



**CITY OF NEW BRAUNFELS, TEXAS  
PARKS AND RECREATION ADVISORY BOARD  
MEETING  
CITY HALL - COUNCIL CHAMBERS  
550 LANDA STREET**



**TUESDAY, APRIL 8, 2025 at 6:00 PM**

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF MINUTES**

- A) Discuss and consider approval of the March 11, 2025 [25-456](#)  
Minutes of the Parks and Recreation Advisory Board.

**4. RECOGNITIONS/ANNOUNCEMENTS**

- A) April Recognitions and Announcements [25-457](#)

**5. CITIZENS' COMMUNICATIONS**

*This time is for citizens to address the Park and Recreation Advisory Board on issues and items of concerns not on this agenda. There will be no Board action at this time.*

**6. PRESENTATIONS**

- A) Summer Hiring Update [25-458](#)  
B) Park Development Fund Data Collection Update [25-460](#)  
C) Parks and Recreation System Master Plan Update [25-459](#)

**7. DISCUSSION AND ACTION**

- A) Presentation, discussion and possible direction to staff [25-461](#)  
regarding updating park hours.

**8. AGENDA ITEMS FOR NEXT MEETING**

**9. ADJOURNMENT**

**CERTIFICATION**

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

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Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.

## **Parks and Recreation Advisory Board Agenda Item Report**

**4/8/2025**

Agenda Item No. A)

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**PRESENTER:**

Chad Donegan, Director

**SUBJECT:**

Discuss and consider approval of the March 11, 2025 Minutes of the Parks and Recreation Advisory Board.

**DISCUSSION:**

N/A

**RECOMMENDATION:**

N/A

**FINAL - MINUTES  
OF THE NEW BRAUNFELS PARKS AND RECREATION ADVISORY BOARD  
REGULAR MEETING OF TUESDAY, MARCH 11, 2025**

**AGENDA**

**1. CALL TO ORDER**

Jason Vreeland called the meeting to order at 6pm.

**2. ROLL CALL**

The following members were present: Jason Vreeland, Katie Rae Preston, Joyce Compton, Courtney Lyons-Garcia, Eric Reed, Destin Singleton, and Laurie Wehring.

**3. APPROVAL OF MINUTES**

A) Discuss and consider approval of the February 11, 2025 Minutes of the Parks and Recreation Advisory Board.

Jason Vreeland introduced the item. Joyce Compton made a motion to approve the minutes, Destin Singleton made the second.

**4. RECOGNITIONS/ANNOUNCEMENTS**

A) March Recognitions and Announcements

Jason Vreeland introduced the item.

Chad introduced Davis Brown, our Parks Intern for the spring.

Chad Donegan was awarded the South Texas PGA President's Award.

The Landa Park Golf Course is celebrating 10 years since the renovation on Saturday, March 15th.

Upcoming events:

Park Foundation 4th Annual Golf Tournament

Earth Day: Grow Green with Parks and Headwaters

Thru the Chute

**5. CITIZENS' COMMUNICATIONS**

*This time is for citizens to address the Park and Recreation Advisory Board on issues and items of concerns not on this agenda. There will be no Board action at this time.*

Jason Vreeland introduced the item.

No citizens spoke at this time.

## **6. PRESENTATIONS**

### **A) Summer Hiring Update**

**Jason Vreeland introduced the item.**

**Geronimo Aguirre gave an update on the status of summer hiring. Hiring for 15+ year olds.**

**There are currently 90+ applicants in the process for hiring right now.**

**Staff is using social media for recruiting as well as attending agency and job fairs at Texas State and local school districts.**

### **B) River Paid Parking Update**

**Jason Vreeland introduced the item.**

**Shannon Jackson presented on the updates to the Resident River Parking Pass and River Parking Lot management. Digital river pass access will be available starting on April 1.**

### **C) Market Plaza Update**

**Jason Vreeland introduced the item. Chad Donegan spoke on some recent upgrades made to Market Plaza. The New Braunfels Parks Foundation provided the funding to complete the concrete sidewalk around the park and repair irrigation lines. A Texas Historical Marker has been installed and will be dedicated on May 28th.**

### **D) Park Development Update**

**Jason Vreeland introduced the item. Jeff Bransford gave an update on the System Master Plan. At the April 8th Board Meeting BerryDunn will hold a Visioning Session with the Board members.**

**Chad Donegan gave an update from the Winter Council Retreat.**

**LPAC - work is progressing on the Olympic Pool and bath house.**

**Zipp- Programming expected to begin March 2026 but is dependent on water source and grass health.**

**Mission Hill - permitting in progress, subcontractors being set, park will close when construction begins.**

**Fischer Park - Park Foundation donated four new tables for the NEC and supplies for a monarch mural.**

**Willard Canyon - open to the public. S&S Trail starting design work for the remainder of the trail.**

**Northwest Park - site visits ongoing with RVi**

**318 new concrete tables for park system paid for out of Park Development Fees**

**Alligator Creek West - 3,300 linear ft of trail complete, 2,000 linear ft left to go.**

Last Tubers Exit-stairway at the bottom demoed, project moving forward.

7. **DISCUSSION AND ACTION**

A) Presentation, discussion and possible direction to staff regarding updating park hours.

Jason Vreeland introduced the item.

Chad Donegan presented a proposal to update park hours to 6am-10pm.

Courtney Lyons-Garcia made a motion to table this item, Joyce Compton second.

8. **AGENDA ITEMS FOR NEXT MEETING**

Jason Vreeland introduced the item.

