



**CITY OF NEW BRAUNFELS, TEXAS
TRANSPORTATION & TRAFFIC ADVISORY
BOARD MEETING
TEJAS ROOM
550 LANDA STREET**



THURSDAY, SEPTEMBER 11, 2025 at 6:00 PM

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- A) Approval of the minutes of the July 10th, 2025 [25-1119](#)
Transportation and Traffic Advisory Board meeting.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Transportation and Traffic Advisory Board on issues and items of concerns not on this agenda. There will be no Transportation and Traffic Advisory Board action at this time.

5. PRESENTATIONS

- A) Presentation and update on City of New Braunfels [25-1124](#)
Capital Projects and Initiatives.
- B) Presentation and update on the New Braunfels Transit [25-1123](#)
District.

6. INDIVIDUAL ITEMS FOR CONSIDERATION

- A) Discuss and consider a request for a variance to Section [25-1127](#)
114-98(f) of the City of New Braunfels Code of
Ordinances to allow a residential driveway to be built
without the required 3-foot wide flares and against the
property line, addressed at 291 S East Avenue.
- B) Discuss and consider the election of a chair. [25-1120](#)
- C) Discuss and consider the election of a vice chair. [25-1121](#)
- D) Discuss and consider the election of a secretary. [25-1122](#)

7. ADJOURNMENT

CERTIFICATION

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

Board Liaison

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (830) 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



Transportation & Traffic Advisory Board Agenda Item Report

550 Landa Street
New Braunfels, TX

9/11/2025

Agenda Item No. A)

**DRAFT - MINUTES
OF THE NEW BRAUNFELS TRANSPORTATION & TRAFFIC ADVISORY BOARD
REGULAR MEETING OF THURSDAY, JULY 10, 2025**

AGENDA

1. CALL TO ORDER

The meeting was called to order at 6:06 p.m.

2. ROLL CALL

The following members were present: Gary Kirkham, Ken Dalfonso, Stanley Laskowski, Dean Word, and Art Brinkkoeter.

The following members were absent: Mike Dietert and Clara Montas.

3. APPROVAL OF MINUTES

A) Approval of the minutes of the June 12th, 2025

Transportation and Traffic Advisory Board meeting.

Kirkham asked to correct the first name of “Henb” to “Herb” on page 5 for speaker #4. Gary made a motion to approve with correction, seconded by Ken. All in favor, motion passed.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Transportation and Traffic Advisory Board on issues and items of concerns not on this agenda. There will be no Transportation and Traffic Advisory Board action at this time.

None.

5. PRESENTATIONS

A) Presentation on the City of New Braunfels requirements and process for the authorization and installation of traffic control devices.

Garry Ford explained the presentation of city requirements on traffic control devices. He did mention that the MUTCD was updated on the National and State Level. Police Chief has authority to request temporary, short-term signage. Also explained were the City Council and Transportation and Traffic Advisory Board roles. City Engineers works closely with the Police Department and City Council. Garry also mentioned that a traffic signal has a price tag around \$500,000.

6. INDIVIDUAL ITEMS FOR CONSIDERATION

- A) Discuss and consider a recommendation to amend Section 126-346 of the Code of Ordinances of the City of New Braunfels to restrict parking on both sides of Arroyo Verde from Goodwin Lane to Arroyo del Sol.

Carly Farmer explained the request from Arroyo Verde HOA for restricted parking on both sides of Arroyo Verde from Goodwin Lane to Arroyo Del Sol. Berry Davidson, president of HOA explained why they requested this item. Liz LeMarquand also said kids would run between parked cars which makes the entrances and exits from Goodwin Lane and Arroyo Verde hard to do. Jonathan Alorda said it is very dangerous for the kids and also the cars parked along the road make it also dangerous. He also mentioned that he sees kids cross over Goodwin Lane near the school and running across to get to other subdivisions. Dean Word said if we could ask the school administration to see if they could help in the Goodwin Lane kids crossing problem. Also he feels that the restricted parking will cause them to move down the road. Stanley made a motion to go with staff recommendation to restrict parking on both sides of Arroyo Verde from Goodwin Lane to Arroyo del Sol. Gary seconded. All in favor, motion passed.

