



**CITY OF NEW BRAUNFELS, TEXAS  
CITY COUNCIL MEETING**



**CITY HALL - COUNCIL CHAMBERS  
550 LANDA STREET**

**MONDAY, SEPTEMBER 25, 2023 at 6:00 PM**

Neal Linnartz, Mayor  
Andres Campos, Councilmember (District 1)  
Christopher Willis, Councilmember (District 2)  
Harry Bowers, Mayor Pro Tem (District 3)  
Lawrence Spradley, Councilmember (District 4)  
Mary Ann Labowski, Councilmember (District 5)  
April Ryan, Councilmember (District 6)  
Robert Camareno, City Manager

***MISSION STATEMENT***

***The City of New Braunfels will add value to our community  
by planning for the future, providing quality services, encouraging  
community involvement and being responsive to those we serve.***

**AGENDA**

**CALL TO ORDER**

**CALL OF ROLL: CITY SECRETARY**

**REQUEST ALL PHONES AND OTHER DEVICES BE TURNED OFF, EXCEPT  
EMERGENCY ON-CALL PERSONNEL.**

**INVOCATION: MAYOR LINNARTZ**

**PLEDGE OF ALLEGIANCE & SALUTE TO THE TEXAS FLAG**

**PROCLAMATIONS:**

- A) Leukodystrophy Awareness Month [23-1036](#)
- B) Teachers Day [23-1121](#)
- C) Living Legends of New Braunfels [23-1210](#)

**PRESENTATIONS**

- A) Presentation on proposed amendments to pavement engineering standards as it pertains to new streets. [23-1285](#)  
Greg Malatek, Public Works Director

**CITIZENS COMMUNICATIONS**

This time is for citizens to address the City Council on issues and items of concerns not on this agenda. There will be no City Council action at this time. In the interest of protecting the City's network and data, the City is not accepting flash drives or electronic files for use during Citizens Communications. Please use hard copies, the overhead projector or access the City's online digital form to upload electronic files you would like the Mayor and Council to view. The digital form would need to be uploaded two (2) hours prior to the City Council meeting. A link to this form can be accessed on the City Secretary's website.

## 1. **CONSENT AGENDA**

*All items listed below are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case the item will be removed from the consent agenda and considered as part of the normal order of business. Citizens must be present to pull an item.*

### *Resolutions & Action Items*

- A) Approval of the September 7th and 18th Special [23-1209](#) Workshop minutes and the September 11th regular and executive session meetings minutes.  
Gayle Wilkinson, City Secretary
- B) Approval of a resolution adopting the Investment Policy [23-1183](#) for the City of New Braunfels including the Authorized Broker/Dealer list.  
Carren Ridge, Accounting & Treasury Manager
- C) Approval of the appointment of Anna Rader to a City [23-1174](#) Resident seat for the Heritage Commission for an unexpired term ending 05-31-2024 and Bradford Jones to a City Resident seat for the Heritage Commission for an unexpired term ending 05-31-2025.  
Gayle Wilkinson, City Secretary
- D) Approval of a Microsoft Enterprise Agreement with [23-1198](#) Software One for citywide software licenses.  
Tony Gonzalez, Director of Information Technology
- E) Approval of the issuance of an invitation for competitive [23-1232](#) sealed proposals for the renovation of the back patio at the Landa Park Golf Course Clubhouse since the City Council finds that this delivery method will provide the best value to the City.  
Garry Ford, Transportation and Capital Improvements Director
- F) Approval of a contract with Verdunity, Inc. to conduct a [23-1200](#)

Land Use Fiscal Assessment of existing conditions as an initial study for the Envision New Braunfels Comprehensive Plan update.

Christopher J. Looney, AICP, Planning & Development Services Director

- G) Approval of a contract modification with Restroom Facilities LTD for prefabricated restroom-concession buildings being placed at Zipp Family Sports Park. [23-1248](#)

Garry Ford, Transportation and Capital Improvements Director

- H) Approval to renew the following annual contracts, as allowed for by their contract language and in accordance with City Charter Section 9.17: D & D Contractors, Intermountain Slurry Seal, Inc., Concrete Enterprise, D & M Owens, Inc., Fischer Construction, Inc., Fuquay, Inc., Lone Star Paving, MAC Inc., and Viking Construction, K Friese, Sunland Group, Masterplan, Motorola Solutions, Inc., Pristine Texas Rivers, Inc. [23-1270](#)

Yvette Alvarado, Contract Coordinator

- I) Approval of a contract with Heidi Abraham PLLC, Medical Director, and Chet Kharod, Deputy Medical Director to support the City's Emergency Medical Services Program with EMS medical direction and pre-hospital provider services, for the New Braunfels Fire Department. [23-1271](#)

Ruy Lozano, Fire Chief

- J) Approval to authorize and to declare several vehicles and equipment as surplus prior to being sold at auction. [23-1276](#)

Barbara Coleman, Purchasing Manager

- K) Approval of the fourth amendment to an existing contract with Waste Management of Texas Inc. to provide solid waste disposal services for the City of New Braunfels. [23-1269](#)

Matthew Eckmann, Assistant Director of Public Works

- L) Approval of a budget amendment to the FY 2023 Budget - CDBG Fund. [23-1277](#)

Jennifer Gates, Grants Coordinator

- M) Approval of a contract with Samsara Inc. for a vehicle tracking and information system. [23-1281](#)

