

**FINAL - MINUTES
OF THE NEW BRAUNFELS HISTORIC LANDMARK COMMISSION
REGULAR MEETING OF TUESDAY, NOVEMBER 12, 2024**

1. CALL TO ORDER

Chair Johnson called the meeting to order at 8:30am.

2. ROLL CALL

The following Commissioners were present:

Jillian Bliss, Richard Hillyer, Lynn Norvell, Christi Sims, Susan Sonier, Thomas Tumlinson, and Teresa Johnson.

The following Commissioners were absent:

Justin Ball, and Nathan Feingold.

3. APPROVAL OF MINUTES

A) Approval of the October 8 2024, regular meeting minutes.

Motion by Commissioner Sonier, seconded by Commissioner Norvell to approve the October 8, 2024 regular meeting minutes. Motion carried unanimously.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Historic Landmark Commission on issues and items of concerns not on this agenda. There will be no Historic Landmark Commission action at this time.

No one spoke.

5. INDIVIDUAL ITEMS FOR CONSIDERATION

A) HLC Case HST24-360: Discuss and consider a Certificate of Alteration for the installation of a new door at the rear of the building at 168 W San Antonio.

Katie Totman presented the aforementioned item and recommended approval.

Chair Johnson asked if there were any questions for staff.

Commissioner Tumlinson asked if the proposed framing color would match with the existing color.

Chair Johnson invited the applicant to speak on the item.

Kristin Schieffer elaborated on the request, discussing the materials and design to be used.

Commissioner Bliss arrived at 8:39am.

Discussion followed on the frame color of the proposed door in relation to what is existing, the chosen material, the historic review guidelines, and visibility from the street.

Chair Johnson asked if there were any further questions or a motion.

Motion by Commissioner Tumlinson, seconded by Commissioner Norvell, to approve the item with the condition that the color of the new door match the frame color of the windows. Motion carried unanimously.

6. COMAL COUNTY HISTORICAL COMMISSION UPDATES

Chair Johnson provided an update from the Comal County Historical Commission, discussing an application for a grant from the Texas Historic Commission to conduct a survey of Comal Street.

7. ADJOURNMENT

There being no further business Chair Johnson adjourned the meeting at 8:47am.

By Musa Johnson
COMMISSION CHAIR

Attest:

[Signature]
COMMISSION LIAISON