- B) Discuss and consider a recommendation to amend Section 126-346 of the Code of Ordinances of the City of New Braunfels to restrict parking on Kentucky Boulevard and Canyon Drive.

Carly explained this item and why the request was made. She said that the neighbors on Kentucky Boulevard request no parking on Kentucky Boulevard from Ohio Ave to Canyon Dr. After discussion on parking lot problems and street congestion at and around the high school from Gary, Dean, Ken and Stanley, Stanley made a motion to go with Staff recommendation. The staff recommendation is to restrict parking on portions of Kentucky Blvd., between Ohio Ave. and Canyon Dr., and on Canyon Dr at the intersection with Kentucky Blvd. Art seconded. All favor, motion passed.

- C) Discuss and consider a recommendation to create Section 126-154 of the Code of Ordinances of the City of New Braunfels to set the speed limit on W Klein Road.

After Carly explained this item, she reviewed the average daily traffic of 4700 vehicles per day and the 85th percentile speed of 40-43 mph. The 50th percentile speed was 33-37 mph and the pace speed was 30-40 mph. She also explained that the majority of the speed limit is currently 30mph on Klein Rd. There is a portion on Klein near end of FM 1044 that is currently set at 35mph. Dean asked about the number

of accidents issues and also the few driveways that faces Klein Rd and if that causes the accidents. He felt that the safe speed limit would be safe if it would be 40 mph. Stanley made motion to go with staff recommendation. Ken seconded. All in favor, motion passed.

D) Discuss and consider the election of a chair.

Stanley made a motion to postpone items D, E, and F to the next meeting. Art seconded. All in favor, motion passed.

E) Discuss and consider the election of a vice chair.

Stanley made a motion to postpone items D, E, and F to the next meeting. Art seconded. All in favor, motion passed.

F) Discuss and consider the election of a secretary.

Stanley made a motion to postpone items D, E, and F to the next meeting. Art seconded. All in favor, motion passed.

7. ADJOURNMENT

The meeting was adjourned at 7:16 p.m.

By: _____
GARY KIRKHAM, CHAIR

Attest:

CARLY FARMER, BOARD LIAISON

Transportation & Traffic Advisory Board Agenda Item Report

9/11/2025

Agenda Item No. A)

PRESENTER:

Garry Ford, Transportation and Capital Improvements Director

SUBJECT:

Presentation and update on City of New Braunfels Capital Projects and Initiatives.

DEPARTMENT: Transportation and Capital Improvements

COUNCIL DISTRICTS IMPACTED: All

BACKGROUND INFORMATION:

The Transportation and Capital Improvements Department will provide an update on capital projects and initiatives associated with the 2019 Bond Program, 2023 Bond Program, Roadway Impact Fee Program, New Braunfels Economic Development Corporation, Alamo Area Metropolitan Planning Organization, and other funding programs.

ISSUE:

N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A



Transportation & Traffic Advisory Board Agenda Item Report

550 Landa Street
New Braunfels, TX

9/11/2025

Agenda Item No. B)

PRESENTER:

Garry Ford, Transportation and Capital Improvements Director

SUBJECT:

Presentation and update on the New Braunfels Transit District.

DEPARTMENT: Transportation and Capital Improvements

COUNCIL DISTRICTS IMPACTED: All

BACKGROUND INFORMATION:

The Transportation and Capital Improvements Department will provide an update on the New Braunfels Transit District.

9/11/2025

Agenda Item No. A)

PRESENTER:

Owner/Applicant: Jameson Gips

SUBJECT:

Discuss and consider a request for a variance to Section 114-98(f) of the City of New Braunfels Code of Ordinances to allow a residential driveway to be built without the required 3-foot wide flares and against the property line, addressed at 291 S East Avenue.