Shane Knudson, Fleet Services Manager

*Ordinances*

*(In accordance with Section 3.10 of the City Charter, a descriptive caption of each ordinance shall be read on two separate days.)*

- N) Approval of the second and final reading of an ordinance [23-1219](#)  
to amend Section 126-354 in the Code of Ordinances of  
the City of New Braunfels to revise existing parking by  
permit areas.  
Carly Farmer, Engineer
- O) Approval of the second and final reading of an ordinance [23-1220](#)  
to amend Section 126-354 of the Code of Ordinances of  
the City of New Braunfels to simplify permit distribution  
requirements and remove the deposit for temporary daily  
permits.  
Carly Farmer, Engineer
- P) Approval of the second and final reading of an ordinance [23-1221](#)  
to amend Section 126-137 of the Code of Ordinances of  
the City of New Braunfels to revise the bounds of a  
school zone on S Walnut Avenue.  
Garry Ford, Transportation and Capital Improvements Director
- Q) Approval of the second and final reading of an ordinance [23-1222](#)  
to amend Section 126-346 of the Code of Ordinances of  
the City of New Braunfels to establish a no parking zone  
on Klein Way.  
Garry Ford, Transportation and Capital Improvements Director
- R) Approval of the second and final reading of an ordinance [23-1223](#)  
regarding the proposed disannexation of approximately  
8.76 acres, being out of Abstract No. 98 of the Antonio  
Maria Esnaurizar Survey, No. 1, Comal County, Texas,  
located along the southeast right-of-way line of Interstate  
Highway 35 in the corporate limits of the City.  
Christopher J. Looney, AICP, Planning and Development Services Director
- S) Approval of the second and final reading of an ordinance [23-1225](#)  
establishing the number of positions in each  
classification in the New Braunfels Fire Department and  
Police Department pursuant to Local Government Code,  
Chapter 143.  
Becca Miears, Director of Human Resources

2. **INDIVIDUAL ITEMS FOR CONSIDERATION**

- A) Public hearing on the proposed tax rate for the City of [23-1253](#)  
New Braunfels for tax year 2023.  
Jared Werner, Assistant City Manager
- B) Discuss and consider a resolution of the City of New [23-1254](#)  
Braunfels ratifying the increase in revenue generated by  
the 2023 property tax rate included in the FY 2024  
Annual Budget  
Jared Werner, Assistant City Manager
- C) Discuss and consider approval of the second and final [23-1255](#)  
reading of an ordinance adopting the 2023 ad valorem  
tax rates.  
Jared Werner, Assistant City Manager
- D) Public hearing and first reading of an ordinance [23-1246](#)  
regarding the proposed rezoning of approximately 31  
acres of the A.M. Esnaurizar Survey, Eleven League  
Grant, Block No. 106, Abstract No.20, from C-3  
( C o m m e r c i a l D i s t r i c t ) a n d A P D  
(Agricultural/Pre-Development District) to MU-A (Low  
Intensity Mixed Use District), currently addressed at 1865  
S SH 46.  
Matthew Simmont, AICP Planning Manager
- E) Public hearing and first reading of an ordinance to [23-1224](#)  
amend Section 126-354 of the Code of Ordinances of  
the City of New Braunfels to include a portion of N  
Washington Avenue in Parking by Permit Area C.  
Garry Ford, Transportation and Capital Improvements Director
- F) Discuss and consider amending the Interlocal Agreement [23-1178](#)  
with the Alamo Area Council of Governments for demand  
response transit services and authorize the City Manager  
to execute all contract documents associated with this  
agreement.  
Garry Ford, Transportation and Capital Improvements Director  
Sean Scott, AACOG Transportation Director
- G) Public hearing and first reading of an ordinance [23-1189](#)  
regarding the rezoning of 0.1492 acres out of Bergfeld  
Subdivision, Block 2, Lot 17, from R-2 (Single-Family and  
Two-Family District, with a Special Use Permit for a

Duplex) to R-2 SUP (Single-Family and Two-Family District, with a Special Use Permit for Townhomes), currently addressed as 2679 Katy Street and 2662 Second Street.

Jean Drew, AICP, CNU-A, Planning and Development Services Assistant Director

- H) Public hearing and first reading of an ordinance [23-1188](#) regarding the proposed rezoning of 0.44 acres out of Abstract 608 of the J. Thompson Survey 21, from C-1B (General Business District) to M-1A (Light Industrial District), currently addressed at 1671 McQueeney Road.

Christopher J. Looney, AICP Planning and Development Services Director

- I) Public hearing and first reading of an ordinance to [23-1186](#) amend Chapters 14 and 54 of the City's Code of Ordinances by adopting the 2021 International Code Updates.

KC Collins, PE, Building Official

- J) Discuss and consider the appointment of three [23-1100](#) Councilmembers to an Ad Hoc Committee concerning the Boards and Commissions.

Gayle Wilkinson, City Secretary

### **3. EXECUTIVE SESSIONS**

The City Council reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Open Meetings Act (Chapter 551 of the Texas Government Code).

### **4. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY ACTION RELATING TO THE EXECUTIVE SESSION AS DESCRIBED ABOVE.**

### **ADJOURNMENT**

### **CERTIFICATION**

I hereby certify the above Notice of Meeting was posted on the bulletin board at the New Braunfels City Hall.

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Gayle Wilkinson, City Secretary

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.