate of Alteration to perform exterior alterations to the building located at 214 W San Antonio, located in the Downtown Historic District.**

**Katie Totman presented the above mentioned item.**

**Vice-chair Feingold invited the applicant to speak.**

**Cameron Corzine, elaborated on the request.**

**Discussion followed on the applicants intent to restore and preserve a portion of the deteriorating cornice without further damaging or compromising the existing building, the structural integrity of the cornice and building, the originality of the cornice feature, and if there was an intent to replace damaged portion of the cornice with a similar feature.**

**Corzine discussed initial alterations scope, attempts to salvage the deteriorated cornice and elaborated on the structural challenges of replacing the feature as it was.**

**Shayna Corzine elaborated further on the structural condition of the feature and building, stated that the damaged feature was a safety concern and had to be removed, and went on to discuss the challenges in restoring the feature.**

Discussion followed on the structural integrity of the building and potential methods of restoring the cornice feature.

Motion by Commissioner Sims, seconded by Commissioner Norvell to approve the item. Motion carried unanimously.

Totman stated that the applicant of agenda Item 5A) had since reached out to request postponement of item to the next month's regular meeting due to an unforeseen conflict.

Brief discussion followed on the appropriateness of the postponement request.

Vice-Chair Feingold asked if there was any motion to reconsider the Commission's previous decision to deny the demolition permit and pursue historic landmark designation.

No one spoke.

Vice-Chair Feingold confirmed that as there was no motion to reconsider Item 5A) that the decision to deny the demolition permit and pursue historic landmark designation stands.

**6. STAFF REPORT**

A) NAPC CAMP Training Recap from June 28th, 2024  
Katie Totman provided a brief recap of the NAPC CAMP Training from June 28, 2024.

**7. COMAL COUNTY HISTORICAL COMMISSION UPDATES**

No update provided.

**8. ADJOURNMENT**

There being no further business Vice-Chair Feingold adjourned the meeting at 9:19am.

By: \_\_\_\_\_  
COMMISSION CHAIR

Attest:

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COMMISSION LIAISON