DEPARTMENT: Transportation and Capital Improvements, Planning and Development Services**COUNCIL DISTRICTS IMPACTED:** 5**BACKGROUND INFORMATION:****Case #:** TT-25-0069**Owner/Applicant:**

Jameson Gips
541 Magazine Ave
New Braunfels, TX 78130

Staff Contact:

Carly Farmer, Assistant City Engineer
(830) 221-4023 - cfarmer@newbraunfels.gov

The subject property is located on the northern corner of the intersection of S East Avenue and Dittlinger Street and zoned “R-2” for single-family and two-family district. The subject property is approximately 8,760 square feet in area with an approximate lot depth between 88 and 107 feet and a lot width of approximately 87 feet. There are two existing single-family residences on the property that were constructed in 2022, measuring 1,609 and 1,912 square feet, respectively.

The applicant is proposing to install a driveway with access to S East Avenue for the unit addressed at 291 S East Avenue. The current parking area behind the two units will be removed, and backyards will be constructed for the units. The driveway for the unit addressed at 295 S East Avenue with access to Dittlinger Street will remain. The applicant is requesting a variance in order to construct the driveway on the northern property line and to remove the requirement for 3-foot flares for residential driveways.

Requirements for geometric design of driveway accesses are specified in Section 114-98(f) of the City of New Braunfels Code of Ordinances.

-
- Section 114-98(f)(3)(a): curb return radii or flares for one or two family driveways shall be five feet or have a three feet flare.
 - Section 114-98(f)(4): The tangent point of the driveway curb return at the public roadway line or flare shall be a minimum distance of one foot off the property projected perpendicular to the street centerline, except single family zero lot line lots.

Section 114-100 of the City of New Braunfels Code of Ordinances allows that the Transportation and Traffic Advisory Board may authorize a variance from the right-of-way access and management regulations only upon finding all of the following facts:

1) That because of the particular physical surroundings, shape, and/or topographical conditions of the specific property involved, a particular hardship to the property owner would result, as distinguished from a mere inconvenience, if the strict letter of the regulations of this article is carried out; (The applicant states that they are attempting to keep a quality street frontage. The house built is similar to 1920's/30's craftsman houses and a car in front would be detrimental to the appearance of the whole street. The applicant also indicated that the only physical restraint is the walkway from the sidewalk to the front of the house. If built 4' over from the property line which includes the 1' offset + 3' radius, this would put the driveway partially on that walkway.) **or an alternate proposal will achieve the same result or intent as the standards and regulations prescribed in this article;** (The applicant states that building the flares is acceptable if the driveway is allowed on the property line.) **and**

2) That granting the variance or alternative proposal will not be detrimental to the public safety, health, or welfare, and will not be injurious to other property or to the owners of the property; (The applicant states that the street is large enough to allow turning. Additionally, the radius will be built in front of a 100+ year oak tree of lot 2. Very unlikely for a driveway to be built there.) **and**

3) That granting the variance will not nullify the intent and purpose of the code/standard or any other ordinance(s) of the city. (The applicant states that the variance would not nullify the intent and purpose because the driveway would still have the radius.)

Variance Request Due to Notice of Violation:

No

Surrounding Zoning and Land Use:

North - R-2 / Undeveloped

South - Across Dittlinger Street, R-2 / Single family residence

East - R-2 / Single family residence

West - Across S East Avenue, R-2 / Single family residence

ISSUE:

A property owner is requesting a variance to the right-of-way access and management requirements in Section 114-98(f).

STRATEGIC PLAN REFERENCE:

☐ Economic Mobility ☐ Enhanced Connectivity ☐ Community Identity
☐ Organizational Excellence ☐ Community Well-Being ☒ N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff does not recommend approval of the variance. Construction of a driveway meeting the geometric design requirements does not result in a hardship for the property owner.



