



**NEW BRAUNFELS NATIONAL AIRPORT
Airport Advisory Board Meeting
16 October 2024**

MINUTES

The New Braunfels Airport Advisory Board met in regular session at 5:30 pm on the 16th day of October 2024.

Board Members Present: Kurt Andersen, Jason Kern, Curtis Lepp, Paul Wright, Wes Stamps, Travis Krug

Staff Present: Robert Lee, Airport Director; Brendan Haas, Airport Operations Manager; Lisa DeMoss, Airport Administrative Assistant

Visitors Present: Carl Collins, ATCT Manager (BAZ), David Slaughter (AOPA ASN), Craig Leavitt, Pam Kraft, Pam Timmerman

1. CALL TO ORDER.

The 16 October 2024 Airport Advisory Board Meeting was called to order at 5:30 pm by Wes Stamps.

2. ROLL CALL

A quorum was confirmed with all six of seven board members present.

3. AIRPORT ADVISORY BOARD MISSION

Mission of the New Braunfels Airport Advisory Board was read.

4. APPROVAL OF MINUTES

July 14, 2024 minutes were reviewed and approved by a unanimous vote of the Board.

5. CITIZENS' COMMUNICATIONS

There were no citizen comments.

6. REPORTS

Airport Director's Report:

Construction Projects

- i. North Ramp reconstruction: Phase 1 completed; preparing phase 2.
- ii. Three new corporate hangars operational.
- iii. R&R septic behind AirLift.

