



**CITY OF NEW BRAUNFELS, TEXAS
AIRPORT ADVISORY BOARD MEETING**



**AIRPORT TERMINAL - CONFERENCE ROOM
2333 FM 758**

WEDNESDAY, NOVEMBER 15, 2023 at 5:30 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. AIRPORT ADVISORY BOARD MISSION

"Makes general studies of airport construction, improvements, and operation. Acts in advisory capacity towards the general improvement of the airport and the advancement of the City as an air transportation center."

4. APPROVAL OF MINUTES

- A) October 11, 2023 Minutes
Dr. Robert Lee-Airport Director

[23-1546](#)

5. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Board on issues and items of concerns not on this agenda. There will be no Board action at this time.

6. REPORTS

7. DISCUSSION AND ACTION

- A) Airport Director's Report
Dr. Robert Lee-Airport Director

B) Airport Financial Report
Dr. Robert Lee-Airport Director

[23-1537](#)

[23-1539](#)

8. NEW BUSINESS

No action can be taken.

9. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



Airport Advisory Board Agenda Item Report

550 Landa Street
New Braunfels, TX

11/25/2023

Agenda Item No. A)

PRESENTER:

Dr. Robert Lee-Airport Director

SUBJECT:

October 11,2023 Minutes



**CITY OF NEW BRAUNFELS, TEXAS
AIRPORT ADVISORY BOARD**



**AIRPORT TERMINAL – CONFERENCE ROOM
NEW BRAUNFELS NATIONAL AIRPORT
2333 FM 758
NEW BRAUNFELS, TX 78130**

WEDNESDAY, OCTOBER 11, 2023 at 5:30 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. AIRPORT ADVISORY BOARD MISSION

"Makes general studies of airport construction, improvements, and operation. Acts in advisory capacity towards the general improvement of the airport and the advancement of the City as an air transportation center."

4. APPROVAL OF MINUTES

A. September 20, 2023 Minutes

5. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Airport Board on issues and items of concern not on the agenda. There will be no Airport Advisory Board actions at this time.

6. DISCUSS AND POSSIBLE RECOMMENDATION REGARDING COMPATIBLE

LAND USE AROUND THE AIRPORT AND COMPLIANCE WITH FAA GRANT

ASSURANCES.

7. DISCUSS PROCUREMENT OF AIRPORT ADVISORY BOARD ATTIRE.

8. NEW BUSINESS

No action may be taken.

9. ADJOURNMENT

CERTIFICATION

I hereby certify the above notice of meeting was posted on the bulletin board at the New Braunfels City Hall on _____, at 12:00 p.m.

Gayle Wilkinson, City Secretary

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 221-4010 at least two (2) workdays prior to the meeting so that appropriate arrangements can be made.



Airport Advisory Board Agenda Item Report

550 Landa Street
New Braunfels, TX

11/15/2023

Agenda Item No. A)

PRESENTER:

Dr. Robert Lee-Airport Director

SUBJECT:

Airport Director's Report



AIRPORT DIRECTOR'S REPORT

15 November 2023

Construction Projects

- i. North Ramp reconstruction: Project to be bid in December.
- ii. ATCT relocation & construction: Siting study in progress.
- iii. Two corporate hangars nearing completion; third hangar in lease negotiations.

On-going Development/Business

- i. Applied for the AIG Airport Terminal Program grant.
- ii. New NOFO For FCT funding published; Airport applied for final design and construction.
- iii. New Airport Admin, Haley Garza started end of October

Miscellaneous

- i. Received new GPU; airport now has two on-site.
- ii. RUSH has purchased the Canyon hangars.



Airport Advisory Board Agenda Item Report

550 Landa Street
New Braunfels, TX

11/15/2023

Agenda Item No. B)

PRESENTER:

Dr. Robert Lee-Airport Director

SUBJECT:

Airport Financial Report