Transportation & Capital Improvements Department
550 Landa Street
New Braunfels, Texas 78130
(830) 221-4275 www.newbraunfels.gov

2nd Thursday of ea month.

Today by
5:00

Variance Application

(TRANSPORTATION AND TRAFFIC ADVISORY BOARD)

APPLICATION FEES:

Homestead \$350 plus \$50 for each additional variance sought

Non-Homestead \$700 plus \$50 for each additional variance sought

Please note that a 3% technology fee is applied to the total application fee

Any application that is missing information will be considered incomplete and will not be processed.

The applicant bears the burden of proof in establishing the facts that may justify a variance, a special exception, an appeal, or any other action in his/her favor by the T&T Advisory Board.

Name of Applicant/Agent*: JP Gips

Property Address: 291 S. East Ave

Mailing Address: 541 Magazine Ave

Contact information:

Phone: 210-240-9833

E-Mail: jpgips@gmail.com

Legal Description: Lot #: 3 Block: 1 Subdivision: The Gardens @ New Braunfels
(NOTE: If property is not platted, attach a copy of the metes and bounds description and survey/drawing.)

Present Use of Property: Residential Zoning: R2

Describe Variance Request: Build driveway against property line
of Lot 2/3

SUBMITTAL CHECKLIST:

STAFF:	APPLICANT:
<input type="checkbox"/>	<input checked="" type="checkbox"/> Completed application
<input type="checkbox"/>	<input checked="" type="checkbox"/> Copy of deed showing current ownership
<input type="checkbox"/>	<input type="checkbox"/> Homestead verification (if applicable)
<input type="checkbox"/>	<input type="checkbox"/> Application Fee
<input type="checkbox"/>	<input type="checkbox"/> N/A Letter of authorization if applicant is not property owner
<input type="checkbox"/>	<input checked="" type="checkbox"/> Site plan, drawn to scale and no larger than 11"x17", with all dimensions, distinguishing between existing and proposed driveways. Be sure to include all adjacent driveways and intersections, and any other necessary details.

Explain the following in detail:

Please note: The information provided in response to the following questions is imperative to the variance request process. You may use additional pages if necessary.

(1) What specific physical surroundings, shape, and/or topographical conditions of the specific property exist that prevent the specific property from complying with the standards, as distinguished from a mere

inconvenience? Attempting to keep a quality street frontage.
The house built is similar to 1920's/30's craftsman houses
and a car in front would be detrimental to the appearance
of the whole street

(2) Will the granting of the variance be detrimental to the public health, safety or welfare, or injurious to other properties or to the owners of the properties within the surrounding area? If no, explain how and why it won't.

No. The street is large enough to allow turning.
Additionally, the radius will be built in front of a
100+ yr oak tree of lot 2. Very unlikely for a driveway
to be built there

(3) Would granting the variance nullify the intent and purpose of the code/standard or any other ordinance(s) of the city? If no, explain how and why it won't.

No. Would still have the radius.

(4) Is there an alternative proposal that will achieve the intent and purpose of the code/standard? If yes, explain.

Yes, build radius still. Allow driveway on
property line.

Please initial the following important reminder:

JPG **APPEARANCE AT MEETINGS**

It is strongly advised that the applicant be represented at the hearing. The Board may deny requests for which the applicant or an agent do not appear.

I hereby certify that the information provided is true and correct to the best of my knowledge.

Signed: JP Gips Date: 8/14/25
Applicant/Agent*

Print Name: JP Gips
Applicant/Agent*

* If signed by an agent, a letter of authorization must be furnished by the property owner.

Intentionally Blank

Sec. 114-100. Variances and Appeals.

