



**CITY OF NEW BRAUNFELS, TEXAS
HERITAGE COMMISSION MEETING**



**CITY HALL - COUNCIL CHAMBERS
550 LANDA STREET**

THURSDAY, DECEMBER 7, 2023 at 5:00 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

Discuss and consider the approval of the December 14, [23-1652](#)
2022 meeting minutes.

Matthew Schwarz, Assistant City Secretary

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Heritage Commission on issues and items of concerns not on this agenda. There will be no action at this time.

5. INDIVIDUAL ITEMS FOR CONSIDERATION

Discuss and consider the election of a chair. [23-1615](#)

Matthew Schwarz, Assistant City Secretary

Discuss and consider the election of a vice chair. [23-1616](#)

Matthew Schwarz, Assistant City Secretary

Discuss and consider action regarding allocations of [23-1617](#)
hotel occupancy tax collected in 2023 to Heritage
organization applicants for the 2024 award period.

Matthew Schwarz, Assistant City Secretary

6. STAFF REPORT

Discuss the consideration of a project completion [23-1654](#)
slideshow at the next allocation meetings.

Matthew Schwarz, Assistant City Secretary

7. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.

12/7/2023

Agenda Item No.

PRESENTER:

Matthew Schwarz, Assistant City Secretary

SUBJECT:

Discuss and consider the approval of the December 14, 2022 meeting minutes.

**DRAFT - MINUTES
OF THE NEW BRAUNFELS HERITAGE COMMISSION
REGULAR MEETING OF WEDNESDAY, DECEMBER 14, 2022**

AGENDA

1. CALL TO ORDER

Lauren Strack called the meeting to order at 5:01.

2. ROLL CALL

Lauren Strack, Pamela Brandt, Kristi Simmons, Vanessa Dean, Francisco Dionisio, and Ryan Bourbon-Stuart were present.

Brandt Tucker was absent.

3. APPROVAL OF MINUTES

A) Discuss and consider approval of the minutes of the December 9, 2021 meeting

Lauren Strack read the aforementioned item.

Kristi Simmons moved to approve the minutes. Vanessa Dean seconded the motion which passed unanimously.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Heritage Commission on issues and items of concerns not on this agenda. There will be no action at this time.

5. INDIVIDUAL ITEMS FOR CONSIDERATION

A) Discuss and consider the election of a chair.

Lauren Strack read the aforementioned item.

Kristi Simmons moved to appoint Lauren Strack as Chair. Ryan Bourbon-Stuart seconded the motion which passed unanimously.

B) Discuss and consider the election of a vice chair.

Lauren Strack read the aforementioned item.

Kristi Simmons moved to appoint Vanessa Dean as Vice Chair. Pamela Brandt seconded the motion which passed unanimously.

- C) Discuss and consider action regarding allocations of 2023 hotel occupancy tax to Heritage organization applicants.

Lauren Strack read the aforementioned item.

Sarah Martin presented this item providing a PowerPoint which included the five Heritage applicants were funded at 100% of their requests (please see amounts awarded below). Sarah also stated there was a surplus of \$ 56,635.50 which will be rolled over to the 2024 Hot Fund Grants.

Heritage Society of New Braunfels	\$85,500.00
New Braunfels Conservation Society	\$88,000.00
N.B. Historic Railroad & Modelers Society	\$66,164.00
New Braunfels Parks Foundation	\$ 5,000.00
Sophienburg Memorial Association	\$97,434.00

6. ADJOURNMENT

Lauren Strack adjourned the meeting at 5:08 p.m.

Board Chair



Heritage Commission Agenda Item Report

550 Landa Street
New Braunfels, TX

12/7/2023

Agenda Item No.

PRESENTER:

Matthew Schwarz, Assistant City Secretary

SUBJECT:

Discuss and consider the election of a chair.

12/7/2023

Agenda Item No.

PRESENTER:

Matthew Schwarz, Assistant City Secretary

SUBJECT:

Discuss and consider the election of a vice chair.

12/7/2023

Agenda Item No.

PRESENTER:

Matthew Schwarz, Assistant City Secretary

SUBJECT:

Discuss and consider action regarding allocations of hotel occupancy tax collected in 2023 to Heritage organization applicants for the 2024 award period.

12/7/2023

Agenda Item No.

PRESENTER:

Matthew Schwarz, Assistant City Secretary

SUBJECT:

Discuss the consideration of a project completion slideshow at the next allocation meetings.