

**FINAL - MINUTES  
OF THE NEW BRAUNFELS CIVIL SERVICE COMMISSION  
REGULAR MEETING OF MONDAY, DECEMBER 1, 2025**

**1. CALL TO ORDER**

The meeting commenced at 2:00 pm.

**2. ROLL CALL**

The following Commissioners were present:

**Chairperson Paul Ericksen**

**Vice-Chairperson Heidi Aleman**

**3. PRESENTATIONS**

None

**4. APPROVAL OF MINUTES**

A) Approval of minutes from the November 7, 2025 meeting.

**Vice-Chairperson Aleman made a motion to approve the item.**

**Chairperson Ericksen seconded the motion, which passed.**

**5. COMMUNICATIONS**

This time is for citizens to address the Civil Service Commission on issues and items of concerns not on this agenda. There will be no action at this time.

**6. DISCUSSION AND ACTION**

A) Discuss and consider the appeal submitted by applicant Jeremy Tucker regarding the results of his psychological examination pursuant to Texas Local Government Code Section 143.022 and the City of New Braunfels Local Civil Service Rules.

**Civil Service Director, Becca Miears presented and briefly discussed the item.**

**Vice-Chairperson Aleman made a motion to approve the item.**

**Chairperson Ericksen seconded the motion, which passed.**

B) Appointment of a list of three physicians, psychiatrists or psychologists to a standing Examination Board, with alternates.

**Civil Service Director, Becca Miears presented and briefly discussed the item.**

Vice-Chairperson Aleman made a motion to approve the following list of physicians, psychiatrist, or psychologists to a standing examination board with alternates:

1) Ronnette P. Ballard, Ph.D.

2) Elizabeth Levy, Ph.D.

3) Erin E. Scarth, PsyD

Alternate: Stephen A. Thorne, Ph. D.

Chairperson Erickson seconded the motion, which passed.

C) Discuss and consider calling for a Battalion Chief promotional assessment center to fill a vacancy and/or create an eligibility list.

Human Resources Generalist, Lori Stidham presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion to approve the item.

Chairperson Erickson seconded the motion, which passed.

D) Discuss and consider calling for a Fire Captain promotional assessment center to fill a vacancy and/or create an eligibility list.

Human Resources Generalist, Lori Stidham presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion to approve the item.

Chairperson Erickson seconded the motion, which passed.

E) Discuss and consider calling for a Fire Lieutenant promotional assessment center to fill a vacancy and/or create an eligibility list.

Human Resources Generalist, Lori Stidham presented and briefly discussed the item.

Vice-Chairperson Aleman made a motion to approve the item.

Chairperson Erickson seconded the motion, which passed.

## **7. EXECUTIVE SESSION**

The Commission shall retire into an Executive Session on any agenda item as provided under Chapter 551.074 (personnel matters) and 551.071(consultation with attorney) of the Texas Government Code, as applicable.

## **8. ADJOURNMENT**

The meeting adjourned at 2:09 pm.

**Date Approved:** \_\_\_\_\_

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Commission Member

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Commission Member

**Attest:**

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Lori Stidham                    HR Generalist