- (a) **Variance.** It is recognized that in certain cases a variance from the regulations of this Article may need to be granted. In cases where the possibility of undue hardship would result from compliance with this Article, or where the purpose of this Article may be served to a greater extent by an alternative proposal a request may be made for review by the Traffic and Transportation Advisory Board. The Traffic and Transportation Advisory Board may approve a variance from any portion of the regulations of this Article so that substantial justice may be done and the public interest secured, provided the variance shall not have the effect of nullifying the intent and purpose of this Article, and further provided that the Traffic and Transportation Advisory Board shall not approve a variance or alternative proposal unless it shall make findings based upon the evidence presented to it in each specific case that:
- (1) Granting the variance or alternative proposal will not be detrimental to the public safety, health or welfare, and will not be injurious to other property or to the owners of the property;
 - (2) Because of the particular physical surroundings, shape, and/or topographical conditions of the specific property involved, a particular hardship to the property owner would result, as distinguished from a mere inconvenience, if the strict letter of the regulations of this Article is carried out; or an alternate proposal will achieve the same result or intent as the standards and regulations prescribed in this Article;
 - (3) The variance or alternative proposal will not in any manner vary the provisions of the Zoning Ordinance or other ordinance(s) of the City.
- (b) **Conditions for Variance.** In approving a variance from the provisions of this Article, the Traffic and Transportation Advisory Board may require such conditions as will, in its judgment, secure substantially the purposes described in this Article.
- (c) **Procedures for Variance.**
- (1) A petition for a variance shall be submitted in writing to the Transportation and Capital Improvements Department by the property owner on forms provided by the Transportation and Capital Improvements Department. The petition shall explain the purpose of the variance, state fully the grounds for the variance and all of the facts relied upon by the applicant.
 - (2) The fee for variances shall be as noted in Appendix D of the City's Code of Ordinances.
 - (3) All variances shall be approved, disapproved, or conditionally approved by the Traffic and Transportation Advisory Board.
 - (4) The findings of the Traffic and Transportation Advisory Board, together with the specific facts upon which such findings are based, shall be incorporated into the official minutes of the Traffic and Transportation Advisory Board meeting at which a variance is considered, approved, approved with condition or disapproved.
- (d) **Procedure for Appeals.** Appeals to the Traffic and Transportation Advisory Board may be taken by any aggrieved person or by any officer, department, board or bureau of the City of New Braunfels affected by any decision of the City Engineer or other administrative officer concerning the interpretation or implementation of this Article.
- (1) **Stays of proceedings.** An appeal stays all proceedings in furtherance of the action appealed, unless the officer from whom the appeal is taken certifies to the Board, after the notice of appeal shall have been filed with the officer, that by reason of facts stated in the certificate a stay would, in the officer's opinion, cause imminent peril to life or property. In such case, proceedings shall not be stayed otherwise than by a restraining order which may be granted by the Board or by a court of record on application on notice to the officer from whom the appeal is taken and due cause shown.
 - (2) **Notice of Appeal.** The appellant must file with the Transportation and Capital Improvements Department a written notice of appeal specifying the grounds for the appeal and pay a fee of \$250.00. The notice of appeal shall be filed within 45 days after the decision has been rendered. Upon receiving the notice, the official from whom the appeal is taken shall immediately transmit to the Board all papers constituting the record of action that is appealed. The chair or any two members of the Traffic and Transportation Advisory Board may call a special meeting to consider appeals.
 - (3) **Action by the Board on Appeal.** The Board may reverse or affirm, in whole or in part, or modify the administrative official's order, requirement, decision or determination from which an appeal is taken, and may make the correct order, requirement, decision or determination. Each appeal shall be decided within 30 days following the date the notice of appeal is filed.

New Braunfels Title Co.
G.F.# A1137-1409-2020K12

**NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS:
YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.**

GENERAL WARRANTY DEED

STATE OF TEXAS §
COUNTY OF COMAL §

KNOW ALL MEN BY THESE PRESENTS:

THAT TRISTAN VENTURES, LLC, a Texas limited liability company, hereinafter called Grantor, for and in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00) cash and other good and valuable consideration in hand paid by JAMESON GIPS and COLLEEN GIPS, hereinafter called Grantee, the receipt and sufficiency of which is hereby acknowledged;

HAS GRANTED, SOLD and CONVEYED, and by these presents does GRANT, SELL and CONVEY unto the said Grantee the following described property situated in Comal County, Texas, to-wit:

Being a 1.00 acre tract of land, more or less, out of the J.M. Veramendi Two League Survey, Abstract No. 2, Comal County, Texas, and being all of a called 1.00 acre tract of land described in Document No. 201306003205, in the Official Public Records, Comal County, Texas, more particularly described by metes and bounds in Exhibit "A", attached hereto, and made a part hereof.