1. Park Hours

2. Summer Hiring Update

9. **ADJOURNMENT**

By: \_\_\_\_\_  
CHAIR

Attest:

\_\_\_\_\_  
LIASON

**4/8/2025**

Agenda Item No. A)

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**PRESENTER:**

Chad Donegan, Director

**SUBJECT:**

April Recognitions and Announcements

**DISCUSSION:**

Summer program registration kicked off Tuesday, April 1 with Day Camps filling up in 9 minutes.

Resident River Parking Passes transitioned to a digital pass on April 1. Residents can register for their free river parking pass at [parknbtx.com](http://parknbtx.com).

The Park Foundation's 4<sup>th</sup> annual Golf FORE Parks Tournament was held on April 4. The day started out a bit rainy but turned into a great day of golf! A total of \$      was raised to support Park and Recreation projects in New Braunfels Parks.

**Upcoming Events:**

- Live at Landa - April 10<sup>th</sup>
- Das Rec Aqua Egg Hunt - April 11<sup>th</sup>
- Earth Day: Grow Green with Parks and Headwaters - April 12<sup>th</sup>
- Thru the Chute - April 26<sup>th</sup>
- Saengerfest- May 3<sup>rd</sup>
- Fischer Park 10 Year Celebration - May 17<sup>th</sup>

**RECOMMENDATION:**

N/A

## **Parks and Recreation Advisory Board Agenda Item Report**

**4/8/2025**

Agenda Item No. A)

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**PRESENTER:**

Geronimo Aguirre, Assistant Parks and Recreation Director

**SUBJECT:**

Summer Hiring Update

**DISCUSSION:**

Geronimo Aguirre will provide an update on the status of the department's hiring efforts for the summer 2025 season for park rangers, camp counselors, lifeguards, and cashiers.

**RECOMMENDATION:**

N/A



## **Parks and Recreation Advisory Board Agenda Item Report**

550 Landa Street  
New Braunfels, TX

**4/8/2025**

Agenda Item No. B)

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**PRESENTER:**

Davis Brown, Intern

**SUBJECT:**

Park Development Fund Data Collection Update

**DISCUSSION:**

Davis Brown, Parks Intern, will provide an update to the Board on the work he is doing in coordination with Jeff Bransford, Park Development Manager, to prepare for the park renovation projects funded by the Park Development Fee Funds.

**RECOMMENDATION:**

N/A

## Parks and Recreation Advisory Board Agenda Item Report

**4/8/2025**

Agenda Item No. C)

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**PRESENTER:**

Jeff Bransford, Park Development Manager

**SUBJECT:**

Parks and Recreation System Master Plan Update

**DISCUSSION:**

Parks and Recreation Master Plan Consultants, BerryDunn, will be onsite to lead a visioning discussion with the Board.

**RECOMMENDATION:**

N/A

**4/8/2025**

Agenda Item No. A)

**PRESENTER:**

Chad Donegan, Director

**SUBJECT:**

Presentation, discussion and possible direction to staff regarding updating park hours.

**DISCUSSION:**

Currently, park hours are set at 6:00am to midnight for city parks except for Cypress Bend Park which is set at 6:00am to dusk. The increase in vandalism at several parks has led to the proposal of park hours being updated to 6:00am to 10:00pm. This update would also set the cemetery hours to 8:00am to dusk.

**Sec. 86-3. - Rules and regulations for control of park and recreation areas.**

(b)

City owned properties shall be open to the public between the hours of 6:00 a.m. and 12:00 midnight each and every day, except as follows: Cypress Bend Park, which shall be open to the public between the hours of 6:00 a.m. and dusk of each and every day; the City Tube Chute Park will close at 7:00 p.m. on Saturdays, Sundays, and Independence Day, including July 3rd when it falls on a Monday and July 5th when it falls on a Friday, starting Memorial Day weekend and ending Labor Day weekend; the right-of-way under the Faust Street Bridge will be closed on both sides of the Guadalupe River to prevent public access; and the Comal Cemetery and the New Braunfels Cemetery which shall be open from 8:00 a.m. until 6:00 p.m. during Central Standard time and 8:00 a.m. to 8:00 p.m. during Daylight Savings time. All such city owned areas properties shall be open during the above described hours unless otherwise stated in this ordinance or closed by order of the city manager or the parks and recreation director and/or the chief of police for the purposes of rehabilitation, cleaning, general supervision, or to protect the health, safety and general welfare of the public. If such areas are to be open prior to 6:00 a.m. in the morning or after the specific closing times set forth in this section, specific permission must be secured from the parks and recreation director for anyone to use such areas during those extra hours.

**RECOMMENDATION:**

Staff recommends approving the ordinance amendment to state:

**Sec. 86-3. - Rules and regulations for control of park and recreation areas.**

(b)

City owned properties shall be open to the public between the hours of 6:00 a.m. and 10:00pm each and every day, except as follows: Cypress Bend Park, which shall be open to the public between the hours of 6:00 a.m. and dusk of each and every day; the City Tube Chute Park will close at 7:00 p.m. on Saturdays, Sundays, and Independence Day, including July 3rd when it falls on a Monday and July 5th when it falls on a Friday, starting Memorial Day weekend and ending Labor Day weekend; the right-of-way under the Faust Street Bridge will be closed on both sides of the Guadalupe River to prevent public access; and the Comal Cemetery and the New Braunfels Cemetery which shall be open from 8:00 a.m. until dusk. All such city owned areas properties shall be open during the above described hours unless otherwise stated in this ordinance or closed by order of the

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city manager or the parks and recreation director and/or the chief of police for the purposes of rehabilitation, cleaning, general supervision, or to protect the health, safety and general welfare of the public. If such areas are to be open prior to 6:00 a.m. in the morning or after the specific closing times set forth in this section, specific permission must be secured from the parks and recreation director for anyone to use such areas during those extra hours.