

**Historic Landmark Commission
Regular Meeting Minutes
July 13, 2021**

Members Present

Chair Yvonne Hoffmann
Vice Chair Bonnie Leitch
Melinda Poss
Thomas Tumlinson
Susan Sonier
Teresa Johnson
Nathan Feingold
Katie Totman

Staff Present

Caleb Gasparek, Historic Preservation Officer
Sam Hunter, Planning Technician
Chris Looney, Planning & Development
Services Director
Nathan Brown, Assistant City Attorney

Members Absent

Joel Rector

1. **The above meeting was called to order by Chair Hoffmann at 8:30 a.m.**

2. **ROLL CALL**

Roll was called, and a quorum was declared.

3. **APPROVAL OF MINUTES**

Chair Hoffmann approved the June 8, 2021 meeting minutes with revisions.

4. **CITIZENS COMMUNICATION**

None.

5. **ITEMS FOR CONSIDERATION**

A) HST21-229 Discuss and consider a Certificate of Alteration for the construction of a new freestanding monument sign located at 170 E San Antonio St. within the Downtown Historic District. Caleb Gasparek, Historic Preservation Officer

Mr. Gasparek presented and recommended approval with conditions as listed in the staff report.

Valin Woodward clarified the request.

Discussion followed on the possibility of replacing the old sign, placement, sign code, permitting.

Chair Hoffmann asked if there was any further discussion or a motion.

Discussion followed on placement, design, and the existing sign.

Motion by Commissioner Johnson, seconded by Vice Chair Leitch, to approve the proposed Certificate of Alteration for the construction of a new freestanding monument sign located at 170 E San Antonio St. within the Downtown Historic District. Motion carried (8-0-0).

B) HST21-226 Discuss and consider a Certificate of Alteration for the construction of 5 new directional signs and new lettering at entrances of the Comal County Annex building located at 100 Main Plaza, within the Downtown Historic District. Caleb Gasparek, Historic Preservation Officer

Mr. Gasparek presented and recommended approval.

Unified Development Code (UDC).

Mr. Looney presented on the Unified Development Code.

Discussion followed on the tree preservation ordinance, timeline, and consultants.

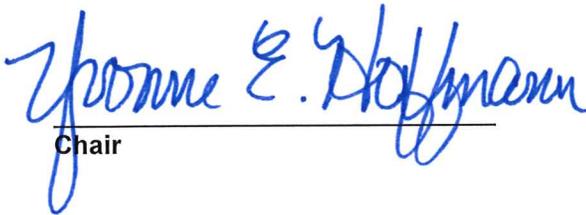
B) Reserved for discussion of items the Commission would like to see on the following agenda.

Vice Chair Leitch stated she would like to follow up on a subject for future discussion.

Discussion followed on demolition and moving homes, and public education on Historic Preservation.

ADJOURNMENT

There being no further business, Chair Hoffman adjourned the meeting at 9:44 a.m.


Chair


Date