This conveyance is made subject to, all and singular, the restrictions, conditions, easements and covenants, if any, applicable to and enforceable against the above described property as reflected by the records of the County Clerk of Comal County, Texas.

Taxes for the current year have been prorated and are thereafter assumed by Grantee.

TO HAVE AND TO HOLD the above described premises, together with, all and singular, the rights and appurtenances thereto in anywise belonging unto the said Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever.

Grantor does hereby bind Grantor, Grantor's heirs, executors, administrators, and successors to warrant and forever defend, all and singular, the said premises unto the said Grantee, Grantee's heirs, executors, administrators, successors, and assigns against any person whomsoever claiming or to claim the same or any part thereof.

DATED this the 20th day of July, 2020.

TRISTAN VENTURES, LLC, a Texas limited liability company

By: *[Signature]*
X NOEL TRISTAN, Manager

STATE OF ^{DH's} ~~TEXAS~~ §
COUNTY OF Erle §

This Instrument was acknowledged before me on this the 20th day of July, 2020, by NOEL TRISTAN, Manager of TRISTAN VENTURES, LLC, a Texas limited liability company.



VALERIE A. DOWNS
Notary Public, State of Ohio
My Commission Expires
August 6th, 2023

[Signature]
Notary Public in and for the State of ~~Texas~~ Ohio

GRANTEE'S MAILING ADDRESS:

541 Magazine Ave.
New Braunfels TX 78130

222deeds2.deeds
New Braunfels Title Co (KR)
GF #1409-2020



410 N. Seguin Ave.
New Braunfels, TX 78130
HMTNB.COM
830.625.8555 • FAX: 830.625.8556
TBPE FIRM F-10961

Exhibit "A"

METES AND BOUNDS DESCRIPTION FOR A 1.00 ACRE TRACT OF LAND

Being a 1.00 acre tract of land out of the J.M. Veramendi Two League Survey, Abstract No. 2, Comal County, Texas, and being all of a called 1.00 acre tract of land, described in Document No. 203106003205 in the Official Public Records, Comal County, Texas, further described in Volume 394, Page 671, Official Public Records, Comal County, Texas, said 1.00 acre tract of land being more particularly described as follows:

BEGINNING at a 1/2" iron pin found for an interior corner of the remainder of a called 8.85 acre tract recorded in Volume 82, Page 159, Deed Records, Comal County, Texas and being the Northwest corner of the herein described tract and being in the Easterly right-of-way line of S. East Ave., from which a 1/2" iron pin found bears N 58°06'39"W a distance of 1.46 feet and from said Westerly corner a 1/2" iron pin found bears along the Northeasterly right-of-way of S. East Avenue bears N 30°57'24"W a distance of 423.54 feet for the Westerly corner of said remainder of 8.85 acre tract and the Southeasterly corner of the intersection of the Northeasterly right-of-way line of S. East Ave. and the Southeasterly right-of-way line of E. Common Street;

THENCE along the interior of said remainder of 8.85 acre tract, the following 2 (two) calls:

1. N 58°50'45" E a distance of 207.91 feet to a 1/2" iron pin found for the Northeast corner of the herein described tract;
2. S 30°58'17" E a distance of 210.06 feet to a 1/2" iron pin found (bent) for the Southeast corner of the herein described tract, from which a 1/2" iron pin found bears S 25°32'01" E a distance of 13.15 feet;

