



**CITY OF NEW BRAUNFELS, TEXAS  
 PARKS AND RECREATION ADVISORY BOARD  
 MEETING  
 CITY HALL - COUNCIL CHAMBERS  
 550 LANDA STREET**



**TUESDAY, MARCH 11, 2025 at 6:00 PM**

**AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
  - A) Discuss and consider approval of the February 11, 2025 [25-302](#)  
Minutes of the Parks and Recreation Advisory Board.
4. **RECOGNITIONS/ANNOUNCEMENTS**
  - A) March Recognitions and Announcements [25-303](#)
5. **CITIZENS' COMMUNICATIONS**

*This time is for citizens to address the Park and Recreation Advisory Board on issues and items of concerns not on this agenda. There will be no Board action at this time.*
6. **PRESENTATIONS**
  - A) Summer Hiring Update [25-323](#)
  - B) River Paid Parking Update [25-320](#)
  - C) Market Plaza Update [25-322](#)
  - D) Park Development Update [25-304](#)
7. **DISCUSSION AND ACTION**
  - A) Presentation, discussion and possible direction to staff [25-321](#)  
regarding updating park hours.
8. **AGENDA ITEMS FOR NEXT MEETING**
9. **ADJOURNMENT**

**CERTIFICATION**

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

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Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



**Parks and Recreation Advisory Board Agenda Item  
Report**

550 Landa Street  
New Braunfels, TX

**3/11/2025**

Agenda Item No. A)

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**PRESENTER:**

Chad Donegan, Director

**SUBJECT:**

Discuss and consider approval of the February 11, 2025 Minutes of the Parks and Recreation Advisory Board.

**DISCUSSION:**

N/A

**RECOMMENDATION:**

N/A

**DRAFT - MINUTES  
OF THE NEW BRAUNFELS PARKS AND RECREATION ADVISORY BOARD  
REGULAR MEETING OF TUESDAY, FEBRUARY 11, 2025**

**AGENDA**

**1. CALL TO ORDER**

Jason Vreeland called the meeting to order at 6:00pm.

**2. ROLL CALL**

The following members were present: Jason Vreeland, Katie Rae Preston, Joyce Compton, Courtney Lyons-Garcia, Eric Reed, Destin Singleton, and Laurie Wehring.

**3. APPROVAL OF MINUTES**

A) Discuss and consider approval of the January 8, 2025 Minutes of the Parks and Recreation Advisory Board.

Jason Vreeland introduced the item.

Joyce Compton made a motion to approve the minutes. Destin Singleton seconded the motion which passed unanimously.

**4. RECOGNITIONS/ANNOUNCEMENTS**

A) February Recognitions and Announcements

Jason Vreeland introduced the item.

Geronimo Aguirre introduced Patrick Case, the new Assistant Aquatic Supervisor for the Landa Park Aquatic Complex and Tube Chute. Staff will be attending the TRAPS State Conference Feb 24-28th.

Upcoming Events:

Daddy Daughter Dance Feb 21 & 22

Fischer Park Dog Rodeo - March 8th

Park Foundation 4th Annual Golf Tournament - April 4th

**5. CITIZENS' COMMUNICATIONS**

*This time is for citizens to address the Park and Recreation Advisory Board on issues and items of concerns not on this agenda. There will be no Board action at this time.*

Jason Vreeland introduced the item. Jeff Bransford, Park Development Manager, relayed a comment provided over the phone by resident Shannon Joyner. Ms Joyner encourages the Park and Recreation

Advisory Board to advocate for the development of Alves Lane Park. She also has an interest in promoting foraging organized by volunteers in certain city parks.

## **6. PRESENTATIONS**

A) Park Development Update

Jason Vreeland introduced the item.

Jeff Bransford gave updates on the System Wide Master Plan which is a little beyond half-way complete. Next presentation will be in April.

The Northwest Park Master Plan project has kicked off with a boundary and tree survey.

