



**NEW BRAUNFELS NATIONAL AIRPORT
Airport Advisory Board Meeting
17 September 2025**

MINUTES

The New Braunfels Airport Advisory Board met in regular session at 5:30 pm on the 17th day of September 2025.

Board Members Present: Wes Stamps, Jason Kern, Curtis Lepp, Paul Wright, John Smith, Kurt Andersen.

Staff Present: Robert Lee, Airport Director; Brendan Haas, Airport Operations Manager; Lisa DeMoss, Airport Administrative Assistant

Visitors Present: David Slaughter (AOPA ASN); Edward Smith, Carli Smith, Chris Parreira

1. CALL TO ORDER.

The 17 September 2025 Airport Advisory Board Meeting was called to order at 5:30 pm by Wes Stamps.

2. ROLL CALL

A quorum was confirmed with six of seven board members present. Laura Shumaker absent.

3. AIRPORT ADVISORY BOARD MISSION

Mission of the New Braunfels Airport Advisory Board was read.

4. INTRODUCTION OF NEW BOARD MEMBER, JOHN SMITH

5. APPROVAL OF MINUTES

23 July 2025 minutes were reviewed and approved by a unanimous vote of the Board.

6. CITIZENS' COMMUNICATIONS

There were no comments from citizens.

7. REPORTS

Airport Director, Dr. Robert Lee presented the Airport Director's Report:

Construction Projects

- i. North Ramp reconstruction is completed.*
- ii. Approach end of RY13 and TW-Alpha repairs completed*
- iii. Environmental & 30% design for new ATCT.*
- iv. Perimeter security fence project started.*

On-going Development/Business

- i. KBOX 5 – five bay hangar project under design.*
- ii. Potential two new hangars.*
- iii. H2601 under contract.*

Miscellaneous

- i. AMDP in progress.*
- ii. Terminal feasibility study: kick off meeting 4 Sept. 2025.*

Operations

- Total fuel sales year to date (October – August) were 701,110 a 5% increase over last year.*
- Year-to-date fuel operations were 5231 versus 5608 last year; decrease primarily due to a flight school that uses mogas instead of 100LL.*
- Average monthly Airport operations were 6,563 compared to 6,548 in FY2024.*
- Total Airport operations to date were 72,194 compared to 71,580 last fiscal year*
- Hangar and facility utilization continues to be 100% occupied.*

8. DISCUSSION AND ACTION

A. Discussion and update on the Airport Reception

Kurt Andersen led the discussion for final plans for the Airport Open House. Discussed expected number of attendees, refreshments, and tour of the airfield and Air Traffic Control Tower.

B. Review and Discussion of Airport Reception Presentation

The Airport Director, Dr. Robert Lee, reviewed and explained the reception presentation with the Board. Board was complimentary and expressed their enthusiasm for the upcoming reception.

9. NEW BUSINESS

For next meeting, Laura Shumaker requested that she would like to discuss the idea of charging for parking at BAZ.

10. Adjourn.

The next meeting will be held on 19 November 2025 at 5:30 pm in the City of New Braunfels Council Chambers. The meeting was adjourned at 6:16 pm.

Robert Lee, PhD, AAE
Airport Director

Date