

## 2.2 Borrower Eligibility

### I. Card Types

The New Braunfels Public Library offers four distinct library card types designed to accommodate different age groups and provide families with specific levels of access to our collections.

**1. Library Card (Ages 18+):** Full access to all physical collections (Adult, Teen, Children) and all digital resources.

**For patrons under 18, the library offers three card options:**

**2. Library Card (17 and under):** Full access to all physical collections (Adult, Teen, Children) and all digital resources.

**3. Children's Card:** Limited to the Children's room physical collection and designated digital homework resources.

**4. Teen Card:** Limited to the Teen and Children's room physical collections and designated digital homework resources.

### II. Borrower Eligibility

#### Residency Option (Free)

The New Braunfels Public Library provides library cards without charge to all residents. Residency is defined as:

- **Residing** within the City of New Braunfels or its extraterritorial jurisdiction (ETJ).
- **Owning real property** located in the City of New Braunfels or its ETJ.
- **Possessing a mailing address** in New Braunfels, TX, as established by the United States Postal Service.

#### Payment Option (Non-Resident)

Individuals who do not meet the residency requirements may obtain a library card by paying the following non-refundable fees:

- **Adult (18+):** \$25.00 for one year or \$15.00 for six months.
- **Minor (Under 18):** \$10.00 for one year.

### III. Verification Requirements

- **Presence:** The individual obtaining the card must be present (exceptions may be made for accessibility barriers).
- **Identity:** Verification is required via a valid Texas-issued photo ID with a current address. Alternatively, any photo ID accompanied by postmarked mail showing the applicant's name and address is acceptable.
- **Minors:** For all minor cards (Teens and Children), a parent or legal guardian must be present to provide ID, verify address, and select the preferred card type.

### IV. TexShare Cards

The **TexShare Card** is a reciprocal borrowing program. Local libraries issue TexShare Cards to patrons, who then can borrow materials from any other participating Texas library. This card is separate from your standard library card.

#### Getting a TexShare Card (For NBPL Members)

If you are an NBPL member and wish to borrow from other Texas libraries, we can issue you a TexShare Card if you:

- Are at least **18 years old**.
- Have been an NBPL member for at least **60 days**.
- Have a **clear record** (no unpaid fees or lost items).

#### Important Rules

- **Expiration:** Unlike standard NBPL library cards, TexShare Cards expire annually. Your TexShare Card is valid for one year from the date of issuance.
- **Good Standing:** If you owe fees or have overdue items at *any* participating TexShare library, your borrowing privileges at NBPL will be paused until those are cleared.

#### Visiting from Another Library?

- **Account Creation:** Visitors from other systems will be issued an NBPL library card upon presenting their active TexShare Card and a valid photo ID.
- **Access:** Check out up to **10 items** at a time.
- **Holds:** Up to **3 holds** at a time.
- **Exclusions:** Visiting TexShare members are not eligible for Interlibrary Loans (ILL).
- **Requirements:** We cannot honor TexShare Cards that are expired or missing an expiration date.



**Revised:** March 30, 2026

**By:** \_\_\_\_\_

*President, Library Advisory Board*

**Attest:** \_\_\_\_\_

*Library Director*

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