Alligator Creek West- 1,000 linear feet of concrete expected to be poured this week.

Willard Canyon Dedication Ceremony held on Feb 2nd to commemorate the sale of the property from Dr. Willard to the City. Design of additional trail is beginning. Trail is located at 616 Beverly Lane.

Mission Hill Park Phase 2 Groundbreaking Ceremony held on Feb 3rd.

Last Tubers Exit, coffer dam will be completed by Friday and will be drained next to begin concrete construction.

Landa Lake Dam, awaiting permitting.

Park Development Funded projects in the scoping process.

Geronimo Aguirre gave an update on LRC indoor and outdoor painting, new flooring, lighting, new marquee. LPAC demo has begun on the Olympic Pool and the bathhouse. City Council Consent items: Golf Cart Fleet, Das Rec Backyard Shade Structure, Das Rec Equipment Replacement.

## **7. DISCUSSION AND ACTION**

A) Discussion and Consideration of Amendments to the Bylaws of the Parks and Recreation Advisory Board

Jason Vreeland introduced the item.

Joyce Compton made a motion to recommend the amendments to the by laws and Eric Reed seconded the motion which passed unanimously.

## **8. AGENDA ITEMS FOR NEXT MEETING**

Jason Vreeland introduced the item.

No items were brought up by the board for the next meeting.

**9. ADJOURNMENT**

By: \_\_\_\_\_  
CHAIR

**Attest:**

\_\_\_\_\_  
LIASON

**3/11/2025**

Agenda Item No. A)

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**PRESENTER:**

Chad Donegan, Director

**SUBJECT:**

March Recognitions and Announcements

**DISCUSSION:**

Chad Donegan was awarded the STPGA President's Award.

The Landa Park Golf Course is celebrating 10 years since the renovation on Saturday March 15<sup>th</sup> from 11am-3pm. There will be snacks and refreshments, a raffle prize and commemorative stickers!

The 20<sup>th</sup> Annual Daddy Daughter Dance was held on February 21st and 22nd. The cold weather proved to be more than the rented heaters could handle leaving Wursthalle quite chilly, so a decision was made prior to the Friday evening dance to hold the dances but issue refunds for all tickets. Over 400 guests attended each of the 3 dances despite the cold and had a wonderful evening with many letting staff know this was the best Daddy Daughter Dance they had attended.

**Upcoming Events:**

- Park Foundation 4<sup>th</sup> Annual Golf Tournament - April 4<sup>th</sup>
- Grow Green with Parks and Headwaters - April 12th
- Thru the Chute - April 26th

**RECOMMENDATION:**

N/A



# Parks and Recreation Advisory Board Agenda Item Report

550 Landa Street  
New Braunfels, TX

3/11/2025

Agenda Item No. A)

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## **PRESENTER:**

Geronimo Aguirre, Assistant Parks and Recreation Director

## **SUBJECT:**

Summer Hiring Update

## **DISCUSSION:**

Geronimo Aguirre will provide an update on the status of the department's hiring efforts for the summer 2025 season for park rangers, camp counselors, lifeguards, and cashiers.

## **RECOMMENDATION:**

N/A





**Parks and Recreation Advisory Board Agenda Item  
Report**

550 Landa Street  
New Braunfels, TX

**3/11/2025**

Agenda Item No. B)

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**PRESENTER:**

Shannon Jackson, Parks Analyst

**SUBJECT:**

River Paid Parking Update

**DISCUSSION:**

Shannon Jackson will provide an update on the new River Paid Parking Lot vendor, Interstate Parking and how the Resident River Parking Passes will be managed.

**RECOMMENDATION:**

N/A

**3/11/2025**

Agenda Item No. C)

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**PRESENTER:**

Chad Donegan, Director

**SUBJECT:**

Market Plaza Update

**DISCUSSION:**

Chad Donegan will provide information to the Board on improvements to Market Plaza. The concrete sidewalk installed in the park as a part of Phase 1 of the Market Plaza Master Plan only covered the front half of the park. The New Braunfels Parks Foundation picked up the project to complete the sidewalk and paid for the remaining sidewalk to be poured. Work began on February 27 and as of March 3 the concrete sidewalk was completed. Irrigation work around the new sidewalk will be completed in the next 2 weeks.