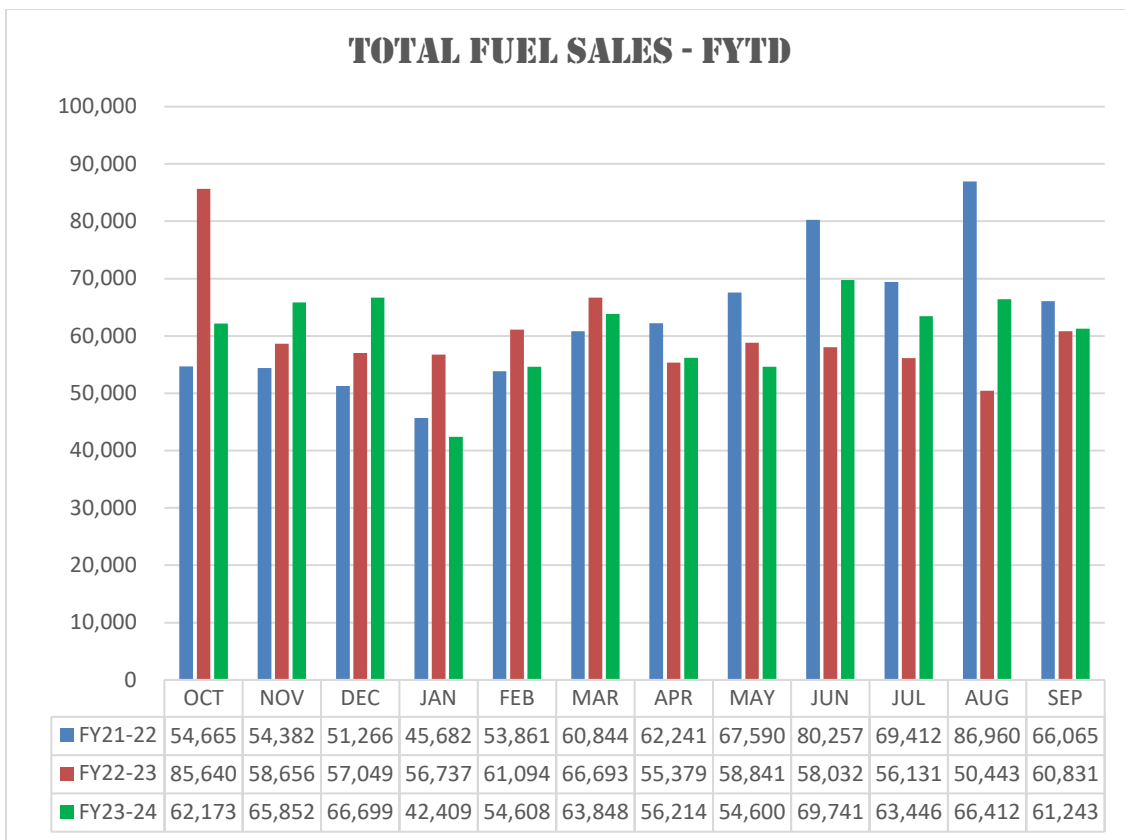
On-going Development/Business

- i. Negotiations continuing for a new 14,400 sf corporate hangar.
- ii. Awaiting quotes for new perimeter fence.

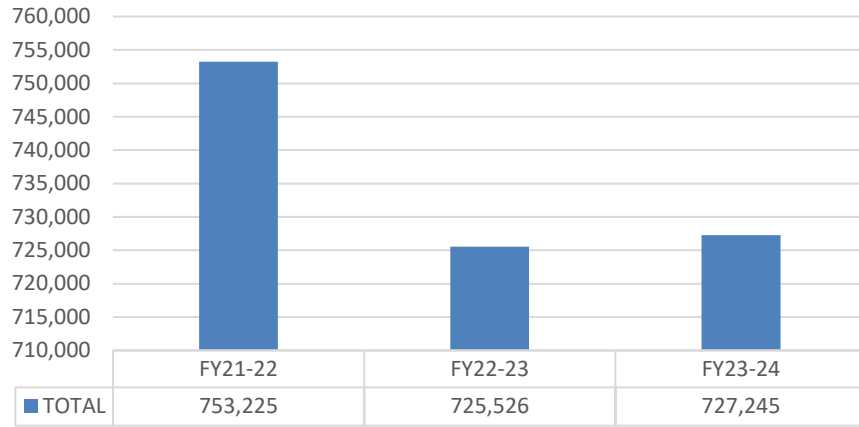
Miscellaneous

- i. DDSM and MDP in progress.
- ii. Airport is fully staffed; approved for 1 FT technician.

