



**CITY OF NEW BRAUNFELS, TEXAS
CEMETERY COMMITTEE MEETING**



**CITY HALL
VERAMENDI ROOM
550 LANDA ST.**

THURSDAY, MAY 28, 2026 at 4:00 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

Discuss and consider approval of April 23, 2026, [26-617](#) minutes of the Cemetery Committee

4. CITIZEN'S COMMUNICATIONS

This time is for citizens to address the Board on issues and items of concerns not on this agenda. There will be no Board action at this time.

5. DISCUSSION AND ACTION

- A) Field of Graves [26-614](#)
- B) Cookbooks [26-615](#)
- C) 2026 Soul Searching [26-616](#)

6. ITEMS FOR NEXT AGENDA

No action may be taken.

7. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



Cemetery Committee Agenda Item Report

550 Landa Street
New Braunfels, TX

5/28/2026

Agenda Item No.

PRESENTER:

Jeff Brandford, Interim Parks Assist Director

SUBJECT:

Discuss and consider approval of April 23, 2026, minutes of the Cemetery Committee

DISCUSSION:

N/A

RECOMMENDATION:

N/A

CEMETERY COMMITTEE MINUTES

Thursday, April 23, 2026 @ 4:00 pm, Landa Haus

1. CALL TO ORDER:

4:08 p.m.

2. ROLL CALL:

	Lynn Thompson (Chair)		Cynthia Foster		Gene Bagwell (Cemetery Manager)
X	Dana Watson (Vice Chair)		Jillian Bliss	X	Hunter Haberly (Cemetery Sexton)
X	Kyle Coker	X	Chad Donegan (Park Staff)		Brenadette Faust (CONB)
X	Connie Krause	X	Shari Silvio (Park Staff)	X	Katie Totman (CONB) & City Intern (CONB)
X	Jan Kingsbury		Jeff Bransford (Park Staff)	X	Natalie Baker (CONB)

3. APPROVAL OF MINUTES

Approval of the March 26, 2026 minutes

4. CITIZEN'S COMMUNICATIONS

Lois Schmick attended the meeting as an observer

5. DISCUSSION AND ACTION

a. Field of Graves

Chad shared Bernadette's email regarding the requirements for the new signage, specifically the total count and the necessary verbiage. He requested that this information be finalized by the May meeting. In response, the group requested changing "Mass Grave" to "Field of Graves" and removing the red line from the design. Chad will relay these updates to Bernadette for revision. Once updated, he will circulate a final draft for group comments before a final review with Bernadette; no formal vote was taken at this time.

b. Chronicle

Natalie Baker from the City Secretary's office met with the group to coordinate Chronicle training. She has redistributed all login credentials to ensure everyone can access the site. Moving forward, Natalie will collaborate with Shari to schedule and facilitate the training sessions for the group.

c. National Register Nomination

Katie Totman addressed the committee to announce that the City of New Braunfels has assumed responsibility for the National Register nomination. The goal is to shepherd the process through its final stages and ensure completion by the end of the year.

d. Cookbooks

Connie is seeking volunteers to sell cookbooks at Conservation Plaza on May 24, from 10:00 am to 4:00 pm. In addition to sales, volunteers will provide information regarding the "Soul Searching" project. Shari is currently investigating digital or card payment options to supplement cash and check transactions.

e. Soul Searching

The committee is currently developing props aligned with this year's theme. Shari will update the volunteer roster and distribute relevant project details to all interested parties. Additionally, Connie is drafting the site map for group review, while Jan will begin securing six golf cart sponsorships at a rate of \$500 per cart.

6. ITEMS FOR NEXT AGENDA

- A. Field of Graves
- B. Chronicle Training
- C. Cookbooks
- D. Soul Searching 2026

7. ADJOURNMENT

4:50 p.m.



Cemetery Committee Agenda Item Report

550 Landa Street
New Braunfels, TX

5/28/2026

Agenda Item No. A)

PRESENTER:

Brenadette Faust, Capital Projects Manager

SUBJECT:

Field of Graves



Cemetery Committee Agenda Item Report

550 Landa Street
New Braunfels, TX

5/28/2026

Agenda Item No. B)

PRESENTER:

Shari Silvio, Senior Admin Assistant PARD

SUBJECT:

Cookbooks



Cemetery Committee Agenda Item Report

550 Landa Street
New Braunfels, TX

5/28/2026

Agenda Item No. C)

PRESENTER:

Jeff Bransford, Interim Assistant Director

SUBJECT:

2026 Soul Searching