**RECOMMENDATION:**

N/A

**Parks and Recreation Advisory Board Agenda Item  
Report**

**3/11/2025**

Agenda Item No. D)

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**PRESENTER:**

Jeff Bransford, Park Development Manager

**SUBJECT:**

Park Development Update

**DISCUSSION:**

Jeff Bransford, Park Development Manager, will present a progress update on the Parks and Recreation System Wide Master Plan and will provide updates on the current Parks and Capital projects.

**RECOMMENDATION:**

N/A

**3/11/2025**

Agenda Item No. A)

**PRESENTER:**

Chad Donegan, Director

**SUBJECT:**

Presentation, discussion and possible direction to staff regarding updating park hours.

**DISCUSSION:**

Currently, park hours are set at 6:00am to midnight for city parks except for Cypress Bend Park which is set at 6:00am to dusk. The increase in vandalism at several parks has led to the proposal of park hours being updated to 6:00am to 10:00pm. This update would also set the cemetery hours to 8:00am to dusk.

**Sec. 86-3. - Rules and regulations for control of park and recreation areas.**

(b)

City owned properties shall be open to the public between the hours of 6:00 a.m. and 12:00 midnight each and every day, except as follows: Cypress Bend Park, which shall be open to the public between the hours of 6:00 a.m. and dusk of each and every day; the City Tube Chute Park will close at 7:00 p.m. on Saturdays, Sundays, and Independence Day, including July 3rd when it falls on a Monday and July 5th when it falls on a Friday, starting Memorial Day weekend and ending Labor Day weekend; the right-of-way under the Faust Street Bridge will be closed on both sides of the Guadalupe River to prevent public access; and the Comal Cemetery and the New Braunfels Cemetery which shall be open from 8:00 a.m. until 6:00 p.m. during Central Standard time and 8:00 a.m. to 8:00 p.m. during Daylight Savings time. All such city owned areas properties shall be open during the above described hours unless otherwise stated in this ordinance or closed by order of the city manager or the parks and recreation director and/or the chief of police for the purposes of rehabilitation, cleaning, general supervision, or to protect the health, safety and general welfare of the public. If such areas are to be open prior to 6:00 a.m. in the morning or after the specific closing times set forth in this section, specific permission must be secured from the parks and recreation director for anyone to use such areas during those extra hours.

**RECOMMENDATION:**

Staff recommends approving the ordinance amendment to state:

**Sec. 86-3. - Rules and regulations for control of park and recreation areas.**

(b)

City owned properties shall be open to the public between the hours of 6:00 a.m. and 10:00pm each and every day, except as follows: Cypress Bend Park, which shall be open to the public between the hours of 6:00 a.m. and dusk of each and every day; the City Tube Chute Park will close at 7:00 p.m. on Saturdays, Sundays, and Independence Day, including July 3rd when it falls on a Monday and July 5th when it falls on a Friday, starting Memorial Day weekend and ending Labor Day weekend; the right-of-way under the Faust Street Bridge will be closed on both sides of the Guadalupe River to prevent public access; and the Comal Cemetery and the New Braunfels Cemetery which shall be open from 8:00 a.m. until dusk. All such city owned areas properties shall be open during the above described hours unless otherwise stated in this ordinance or closed by order of the

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city manager or the parks and recreation director and/or the chief of police for the purposes of rehabilitation, cleaning, general supervision, or to protect the health, safety and general welfare of the public. If such areas are to be open prior to 6:00 a.m. in the morning or after the specific closing times set forth in this section, specific permission must be secured from the parks and recreation director for anyone to use such areas during those extra hours.