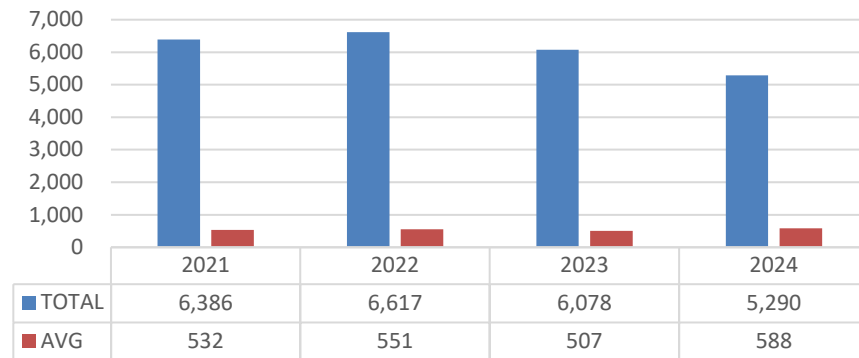
Operations



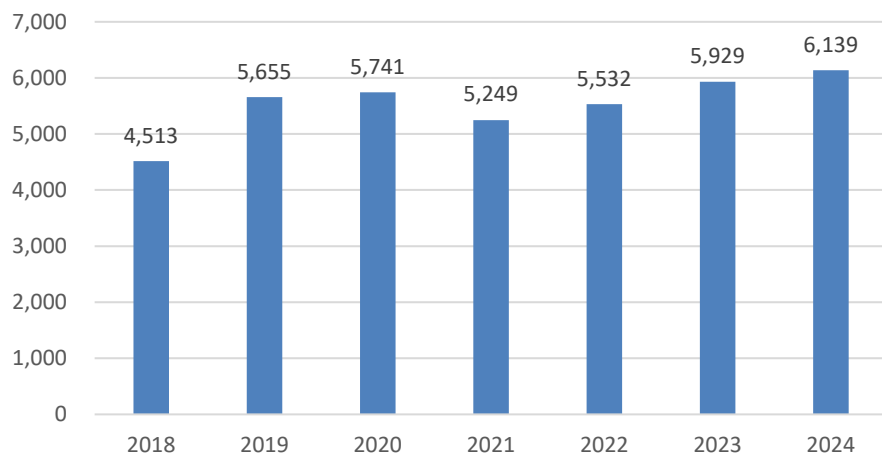
TOTAL FUEL SALES - FY 2024

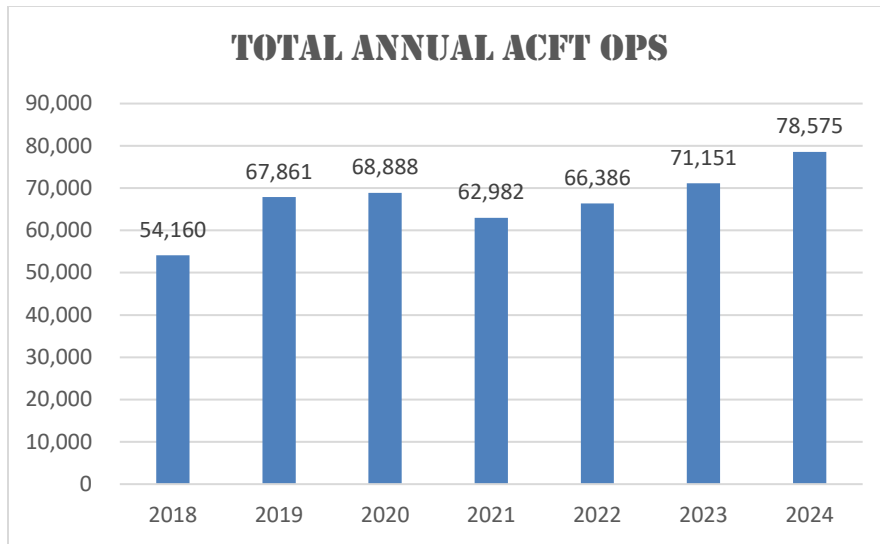


FUELING OPERATIONS



MONTHLY AVERAGE - ATCT OPS





HANGAR / FACILITY UTILIZATION

Type	Total	Occupied	Vacant	
Open Hailsheds	33	33	0	100%
Enclosed Hailsheds	22	22	0	100%
T-Hangars	40	40	0	100%
Commercial Hangars	8	8	0	100%
Airport Buildings	3	3	0	100%

Financials

FISCAL YEAR 2024 - ACCOUNT BALANCE

OCT 2023 - SEP 2024

Description	Budget	YTD Actual
Revenues	\$ 5,567,439	\$ 5,509,927
Expenditures	\$ 5,824,490	\$ 4,396,290
Airport Net	\$ (294,433)	\$ 1,113,637

7. DISCUSSION ON PURCHASING HANGAR 2601 VERSUS CONTINUED FOCUS ON INFRASTRUCTURE IMPROVEMENTS

Dr. Lee informed the Board that Hangar 2601 was for sale with a potential buyer or two. The question posed to the Board was whether the Airport should consider building or purchasing a hangar for \$1.5M - \$2M versus using the same money to put towards continued infrastructure repair. Dr. Lee presented the pros and cons and the assumed cost benefit for each option. Current needs of the airport were detailed and the potential revenue for timeline for a positive return on the investment for hangar acquisition. The majority of the board after discussion recommended continued focus on infrastructure improvements and continued pursuit of the westside development.

8. NEW BUSINESS

For next meeting, discussion of having an Airport open house.

9. Adjourn.

The next meeting will be held on 15 January 2025 at 5:30 pm in the City of New Braunfels Council Chambers. The meeting was adjourned at 6:04 pm.

Dr. Robert Lee, AAE
Airport Director

Date