THENCE along the Southeasterly line of the herein described tract, S 59°12'57" W a distance of 207.80 feet to a 1/2" iron pin found for the Southerly corner of the herein described tract being in the Northeasterly right-of-way line of the aforementioned S. East Avenue;

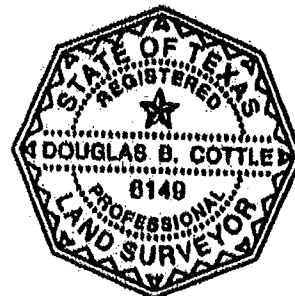
THENCE along the Northeasterly right-of-way line of said S. East Avenue, N 31°00'00" W a distance of 208.72 feet to the POINT OF BEGINNING and containing 1.00 acres of land in Comal County, Texas.

Bearings are based on a call of N 31°00'00" W along the Northeasterly right-of-way line of S. East Avenue.

Surveyed this the 5th day of April, 2016.

Reference survey of said 1.00 tract of land prepared this same date.


Douglas B. Cottle
Registered Professional Land Surveyor No. 6149



S:\Projects\Title Surveys\NCB 5000\9932 ac - 295 S. East Ave\Final\NCB500 1.00 ac tr MB_295 S East Ave.docx

16-0330

After Recording Return To:

New Braunfels Title Company

243 S. Seguin Ave.

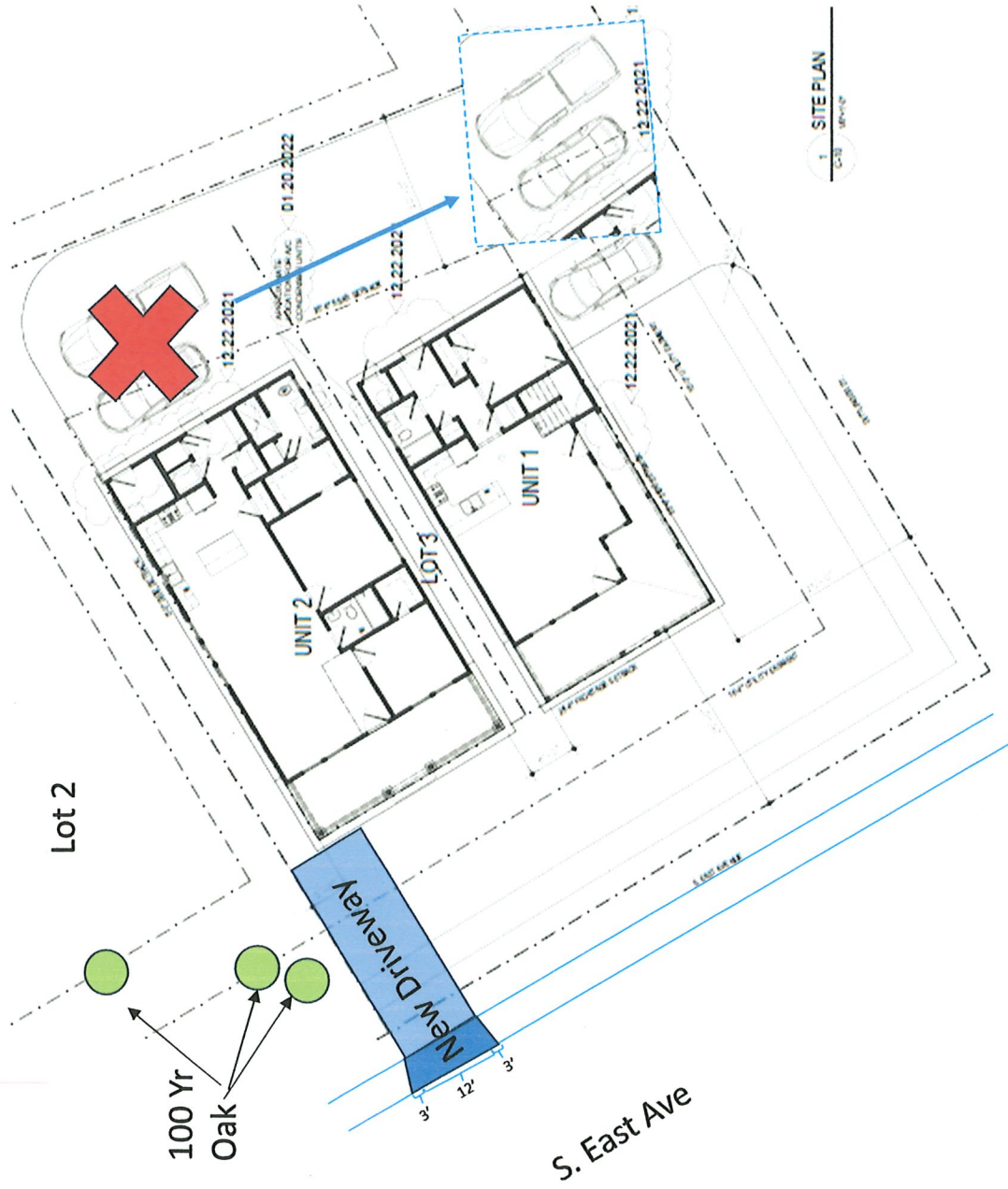
New Braunfels, TX 78130

Filed and Recorded
Official Public Records
Bobbie Koepp, County Clerk
Comal County, Texas
07/21/2020 10:53:01 AM
LAURA 4 Pages(s)
202006029034



Bobbie Koepp

295 & 291 S. East Ave - Proposed



9/11/2025

Agenda Item No. B)

PRESENTER:

Carly Farmer, Assistant City Engineer

SUBJECT:

Discuss and consider the election of a chair.

DEPARTMENT: Transportation and Capital Improvements

COUNCIL DISTRICTS IMPACTED: N/A

BACKGROUND INFORMATION:

This item is on the agenda at the request of the Transportation and Traffic Advisory Board.

According to Article IV Section 2 of the Bylaws of the Transportation and Traffic Advisory Board, “The Chairman shall preside at all meetings of the Board, shall be a voting member, shall appoint Special and Standing Committee Chairmen and shall have the authority to appoint special committees as deemed necessary by the Board. The Chairman shall be an ex-officio member of all committees, without a vote.”

