

**DRAFT - MINUTES
OF THE NEW BRAUNFELS ARTS COMMISSION
REGULAR MEETING OF TUESDAY, OCTOBER 24, 2023**

AGENDA

1. CALL TO ORDER

Tiffany Quiring called the meeting to order at 11:07am

2. ROLL CALL

Commissioners present: Linda Gabbard, Tiffany Quiring, Serena Morris, Yolanda Kennedy

Commissioners absent: Crystal Carter, Preston Janis

3. APPROVAL OF MINUTES

A) Approval of the December 8, 2022 and October 10, 2023 meeting minutes.

Tiffany Quiring read the aforementioned item.

Linda Gabbard moved to approve the item. Yolanda Kennedy seconded the motion which passed unanimously.

4. CITIZENS' COMMUNICATIONS

This time is for citizens to address the Arts Commission on issues and items of concerns not on this agenda. There will be no action at this time.

No individuals spoke at this time.

5. INDIVIDUAL ITEMS FOR CONSIDERATION

A) Deliberate the availability of example HOT Grant applications.

Tiffany Quiring read the aforementioned item.

The commissioners deliberated the creation of an example for HOT Grant Applications.

The commissioners agreed to continue to look over examples of applications and agreed to revisit and further deliberate this item.

B) Deliberate and edit the Post Project Event Form.

Tiffany Quiring read the aforementioned item.

Matthew Schwarz reviewed the updated rough draft of the Post Project Event Form.

The commissioners were in agreement of the changes made and agreed to revisit and further deliberate this item once all commissioners review the document.

C) Discuss and consider a recommendation to the City Council regarding the updated Arts Commission Bylaws.

Tiffany Quiring read the aforementioned item.

Matthew Schwarz reviewed the updated bylaws. The commissioners were in agreement of the changes made.

Matthew Schwarz stated once approved by the commissioners, changes will be sent to council on November 13, 2023, for approval.

Serena Morris moved to approve the bylaws. Tiffany Quiring seconded the motion which passed unanimously.

6. STAFF REPORT

Matthew Schwarz updated the commissioners on the total amount of Arts applications the city has received. None have been submitted at this time.

7. ADJOURNMENT

Tiffany Quiring adjourned the meeting at 11:25am.

By: _____
BOARD CHAIR

Attest:

MATTHEW SCHWARZ, ASSISTANT CITY SECRETARY