ISSUE:

N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

Transportation & Traffic Advisory Board Agenda Item Report

9/11/2025

Agenda Item No. C)

PRESENTER:

Carly Farmer, Assistant City Engineer

SUBJECT:

Discuss and consider the election of a vice chair.

DEPARTMENT: Transportation and Capital Improvements

COUNCIL DISTRICTS IMPACTED: N/A

BACKGROUND INFORMATION:

This item is on the agenda at the request of the Transportation and Traffic Advisory Board.

According to Article IV Section 2 of the Bylaws of the Transportation and Traffic Advisory Board, "The Vice-Chairman shall assist the Chairman as needed and shall serve as the presiding officer in the absence of the Chairman. The Vice-Chairman shall have the right to vote on all issues that come before the membership."

ISSUE:

N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

9/11/2025

Agenda Item No. D)

PRESENTER:

Carly Farmer, Assistant City Engineer

SUBJECT:

Discuss and consider the election of a secretary.

DEPARTMENT: Transportation and Capital Improvements

COUNCIL DISTRICTS IMPACTED: N/A

BACKGROUND INFORMATION:

This item is on the agenda at the request of the Transportation and Traffic Advisory Board.

According to Article IV Section 2 of the Bylaws of the Transportation and Traffic Advisory Board, “The Secretary shall keep a record of the proceedings of all regular and special meetings. The Secretary shall have the right to vote on all issues that come before the membership. In the absence of the Secretary, the Chairman shall appoint a Secretary Pro-Tem. The City of New Braunfels shall maintain a file of the minutes, bylaws and various activities and programs relevant to the work of the Board.”

ISSUE:

N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A